

June 10, 2025

PORT CLINTON CITY COUNCIL MINUTES

REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called, and the following Council members were present: Pat Hovis, Margaret Phillips. Beth Gillman, Cathy King, Richard Morgan, Avery Robinson, and Jerry Tarolli.

Ms. Phillips moved to approve regular meeting minutes for May 27, 2025; seconded by Mrs. King. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

Tracy Bodi, 1140 Lee Street, Port Clinton, Ohio

Is the water line project state or federal funding; has the funding been fully provided since the cuts by the Federal Government?

Mr. Colston advised that the water line project is the County's. Please reach out to the Sanitary Engineers office with any questions.

With the City moving downtown, how much will it cost, will it cost the residents an increase in fees?

Mayor Snider advised that the city put an offer of \$775,000 for the downtown building. The closing date is on or before July 28, 2025. Currently working with an architect to determine that best layout for our needs. The City Hall staff and Police Department are to be moving downtown. There will be no additional fees for the location change.

Mr. Colston stated water and sewer dollars can only be used for water and sewer.

Mr. Bodi inquired if there is a future water and sewer rate increase in the works?

Mr. Colston advised that there was one just recently.

PRESIDENT OF COUNCIL

There will be a Special Council meeting on Tuesday, June 17, 2025, at 6:00 pm.

MAYOR'S REPORT

Brush pickup started Monday, June 9th. Once they go through the entire city, they will not be back. Brush pickup starts every second Monday of the month through October.

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There were approximately twenty-five high grass notices mailed. This week the street department will be mowing those lawns that were put on notice and didn't mow their lawn.

Infrastructure Project: Phase 1, Plan A is completed. The contractor is working on the punch list of items that need attended to.

Congratulations to the Port Clinton High School Athletic programs that found their way to state. Especially Mechaela Stork who as a junior, won state title in discus.

The city received \$600,000 from ODOT Pedestrian and Bike funding source for sidewalks around Fulton, Jefferson, 10th, 11th and 12th area.

Kiwanis is partnering with Greater Columbus Kiwanis to sell raffle tickets for season tickets to the Ohio State Football games.

In attendance this evening is four of the 650 Bridge USA, J1 Visa program participants. Those participating in this program are working in Port Clinton, Catawba, Marblehead, and Put-in-Bay. The four ladies here this evening are employees of Our Guest Inn.

AUDITOR'S REPORT

The purpose of the special council meeting next week is the financial options for a twelve-month period on the acquisition of the new building and possible reuse of the current building. To include the renovation of the new building. The ordinance will have a "not to exceed amount". Trying to keep the financing options as low as possible, there are a couple of options to do that.

Mr. Below requests that the ordinance that will be presented to Council on July 17th, Council to consider passing on the second reading. That would allow the city to meet the building closing date.

Under correspondence the council received the May financial report. This is a recap of where certain funds stand. The income tax revenue is strong at this point. After meeting with the Tax Commissioner, they both agreed that the expected yearly revenue will increase to another \$350,000. This is not uncommon to make a conservative figure at the beginning of the year and make an adjustment mid-year. The same goes with the fire fund and other accounts.

Mr. Below advised all the costs for the downtown project will come from the general budget.

The State Auditors are rapidly concluding the 2024 audit. They are facing a deadline because they need to provide the audit to the USDA. Council members please monitor your email for any need from the State Auditor to prevent any delays. If you have any questions regarding their needs, please contact Mr. Below.

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Mr. Tarolli inquired about the grant that the city received where are we on the \$900,000 that was awarded?

Mr. Below advised we are waiting on the second reimbursement check. The American Forest has chosen the City of Port Clinton for an audit of the second reimbursement.

Mr. Below advised that he is very cautious with any federal funds awarded due to the fact they could be revoked. The small planting grant that the US Department of Transportation, Park District of Ottawa County and Greater Sandusky partnership to extend the Sandusky Bay pathway from Port Clinton to Sandusky and Bayview is on hold. We have not been presented with a grant agreement to execute.

Mr. Tarolli referenced the meeting the Tree Commission had with Ottawa County Sanitary Engineers to get permission to remove the trees on the south side of E. Third Street for the County's water project. They proposed paying the City / Tree Commission \$25,000 to replant. Have we received the funds, and will it be put in the Tree Commission budget?

Mr. Below advised that the City has received those funds. He will discuss with the Safety Service Director what will be the best and most eligible use for those funds.

TREASURERS REPORT

As of June 6, 2025

Bed Tax: \$51,750.86

Watercraft Dock Tax: \$17,625.00

STR Registration Fee: \$24,900.00

Figures delivered by Mrs. Ostheimer

LAW DIRECTOR REPORT

Not present

SAFETY SERVICE REPORT

Nothing to present

INCOME TAX COMMISSIONER

Not present

POLICE CHIEF

Not present

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FIRE CHIEF

Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Nothing to report

Environment and Public Works Committee

Mr. Tarolli

Nothing to report

Safety Services Committee

Ms. Phillips

Nothing to report

Economic and Community Development Committee

Mrs. Gillman

Nothing to report

CORRESPONDENCE

Financial Report for May 2025, provided by Gabe Below

Mrs. Gillman moved to accept the Financial Report for May 2025; seconded by Mr. Tarolli. All agreed.

Ohio Department of Liquor Control, Notice of Legislative Authority: Change of Liquor permit from Paceline Partners, LLC, to Maceluke Retirement Funds, LLC, 116 S. Madison Street, Port Clinton, Ohio 43452.

Mrs. Gillman moved to waive the right to a hearing for Maceluke Retirement Funds, LLC, 116 S. Madison Street; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Morgan, yes; Mr. Roberson, yes; and Mr. Tarolli, yes. Motion carried 7-0: per Mrs. Sarty

Mrs. Gillman moved to accept the correspondence; seconded by Mr. Tarolli. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

None

FIRST READING OF ORDINANCES AND RESOLUTIONS

None

BUSINESS FROM THE FLOOR

Mr. Morgan – Mr. Morgan met with Chief Scott regarding several traffic lights. Recommendations were provided to Mr. Colston has anything happened with that.

Mr. Colston advised no. He advised Mr. Morgan previously that it cost around \$10,000 per light to complete a study.

Mr. Morgan advised that it doesn't cost \$10,000 to change the timing of the traffic lights.

Mr. Colston advised the stop light on Fremont Road and Portage, needs a replaced control system to change the timing. It was never discussed to change the timing on any other streets because he requested them to remove all together.

Mr. Morgan feels if we change the timings, the traffic flow would be better due to traffic patterns having changed. Just looking to make it better.

Mr. Colston will inquire with ODOT the time criteria for stop lights.

Mr. Robinson – Nothing to present

Ms. Phillips – Thank you for painting the curb on Eleventh Street yellow.

Feels the street department is doing a pretty good job mowing and weed whipping the cemeteries with all the rain we have been getting. Recommended getting some goats to help.

Ms. Hovis – Nothing to present

Mr. Tarolli – Nothing to present

Mrs. King – Nothing to present

Mrs. Gillman – Nothing to present.

ANNOUNCEMENTS

None

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ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mr. Robinson. With all those in favor, the meeting was adjourned at 6:35 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council