

March 25, 2025

PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:23 p.m.

The roll was called, and the following Council members were present: Pat Hovis, Richard Morgan, Margaret Phillips. Beth Gillman, Avery Robinson, and Jerry Tarolli. Cathy King excused.

Ms. Phillips moved to approve regular meeting minutes for March 11, 2025; seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

Jodi Regal and Mollie Sass, Ottawa County Land Bank

Mrs. Regal advised that the Ottawa County Land Bank is responsible for removing blighted, vacant and tax delinquent properties throughout Ottawa County. However, the land bank is running out of traditional land bank properties. There are several blighted and/or vacant properties throughout the county; however, they are not tax delinquent. Many of the owners are out of the area and not aware of the condition of said properties.

The Ottawa County Land Bank has created a new property to acquire some of the properties even when the property tax is current. They have set aside a portion of their land bank budget to offer to buy properties that are identified by the municipality that they are in (there are 20 municipalities located in Ottawa County). The goal is to obtain 20 properties throughout the county this year. The maximum offer would be \$20,000 (could be less), depending on condition, location, and other variables. They are not looking to displace someone. Their intention is to demo the building(s), green up the space, and then sell the property. The funds from the sales will go in an account to purchase additional properties.

The land bank is asking each municipality in Ottawa County to provide two properties that are the worst eye sores by completing a one-page form they will provide. They will not force a property owner to participate. There is a sub-committee of the Ottawa County Land Bank that has four individuals that will oversee this new program. They then take opportunities to the Ottawa County Land Bank full board for approval.

Mr. Morgan inquired only demoing properties vs. rehabbing properties.

Mrs. Regal advised that they have rehabbed one property in the county. From the outside its structure needed to come down. When they went into the structure it was a totally different story. They were able to rehab the home and sell the property with a home.

Mr. Morgan mentioned that he has noticed that when the empty lot is sold is sits without a new home placed on it. Is there anyway that a requirement of building be part of the sale?

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Mrs. Regal advised that is what the land bank would like the new owner to do, because it increases the tax base. However, they cannot enforce such a requirement.

When a property is sold it is done by a sealed bid, and the highest bidder gets the property.

Officer Kurt Cochran and Officer Mike Woods, Port Clinton Police Department School Resource Officers

See attachment

PUBLIC COMMENT

None

PRESIDENT OF COUNCIL

Under first reading this evening:

- Ordinance 12-25 can go the full three reads.
- Ordinance 13-25 and Ordinance 14-25 Administration have requested Council to consider adopting this evening, due to time sensitive.

If anyone is interested in volunteering for the City's Easter Egg Hunt on April 12, 2025, please contact Mrs. Ostheimer.

Government Day will be held on Tuesday, May 13, 2025. If any Council member would like to have a student shadow them and explain their duties, please contact Mrs. Ostheimer.

MAYOR'S REPORT

How many knew that March 25th was Medal of Honor Day? Earlier today, a ceremony at Lakeview Cemetery was held for Lewis C. Shepard as a Medal of Honor recipient. Mr. Shepard was a Navy Veteran of the Civil War.

This evening in Arlington, TX at the Medal of Honor Museum a dedication will take place at 8:00 pm (moment of silence). There has been over 40 million men and women that have served in our military services in our country. There were 3,465 Medal of Honor recipients and 19 multi- recipients.

The VFW has donated \$500.00 for the Memorial Day festivities.

March 29, 2025, is Vietnam Veterans Day

4th of July festivities: Four local restaurants (Brick House, McCarthy's, Ala Carte Café, and Ala Carte Afterhours) are promoting "Burgers for Booms". On April 4, 14, 24, May 4, 14, 24 and June 4, 14, 24, for each burger sold \$1 will be donated to the 4th of July Fireworks Fund.

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The Eagles Lodge donated \$10,000 to the fireworks fund. Thank you to the men and women of the City's local Eagles Lodge.

Easter Egg Hunt will be Saturday, April 12, 2025, at 10:00 am at Lakeview Park. The rain date will be Saturday, April 19, 2025. Please follow Facebook.

The Service Department wants to thank everyone for removing their loved ones' items from the cemetery. The spring cleanup went well.

Saturday, April 26, 2025, 9:00 – 3:00 pm, Spring City Wide Cleanup will take place at Port Clinton City Hall parking lot. Please contact City Hall for prohibited items.

August 17, 2025, PC Day at Fifth/Third in Toledo. The first pitch will be 2:00 pm. Tickets can be purchased 419-725-4367.

