

June 24, 2025

PORT CLINTON CITY COUNCIL MINUTES REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called, and the following Council members were present: Pat Hovis, Margaret Phillips. Beth Gillman, Cathy King, Richard Morgan, Avery Robinson, and Jerry Tarolli.

Ms. Phillips moved to approve regular meeting minutes for May 27, 2025; seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

Larry Fletcher – Shores and Islands Ohio

Please see attachment for detail of presentation.

You may view the presentation at <https://www.youtube.com/watch?v=MYPV4Xn8u58>

PUBLIC COMMENT

Devin Pinkelton, 908 Ohio Street, Port Clinton, Ohio

Mr. Pinkelton wanted to know why the city is moving City Hall to the Key Bank building, and what is wrong with the current location. Rumors are that it will cost \$3,000,000. There is nothing here for the kids. If we want to better the future, we have to better the kids anyway possible; sports anything. Parks and Recreation no longer have any programs available. He feels that the city cares about the community, but not the kids. It is always about “me” never about “we”. He does not agree with spending this amount of money on relocating.

Mayor Snider advised that when he first considered becoming the mayor he asked two groups of people (then Juniors at PCHS and approximately 200 adults living in this community in 2018). He provided each of them with thirteen issues facing the city and asked them to provide their top five concerns of the thirteen. Although they were in slightly different order the top five were relatively the same; and one of those was downtown revitalization. There are many different tools related to downtown revitalization; we got lucky with “The District”. At that time, we had fifteen vacant buildings; currently all fifteen are rehabbed and or open for business.

Another top five item was helping with city finances. Our Income Tax Commissioner has successfully tracked individuals down who failed to file / pay their income taxes.

We are in the process of road construction, renovating Waterworks Park to include a splash pad very soon. Also, to include new playground equipment and a pickleball court if we receive the funding.

Having a strong downtown reflects a strong community. The reason City Halls are in a downtown area for economic activity. There will be 25 – 30 people working downtown. There is an estimate of 50 people a day to visit City Hall. That is an additional 50 people downtown with the opportunity to go to the shops or restaurants. This will provide revenue for businesses, increase economic activity and increase jobs. It also

shows the world that Downtown Port Clinton is on the minds of those of us in Council Chambers today. This discussion did not just happen; it started over a year ago.

When the Key Bank building came up for sale the Administration presented it to Council, and they approved it. The Administration was aware there were going to be some renovations from the beginning. Key Bank has a lease until 2029. They are welcome to stay, if they choose to leave that is fine also.

Mrs. Gillman advised the city has been supportive of programs for kids. We support The Arts Garage, Ida Rupp Library each have ongoing programs for children. Also available is fishing at the pier, parks and trails, sledding hill, etc.

The long-term benefit of moving City Hall downtown is good. City Council is tasked to look at the future not just the present.

Mr. Morgan advised there is plenty of parking at the Key Bank building, you will not need to park on the street.

Jake Trent, 708 E. Fifth Street, Port Clinton, Ohio

Is the new City Hall building a \$3,000,000 project?

Mayor Snider advised the purchase price for the building is \$775,000 and the renovation estimate is between \$1,000,000 and \$2,000,000.

Will the Police Department also be moving downtown?

Mayor Snider stated yes.

Mr. Trent advised he was hit by a car downtown when it came out of an alley. He is concerned when the Police Department leave for a call they will be exiting and driving at a high rate of speed. Has this been considered.

How many of our local contractors will be working on the renovations? If not to that point are we planning on using local contractors?

Mr. Below advised that the process will work with an architect with preliminary plans based on our needs and available space at 201 Madison Street. We then send out a request for qualifications based on the plans provided. Any interested party can competitively bid to win the contract award to do the work.

Is there a prioritization for local contractors?

Mr. Below advised there is a scoring / evaluation process that Mr. Colston is involved with.

Mr. Trent advised his concern is that if we are going to build up our City we should use our local contractors.

Beverly Nietfeld, 725 Madison Street, Port Clinton, Ohio

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Ms. Nietfeld inquired how many offices at the current City Hall are moving to 201 Madison Street.

Mayor Snider advised Income Tax Department, Cemetery Department, Water Department, Auditor's office, Safety Service Director, Law Director, Zoning, and Police Department. This does not include the Ottawa County Municipal Court.

Ms. Nietfeld asked if the current location is owned by the County and the City with a 70 / 30 split.

Mayor Snider advised, yes.

Ms. Nietfeld inquired if there had been an inspection on 201 Madison Street and who did it.

