
Employee Name:		Position Title:	Emergency Medical Technician B
Dept.:	Fire	Employment Status:	Full-Time
Reports to:	EMS Captain	FLSA Status; Pay:	
Salary Range:		Civil Service Status:	

GENERAL DESCRIPTION:**Job Summary:**

This is skilled specialized work as an Ohio certified Emergency Medical Technician (EMT). Under the direction of the EMS Captain and on duty OIC/Paramedic, this position is accountable for responding to all assigned calls for assistance in the most appropriate and efficient manner, providing the highest standard of patient care while providing a safe and hazard free environment. The EMT contributes to the overall patient care in the areas of patient assessment, treatment, packaging and transport. Some conditions can be handled following general rules and guidelines while more complicated problems may require assistance from Paramedics or Supervisors. EMT's are required to assist ALS Providers when necessary and appropriate. This position interacts throughout the jurisdiction and with patients and the families externally. In addition this position interacts with various first responder agencies and healthcare providers, physicians and hospital personnel, externally. The nature of the work involves unpredictable circumstances that may include threat or actual presence of harm. A majority of this work is preformed outdoors in emergency situations that may expose the employee to a variety if dangerous conditions such as hazardous materials, chemicals, smoke or weakened/unstable structures. Employees are exposed to physical and mentally stressful situations including trauma, illness, contagious diseases, extreme temperatures and contaminated environments. Employment involves working in inclement weather at all hours of the day and night, holidays, to respond to emergency situations and requests for assistance. Driving emergency vehicles is a substantial portion of the job.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Certification as a Nationally Registered EMT and or Ohio EMT Certificate.

Certifications in CPR and Hazmat Operations are required.

Must possess and maintain a valid Ohio driver's license, and maintain insurability under the City's vehicle insurance policy.

EQUIPMENT OPERATED: The following are examples only and are not intended to be all inclusive: Computer and standard modern office equipment; motor vehicles, emergency fire and medical equipment and vehicles; two-way radio and pager and all related medical equipment used within the scope of the position.

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INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:

Employee ascends and/or descends ladders, stairs, or scaffolds; has exposure to chemical compounds found in an office environment (e.g., toner, correction fluid, etc.); works on and around powered platforms and/or vehicle mounted platforms (e.g., manlifts, fire trucks); is exposed to environmental conditions which may result in injury from fumes, odors, dusts, mists, gases, and/or poorly ventilated work areas; is exposed to possible injury from extremely noisy conditions above 85db (e.g., loud sirens, screaming people, building alarms, etc.); is exposed to possible injury from hazardous gases, chemicals, flammables, air contaminants, hazardous waste, unclean or unsanitary conditions, electrical shock; exposed to possible injury from radiation; exposed to possible injury from explosions; is exposed to possible injury as a result of falling from high places; works in or around crowds; has contact with potentially violent or emotionally distraught persons or vicious animals or life threatening situations; has exposure to fire, hot, cold, wet, humid, or windy weather conditions; exposure to extreme non-weather related heat or cold; exposure to shaking objects or surfaces; exposure to second-hand smoke; exposure to hazardous driving conditions; works second or third shift; is periodically exposed to blood and other bodily fluids, as well as other potentially infectious materials; uses eye and face protection for potential exposure to flying objects, respiratory protection for potential exposure to airborne contaminants, head protection for potential impacts of objects to the head, and occupational foot protection for potential impacts of objects to the feet; participants in medical and first aid activities; exerts 20 to 50 pounds of force occasionally, and/or 20 to 50 pounds of force frequently; occasionally lifts objects 75 pounds or less; occasionally carries objects 75 pounds or less; occasionally pushes objects 75 pounds or less; occasionally pulls objects 75 pounds or less. Must have normal vision with glasses or contacts, sit or stand for periods of 30 minutes, climb stairs, ladders and scaffold, jump 2 feet off of equipment, kneel for periods of 20 minutes, bend to pickup or work an item and work outdoors in inclement weather.

Note: In accordance with the U.S. Department of Labor physical demands strength ratings, this is considered medium work.

In cases of emergency, unpredictable situations, and/or department needs, may be required to lift, push, pull, and/or carry objects heavier than D.O.L. strength ratings recommend.

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JOB DESCRIPTION AND WORKER CHARACTERISTICS:

JOB DUTIES in order of importance

ESSENTIAL FUNCTIONS OF THE POSITION: For purposes of 42 USC 12101:

- (1) Treats individuals who are ill and or injured and individuals in an emotionally distressed state in an appropriate manner utilizing thorough knowledge and according to ALS guidelines. Administers care to ill and injured person at the scene of an emergency including basic and advanced life support in response to emergency calls. Transports patients to appropriate facilities.
- (2) Provides quality patient care utilizing thorough knowledge and appropriate administration of BLS/ALS interventions as outline by state, local and medical direction protocols and completes detailed patient reports.
- (3) Provides direction, supervision and assistance to others in general execution of EMS duties, maintenance of **all** EMS equipment and general housekeeping duties.
- (4) Performs required inspections to insure medical supplies are stocked and equipments and vehicles are clean and operational at all times.
- (5) Assures all documentation required by the State, Billing Company, EMS Captain are accurate and completed in required times and fashion.
- (6) Attends seminars and training sessions to stay current in the field; reads journals and other related materials and maintain required certificates.
- (7) Meets all job safety requirements and all applicable safety standards that pertain to essential functions.
- (8) Demonstrates regular and predictable attendance.
- (9) Performs other related duties as assigned.
- (10) Accepts on-call 24-hour status and the carrying of a pager.

MINIMUM ACCEPTABLE CHARACTERISTICS: (*indicates developed after employment)

Knowledge of: current management principles; EMS and safety principles and practices; organizational goals and objectives;* department policies and procedures;* geographic layout of jurisdiction; personnel practices,

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employee training and development, and human/public relations; inventory control; disaster requirements and principles and practices of such.

Skill in: computer operation; motor vehicle operation; standard modern office equipment; standard firefighting and EMS equipment operation.

Ability to: communicate effectively; exercise independent judgment and discretion; evaluate conditions; understand, interpret, and apply laws, rules, or regulations to specific situations; deal with many variables and determine specific action; recognize unusual or threatening conditions and take appropriate action; apply management principles to solve agency problems; define problems, collect data, establish facts, and draw valid conclusions; participate in the interview process for new applicants; maintain records according to established procedures; interpret an extensive variety of technical material in books, journals, and manuals; determine material and equipment needs; prepare accurate documentation; compile and prepare reports; respond to routine inquiries from public and/or officials; prepare and deliver speeches and presentations; develop and maintain effective working relationships; travel to and gain access to work site; maintain fitness standards.

POSITIONS DIRECTLY SUPERVISED:

None

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. My (employee) signature below signifies that I have reviewed and understand and agree with the contents of this position description.

(Signature of Appointing Authority/Designee)

(Date)

(Signature of Employee)

(Date)