The Port Clinton Area Chamber of Commerce will be holding a raffle for (4) tickets for the Huntington Bank Suite (to include: food and beverages) at PC Day at Fifth/Third Field; donated by Lee Vivod, President of Commercial Loans at Huntington Bank. The raffle will begin on April 1, 2025. The funds collected will go towards the Chambers Scholarship Program.

For the last two months several residents and businesses have had their water bill estimated due to the cold weather. An actual reading took place last week. You may see some adjustments on your next water / sewer bill.

Extend Thank you to Mr. Tarolli, for attending the Ottawa County Health Departments Annual meeting on his behalf.

At the last Council meeting Mayor Snider mentioned he would be participating in a Chili Cook-off again this past weekend. The first year he won it, second year he was in Asia, third year won it, fourth year didn't make the top three.

April 11-12, 2025, there will be a Master Walleye Tournament in town.

A ribbon cutting will be taking place at Habit for Humanity ReStore on Friday, March 28, 2025, 3:00 pm.

Hope everyone changed their batteries in the smoke and carbon monoxide detectors at the time change on March 9th, if not please do so.

If anyone has any old or unused bath towels, please consider donating them to the Port Clinton Fire Department. They are used during the hot weather (soaked in water and placed on the fireman's head to cool off). There is a white dock box on the west side of the building.

AUDITOR'S REPORT

Ordinance 14-25, the full appropriated budget for 2025. The general fund operates on the estimate of revenue equal to three point twenty-five million dollars income tax funding. This allows the Police Department to purchase two new vehicles, \$480,000 expenditure (including the grants the City has received), \$300,000 to construct the splash pad at Waterworks Park, and over a million dollars to continue the road repaving project and fully funds all the salaries and wages of all departments. This will be reevaluated mid-year. Please consider adopting Ordinance 14-25, this evening.

Ordinance 13-25, the City just sold short term notes to the tune of three point five million dollars to pay for the City's cost share of revetment of Lakeshore Drive project. The first invoice for this project is due April 1, 2025. Please consider adopting Ordinance 13-25, this evening.

Thank you, Mr. Christman, for what you have done and brought to the city during your employment.

TREASURERS REPORT

Not present

LAW DIRECTOR REPORT

Nothing to present

SAFETY SERVICE REPORT

Nothing to present

ECONOMIC COMMUNITY DEVELOPMENT COORDINATOR

TNT Mentorship program is always in need of mentors. It is a great program. If interested, please contact Kurt Fleming at Ottawa County Family Advocacy Center.

Mr. Christman advised that this evening is his last City Council meeting, his last day with the City is April 4, 2025. Thanked Mr. Below, Mr. Colston and Rachel Klimentov giving him the opportunity to work for the city. Been honored to generate some new programs and give some new attention to some areas. Hopefully add some positive outcomes to the goals the city is trying to achieve.

INCOME TAX COMMISSIONER

Nothing to present

POLICE CHIEF

Not present

FIRE CHIEF

Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

A Finance Committee meeting will take place on April 1, 2025, 6:00 pm

Environment and Public Works Committee

Mr. Tarolli

Nothing to report

Safety Services Committee

Ms. Phillips

Nothing to report

Economic and Community Development Committee

Mrs. Gillman

Nothing to report

CORRESPONDENCE

Amended Official Certificate of Estimated Resources, provide by Gabe Below

Mrs. Gillman moved to accept the Amended Official Certificate of Estimated Resources; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

Ohio Department of Commerce, Objections to Renewal of a Retail Liquor Permit

2024 Annual Report, Ottawa County Health Department

Ms. Phillips moved to accept the correspondence as presented; seconded by Mr. Tarolli. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

None

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 12-25

AN ORDINANCE TO APPROVE JANUARY 2025 REPLACEMENT PAGES TO THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.

No action taken – Ordinance 12-25 will be moved to second reading on April 8, 2025, at the regular scheduled Council meeting

Ordinance 13-25

FINAL ORDINANCE ENACTED BY THE CITY OF PORT CLINTON, OHIO, TO PARTICIPATE WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE SHORELINE REVETMENT RESTORATION ALONG SR 163/WEST LAKESHORE PER THE TERMS, CONDITIONS, AND REQUIREMENTS AS DEFINED HEREIN, AND DECLARING AN EMERGENCY.