Mayor Snider advised yes, and it was completed by Erie Inspecting.

Ms. Nietfeld stated that Key Bank has a four-year lease, is the city going to buy them out.

Mayor Snider advised they have a lease and are welcome to stay.

Ms. Nietfeld feels it is not a good move. When you already have a location that is paid for. A lot of the community doesn't agree with this, they just didn't show to the meeting. Port Clinton does not have the tax revenue compared to Sandusky; feels it is not good idea.

PRESIDENT OF COUNCIL

Under first reading this evening:

- Ordinance 19-25
 - Mr. Below will discuss
 - This ordinance is time sensitive; Administration has requested that the Council consider passing on the second reading.
- There will be a Special Council Meeting on Thursday, June 26, 2025, at 6:15 in the Linda Hartlaub Council Chambers
 - Subject: Ordinance 19-25
- Under Business from the Floor: There is a new Public Records Request Policy
 - Revision is under IV. PROVISION, F. Port Clinton Police Department Fees for Video Record (House Bill 315)
 - Governor DeWine passed a House Bill 315 on January 2, 2025, that when people request public records from a video or audio; now police agencies and municipalities can charge \$75.00 an hour up to 10 hours (\$750.00) of work due to redaction per Marsy's Law to include body cam, cruiser camera or other video. Council needs to vote on that provision as well on the document itself. This is a requirement of the State Auditor.

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MAYOR'S REPORT

Thank you everyone for your patience and consideration during the boil alert. The boil alert has been lifted for the City of Port Clinton only as of 5:47 pm today. It still remains in place for the balance of the Ottawa County.

Thank you to the Ottawa County Family Advocacy Center for opening their building up yesterday, today, and tomorrow from 10:00 am – 3:00 pm as a cooling center. Allowing community members to get some relief from the heat.

The committee for the Fourth of July Fireworks has raised enough money to cover the cost of the fireworks. The activities for Fourth of July are attached to the back of these minutes.

Yesterday the Ottawa County Health Department were to have had a bicycle tour. Due to the heat, it has been rescheduled for July 8th. Fire Chief Gutman will be the City of Port Clinton representative in the absence of Mayor Snider.

On July 16, 2025, is Ohio Fish Day. Due to Mayor Snider not being lake worthy, Police Chief Scott will be in attendance for the City of Port Clinton.

The 2024 State Auditor Audit preliminary results have been received, and all is in order for the City of Port Clinton. Thank you, Mr. Below and your staff.

Congratulations to Poseidon Lounge, Three Legged Dog and J. Liu will be opening their restaurants in downtown Port Clinton in the near future.

Happy Belated Birthday to Sharon Snider (Mayor's Mom).

AUDITOR'S REPORT

The Council received the Fiscal Officer's Certificate dated June 20, 2025, that pertains to the project outline. Ordinance 19-25, new City Hall accusation and renovation. This is a necessary step by Ohio Revised Code.

Ordinance 19-25 – Thank you to the Finance Committee meeting earlier today and recommending 3-0 that the ordinance be approved.

This ordinance will authorize the issuance of notes not to exceed more than \$2,250,000 by the end of this calendar year. The notes will come due twelve months after. The notes will be in a series, not just one. If approved, the first issuance will be for the accusation of 201 Madison Street due at closing, to include closing costs and immediate expenditures needed. Once we have an estimate and selected contractor there will be a known renovation cost. Then the second bond issuance will be needed.

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The fate of 1868 E. Perry Street (current City Hall) will be sold, leased or otherwise transferred. Those funds have been intended from the beginning to offset the cost of relocation to downtown. This would minimize the long-term borrowing costs faced by the city.

TREASURERS REPORT

As of June 23, 2025

Bed Tax: \$73,637.29

Watercraft Dock Tax: \$18,225.00

STR Registration Fee: \$26,900

Figures delivered by Mrs. Ostheimer

LAW DIRECTOR REPORT

Not present

SAFETY SERVICE REPORT

Nothing to present

INCOME TAX COMMISSIONER

Not present

POLICE CHIEF

Not present

FIRE CHIEF

Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

The Finance Committee had a meeting earlier today. A motion was unanimously recommended that Ordinance 19-25 be adopted.