Mr. Tarolli moved to waive the three required readings of Ordinance 13-25: seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Tarolli moved to retain the emergency clause of Ordinance 13-25; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 13-25; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

Ordinance 14-25

AN ORDINANCE MAKING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PORT CLINTON, COUNTY OF OTTAWA, STATE OF OHIO, DURING FISCAL YEAR ENDING ON DECEMBER 31, 2025.

Mr. Tarolli moved to waive the three required readings of Ordinance 14-25: seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 14-25; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

BUSINESS FROM THE FLOOR

Mr. Morgan – Nothing to present

Mr. Robinson – Nothing to present

Ms. Phillips – Inquired what utility does the purple flags on Fulton Street represent.

Mr. Colston will review and advise.

Ms. Hovis – Nothing to present

Mr. Tarolli – Port Clinton Fire Department Pancake Breakfast will take place on April 6, 2025, 9- 1 pm at the Fire Department.

The Arbor Day celebration will take place on April 25, 2025, at 5:30 pm at Adams Street Park.

Mrs. King – Not present

Mrs. Gillman – Thank you Mr. Christman for all he has done for the city and the resource that he has been. Wish him the best.

Great to have the Police Department present this evening and the Fire Department's community oaths prior to the meeting.

ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Ms. Hovis. With all those in favor, the meeting was adjourned at 7:21 p.m.

March 25, 2025

Port Clinton Police Department School Resource Officers



Curtis Cochran



Carolyn L. Demore



Mike Woods





The Role we fill

School Resource Officers (SROs) are dedicated to ensuring the safety and security of students, staff, and the school environment.

We are sworn police officers assigned to the Port Clinton School District, each serving specific schools:

Officer DeMore at the High School

Officer Woods at Bataan Elementary

Officer Cochran at the Middle School

Our specialized training equips us to respond to a variety of emergencies and potential threats within the school setting, both on and off school grounds. These include, but are not limited to, medical emergencies, active shooter situations, fights, and suspected child abuse.



Safety and Security the role we play

Safe School Environment

- **Visible Presence:** Our presence helps deter crime and provides a sense of security for the entire school community.
- **Proactive Security:** We regularly check building security to ensure a safe learning environment.
- **Camera Monitoring:** We collaborate with our road patrol by monitoring camera systems, which can be crucial in nearby incidents (e.g., hit and run, suspect apprehension).



Safety and Security the role we play

We play a vital role in ensuring school safety by:

- Actively participating in all school safety drills, including Fire, Tornado, Emergency Evacuation, and Lockdown Drills.
- Provide staff training on Emergency Evacuation and Lockdown procedures through presentations and hands-on exercises.
- Regularly attend School Safety Committee meetings with the Board of Education and school administration to discuss and address safety and security concerns at each building.
- Participate in the school's threat assessment team to help identify and mitigate potential threats.



Building Relationships

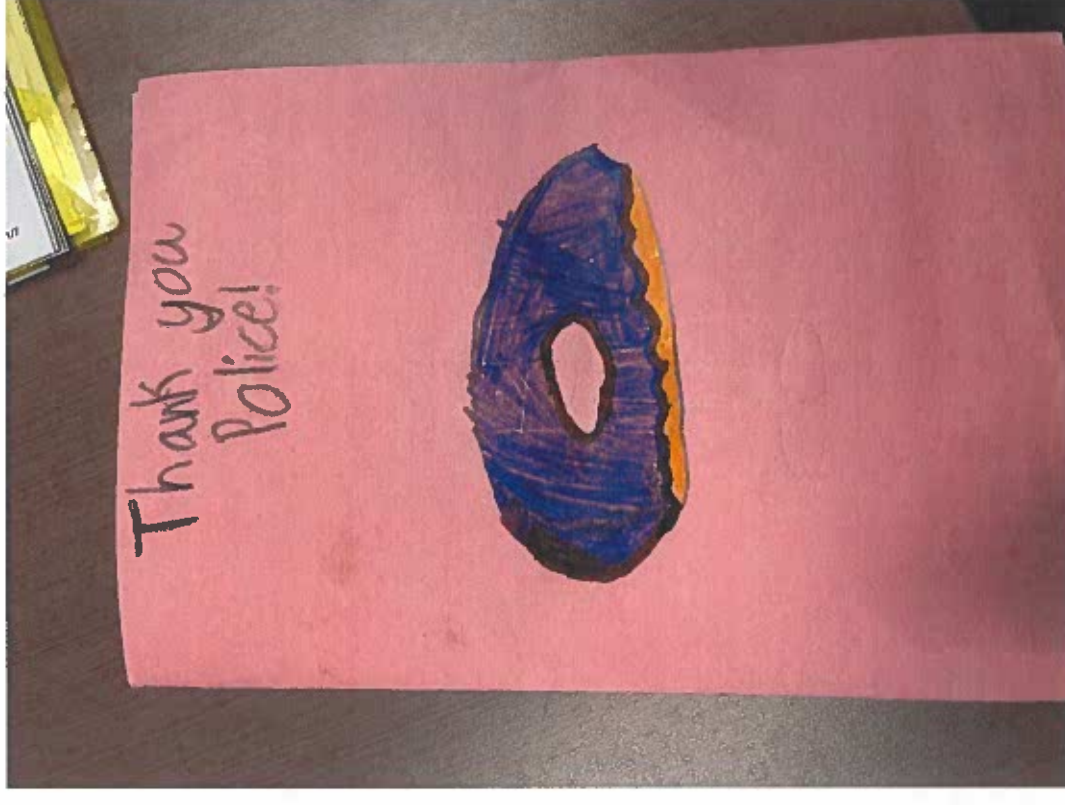
SRO's serve as positive role models and mentors for students.

By fostering relationships with students, we create an environment of trust and open communication.

When students feel comfortable approaching an SRO, it can lead to early intervention in potential issues such as bullying, mental health, or substance abuse.

We call this "Intentional Connections"

TNT Mentoring





Education and Prevention

Beyond law enforcement, SROs play an educational role by conducting workshops and presentations on topics such as Drug Awareness, Internet Safety, and Conflict Resolution.

These programs not only inform students but also empower them with the knowledge to make safe and responsible choices.

Invite Guest speakers to speak with students:

Trevor Johnson from the Ottawa County Drug Task Force has spoke to students about Drug Awareness.



Crisis Intervention

In times of crisis, SROs are trained to de-escalate situations and provide support

Whether it's a mental health crisis or a conflict between students, their skills enable them to handle sensitive situations with care and professionalism

School can be a stressful environment for some students, especially if they're already dealing with tough situations at home and/or mental health issues

We are often asked to help talk with students when refusing to come to school due to anxiety issues



ATTENDANCE

Improving Student Attendance and Outcomes

School Resource Officers (SROs) are dedicated to supporting student success through proactive attendance management as attendance officers:

- We monitor attendance records to identify and address patterns of absenteeism, ensuring compliance with state law.
- We work closely with parents, students, and administrators to resolve attendance issues, utilizing methods such as phone calls, home visits, and absence intervention meetings.
- We develop and implement strategies to improve student attendance, ultimately contributing to better academic outcomes.





Improving Attendance Through Accountability and Support

- **Reporting:** Generate comprehensive attendance reports for school administration and the Ottawa County Juvenile Court and Prosecutor's Office to track progress and identify areas for improvement.
- **Enforcement:** Collaborate with the Prosecutor's Office on legal enforcement of attendance laws only after all intervention efforts have been exhausted.
- **Family Support:** Partner with social workers and counselors to provide comprehensive resources and support to families facing challenges that impact student attendance.



Promoting Regular School Attendance: A Collaborative Approach

- Provide educational programs for students and parents to emphasize the value of consistent attendance and the impact of absences. These programs may involve collaborative meetings with the student, parent, principal and the SRO to address individual attendance concerns, explain school policy, and outline relevant legal information.

Overall, a School Attendance Officer is dedicated to promote a positive school environment by ensuring that students attend school consistently, thereby enhancing their chances for academic success.



Middle School and High School

- **Removing Barriers:**

Facilitate transportation for students to ensure student access

- **Promoting a Healthy Environment:**

Addressing vaping incidents and enforcing school policies

- **Building Strong Relationships:** Mentoring students

TNT mentorship program- meet with students weekly or bi-weekly

- **Supporting Academic Success thru attending Fleet meetings:**

Address attendance and student needs.