Environment and Public Works Committee

Mr. Tarolli

Nothing to report

Safety Services Committee

Ms. Phillips

Nothing to report

Economic and Community Development Committee

Mrs. Gillman

Nothing to report

CORRESPONDENCE

Fiscal Officer's Certificate, provided by Gabe Below

Ms. Phillips moved to accept the correspondence; seconded by Mr. Tarolli. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

None

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 19-25

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOTES IN ONE OR MORE SERIES IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$2,250,000, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING, RECONSTRUCTING, RENOVATING, CONSTRUCTING, EQUIPPING, FURNISHING AND OTHERWISE IMPROVING CERTAIN FACILITIES FOR USE AS A CITY HALL AND OTHER CITY PURPOSES, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

No action taken – Ordinance 19-25 will be moved to second reading on June 26, 2025, at the special scheduled Council meeting at 6:15 pm.

BUSINESS FROM THE FLOOR

City of Port Clinton Public Records Request Policy

Mrs. Gillman moved to approve section Provision IV, section F of the new fees for recording and videos; seconded by Mrs. King.

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Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mrs. King, yes; Mr. Tarolli, yes. Motion carried 7-0: per Mrs. Sarty

Mrs. Gillman moved approved the City of Port Clinton Public Records Request policy; seconded by Mrs. King.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mrs. King, yes; Mr. Tarolli, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Morgan – Nothing to present

Mr. Robinson – Nothing to present

Ms. Phillips – When will the wetlands cut.

Mr. Colston advised that the city has a maintenance agreement with the Fish & Wildlife agency. They were here recently to spray for the invasive species.

Ms. Hovis – Nothing to present

Mr. Tarolli – Do we have and news on FLIP.

Mayor Snider advised that the city received \$600,000 for sidewalk installation. Plan B (below ground) is being reviewed by the various funding sources. Projected to go out for bids in the fourth quarter of this year. Plan A (above ground), Phase 1 is completed (working on the punch list currently). This encompasses 1/3 of the city streets that have been resurfaced. The bid for the Lakeshore Drive Revetment has been accepted. This project is being managed by ODOT. Project is to start just after Labor Day.

Mr. Tarolli is there any way that Administration creates a newsletter and mail it to each and every homeowner. The community needs black and white.

Mr. Below advised the city will have a new website that will go live in the near future. It will have a dedicated page for the infrastructure project. To include what work is completed and project status.

Mr. Tarolli advised that is great. But, for those who don't use the internet they need to have something mailed out.

Mrs. King – The Art Garage will be having their annual fundraiser in September. The theme this year is DRAWS, fifty years of block buster movies. They are currently accepting applications for those who want to participate in the live auction.

Mrs. Gillman – Thank you Mrs. Nietfeld for coming in and expressing your opinions so passionately. Council and committee meetings are open to the public.

ANNOUNCEMENTS

None

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ADJOURNMENT

With no further business to discuss, Ms. Phillips moved to adjourn; seconded by Mr. Robinson. With all those in favor, the meeting was adjourned at 7:11 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council

★ Red White ★ ★ & VR M

Port Clinton Area 4th of July Celebration

Sponsored by
**Eagles
Lodge
2295**



Star Spangled Squirt Gun Run/Walk 5K:

Sponsored by the Port Clinton Women's Club

8:00 AM Registration / 9:00 AM Run/Walk

Jefferson St. Pavilion (\$35 pre-registration / \$40 day of)



Firecracker Cutie Contest

12:00 PM – Trinity United Methodist Church (2nd & Adams Streets) – Day of registration begins at 11 AM. Applications available at PC Chamber, Coffee Express, Catawba Clean Scene, Ida Rupp Public Library and on Facebook. Multiple age categories / all ages welcome to participate. Contact Heather 419-341-8177 for additional information.

Food Truck Feast

2:00-6:00 PM – Parking lot of Trinity United Methodist Church (2nd & Adams Streets)

Classic Car, Truck & Cycle Show

Sponsored in part by Croghan Colonial Bank

2:00-6:00 PM – 100 & 200 Blocks of Adams Street. \$10 donation per vehicle requested

Ice Cream Social

Sponsored by Ottawa County Senior Resources & Crosser-Priesman Funeral Homes

2:00-7:00 PM – Trinity United Methodist Church (inside)

Voices of Freedom Community Choir Concert

Directed by D. Gregory Fox

7:00 PM – Trinity United Methodist Church (2nd & Adams St.)

Family Dance Party

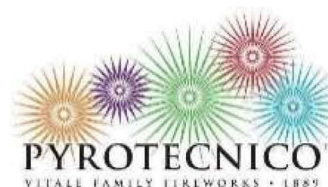
Hosted by PortClintonRadio.com

8:00-10:00 PM – Waterworks Park

Featuring DJ Von & the PC Lion's Club Food Wagon

FIREWORKS produced by

10:00 PM – Waterworks Park / City Beach



Special thanks to