- **Providing a Safety Net:** Handle with care

provides support for incidents after school for challenging personal circumstances that might happen



MEET PORT CLINTONS THERAPY K9

K-9 Lucy



Surrendered to Safe Harbor
Animal Rescue from a puppy mill
in Amish Country

Attended Obedience School at
K-9 Bliss in Fremont which was a
prerequisite for attending Therapy
Dog Training at the Franklin
County Sheriff's Office Therapy
K-9 School

Graduated June 30th 2023





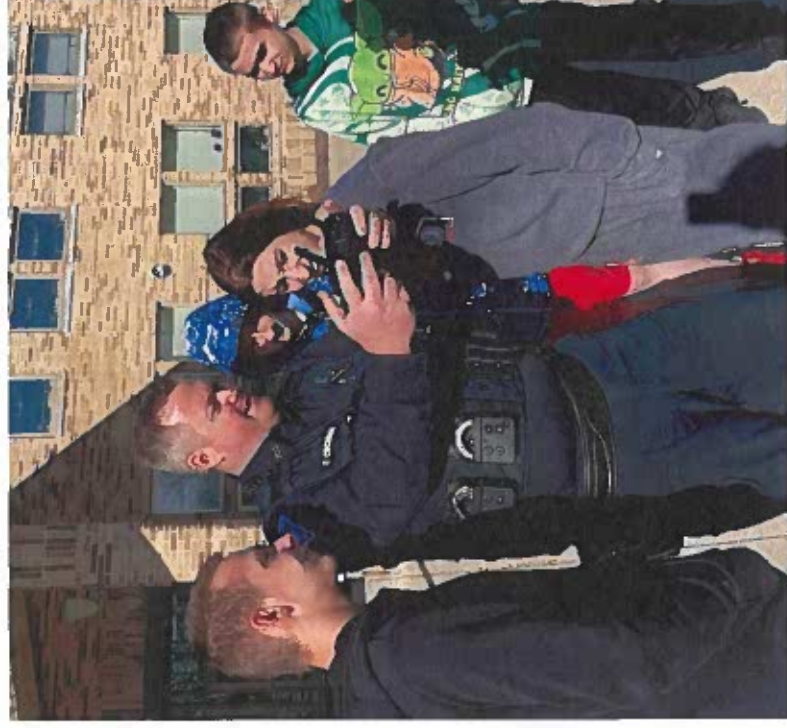
Middle School and High School Continued...

Run the lunch periods and open gym

Prepare presentations for Digital Literacy and Career Exploration

Online Chatting Safety

Drones in Law Enforcement





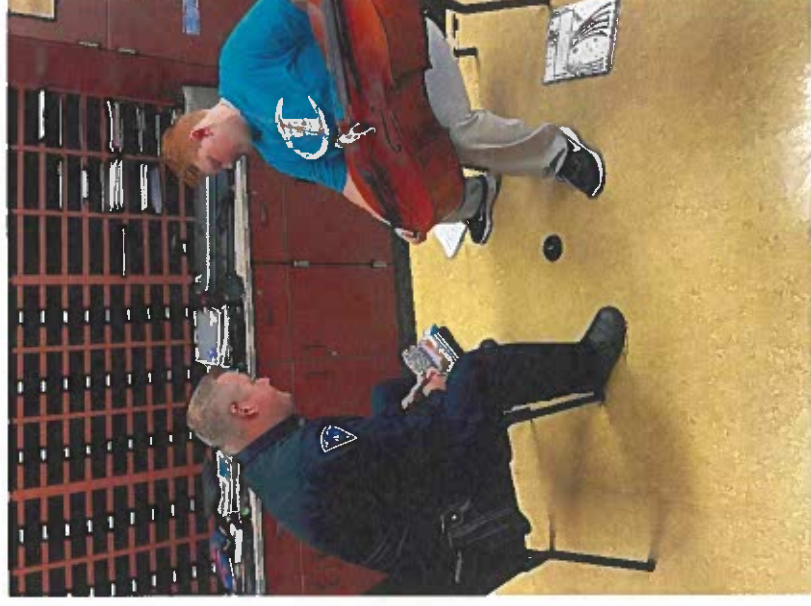
Middle School & High School Continued



Car
eer
Exploration
&
Fingerprinting



Middle School and High School Continued



Don't Forget to
Have Fun!

Having fun and showing off some grilling skills

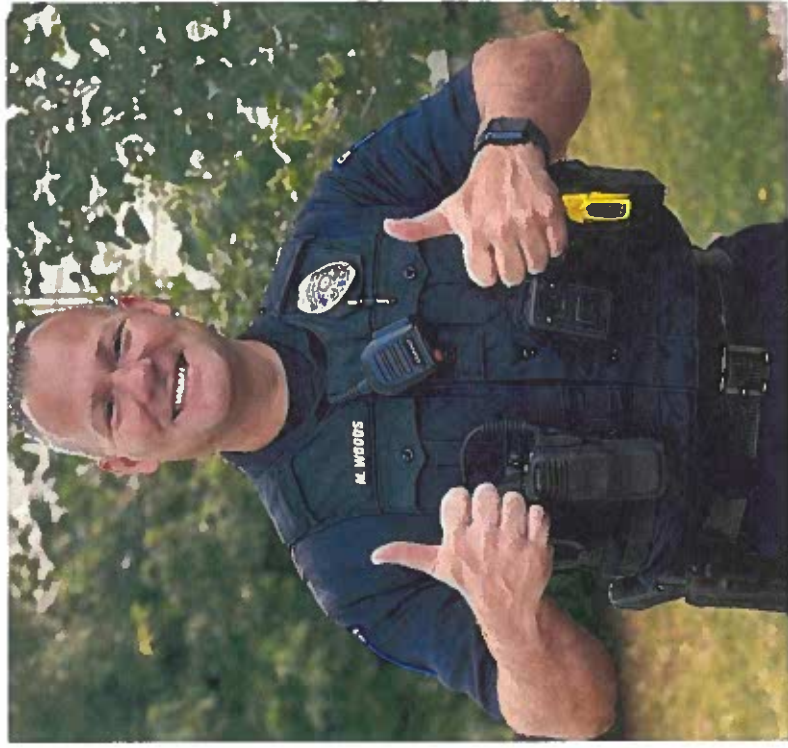


End of Year Cookout



SRO Mike Woods

Bataan Elementary





Bataan Elementary

Preschool thru 5th grade

Students: 668 Staff: 117

Proactive Measures & Responsiveness

- **Calls for Service** Responded to a variety of calls for service, including unruly juveniles, welfare checks, and home visits during school hours.
- **Mandated Reporting:** referrals to the local Children's Services agency (JFS) as a mandated reporter.
- **Threat Assessment & Response:** Addressed two after-hours reports of threats made by an elementary student. Collaborated with road officers for immediate response and followed up the next morning to ensure student and school safety.
- **Drills & Safety Walkthroughs:** Conducted fire drills and safety drills. Led a comprehensive stadium safety walkthrough with principals to verify gate operation, key access, and emergency bag location.
- **Daily Security Checks:** Perform daily security checks on all school entrances and ongoing safety checks inside and outside the building, including the stadium throughout the day





Engagement & Positive Impact

Building Bridges, One Interaction at a Time

- **Bike to School Day Champion:** Coordinated a successful "Bike to School Day," bringing together students, teachers, and community members. Ensured safety with traffic control and escorts provided by Police and Fire personnel.
- **Daily Mentorship & Guidance:** Proactively engaged with students daily, serving as a positive role model and trusted resource. Offering guidance and support on issues related to home, school, and life.
- **Lunch & Recess Connections:** Fostered strong relationships with students through daily interactions during lunch and recess. Shared meals, played games, and provided a friendly ear.
- **Red Ribbon Week Advocate:** Supported Red Ribbon Week by distributing drug-free swag and displaying student pledges in the hallways, reinforcing the importance of a drug-free lifestyle.
- **K9 Demonstration:** Hosted an engaging K9 demonstration with P.O. Pugh and K9 Aldo, providing an educational and exciting experience for students and staff.





Bataaan Elementary

Boosting Attendance & School Spirit

Investing in Student Success

- **Attendance Incentive Program:** Created a trimesterly attendance incentive program.

Recognized 119 students in the first trimester alone with certificates and drawings for \$10 McDonald's gift cards (12 awarded). Thanks for to the PC FOP for donating the gift cards. This program will continue throughout the 2024-2025 school year. This initiative complements district-wide efforts like the Browns "Stay in the Game" program.



- **Perfect Attendance Rewards:** Elevating the incentive for perfect attendance *throughout the entire school year.*

Six students from the 2023-2024 school year were honored by leading the Friday night parade before each home football game. They created banners, distributed glow sticks, and led the procession to the stadium, fostering school spirit and celebrating their achievement.





Bataan Elementary Safety Patrol

Every year 5th grade students volunteer their time, by arriving at 805am and don't leave until 330 pm to be a part of safety patrol. Students promote safety awareness,

End of year incentive for
being a member of safety
patrol



PC FOP donated hats,
gloves, stop signs

The safety and well-being of our students is a shared responsibility. By working together—law enforcement, schools, families, and the community—we create a truly supportive and thriving learning environment in our community.



Thank You!