

March 12, 2024

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following Council members were present: Beth Gillman, Jerry Tarolli, Pat Hovis, Richard Morgan, Kelly Gangle, Cathy King and Margaret Phillips.

Ms. Phillips moved to approve regular meeting minutes for February 27, 2024; seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

Tracy Behrman – 755 Spruce Street, Wauseon, Ohio

Mr. Behrman owns property at 226 Fulton Street. Mr. Behrman discussed concern of nuisance properties surrounding his property (227, 229, 230, and 231 Fulton Street). Mr. Behrman provided a narrative and photos of his concerns prior to the Council meeting. Asking City Council and Mayor Snider to enforce the city ordinances of the properties for the exterior and interior of properties listed above.

Mayor Snider agrees with Mr. Behrman.

Mayor Snider advised that there is an Exterior Property Maintenance Officer position for the City of Port Clinton. Unfortunately in June 2023, the employee was placed on paid administrative leave and on January 18, 2024, his position was terminated. Due to legal issues, some items need to be fulfilled prior to hiring a replacement. There are individuals that have been identified and potential candidates and will be approached when able to move forward.

Ms. Shenker advised City Ordinance 1327 only pertains to the exterior of a property. The City does not have legal right to dictate / enforce an interior issue of any property. To declare a property a nuisance the property owner has to have not paid their property taxes for a minimum of two years and not take care of all the vegetation surrounding the property. If the property taxes were not paid for a minimum of two years, the City would advise the Ottawa County Land Bank. However, that is not the case with any of these properties. The Ottawa County Building Inspector and Port Clinton Fire Chief would be the ones to address any unsafe interior issue.

Ms. Shenker advised a letter can be sent to the owner with the above concerns and requesting attention; identifying the property as a nuisance.

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Elva Cortez – 211 W. Third Street, Port Clinton, Ohio

Advised that the alley east / west of her property has many large potholes. Vehicle traffic is driving around the potholes and going onto their property. Requesting the City to place stone and not just grade the alley.

PRESIDENT OF COUNCIL

Under first reading this evening is:

- Ordinance 4-24
 - Can go all three readings
 - Will not be assigned to a committee.

- Ordinance 5-24
 - Administration asks for Council to consider adopting at the first reading due to time sensitivity.
 - Will not be assigned to a committee.

Happy St. Patrick's Day

MAYOR'S REPORT

Late last week the US Army Corps of Engineers provided the City of Port Clinton notification that the Portage River (federal channel from the draw bridge east to the mouth of the Portage River) will be dredged starting September 1, 2024. On the City Facebook page is link if anyone who would like to comment.

Approximately a year ago the U.S. Coast Guard who is responsible for the lift bridge in Port Clinton, made a proposal to modify how it would operate (go up on demand of a boat(s) approaching). This evening Mayor Snider received notification that they will maintain hourly and half hour openings from 6:00 am to 6:00 pm to ease the movement of vehicles. They received over 200 comments on what a bad idea their proposal was.

The docks along Jefferson Street pier are in the water. Want to thank Erie Coast Construction for the reconstruction of the docks.

Easter Egg Hunt will take place on Saturday, March 23, 2024, 10:00 am at Lakeview Park. Rain date will be Saturday, March 30, 2024, 10:00 am. Please watch the City Facebook page if rescheduled due to rain.

Spring Cemetery Clean-up will take place on Friday, March 15, 2024. Ask that all personal items to be removed b March 14th.

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City Wide Clean-up will take place on Saturday, April 20, 2024, 8:00 am – 3:00 pm at Port Clinton City Hall Parking Lot. Please call City Hall for prohibited items.

Arbor Day will take place on Friday, April 26, 2026, 5:00 pm at Portage Park. We will be planting a Red Maple.

The restrooms at Lakeview Park and Waterworks Park will open the week of April 1, 2024.

P.C. Day at Fifth / Third Field will take place on Sunday, August 25, 2024, (Mud Hens vs. Iowa Cubs). Please follow the City's Facebook page for information on how to purchase tickets. The Jet Express is not available this year to transport.

Kenny Holcomb from the Area Car Club the third Thursday Car Shows staged on the 200 block of Madison Street will be returning this year. Any questions call Mr. Holcomb at 419-573-2171.

"The District" has a full entertainment schedule for the 2024 season. The first performance will take place on Thursday, May 16, 2024. The Port Clinton Area Chamber of Commerce has a full list of entertainment listed on their website. For more information call The Chamber at 419-734-5503

Mayor Snider recently went to the production at Playmakers "Four Old Broads". Strongly encouraged to go; not exactly kid friendly.

The Port Clinton High School Drama Club is having their performance "Into the Woods"; this Thursday and Saturday at 7:00 pm, Sunday at 3:00 pm.

Ohio State Alumni Club in Ottawa County is holding their annual scholarship auction; all proceeds go to support students from Ottawa County who will be attending Ohio State University. The auction will take place on Saturday, March 23, 2024, 6:30 pm, at Ottawa County Fair Grounds. Tickets are \$20.00.

Lake Donuts on Jefferson Street will have their grand opening on Friday, March 15, 2024. Their hours will be 7:00 am – 2:00 pm (or run out of donuts), seven days a week.

FLIP update: The W. Lakeshore Drive enhanced crosswalk bid opening will take place on Thursday, March 14, 2024 at 11:00 am.

Ordinance 5-24 - One the USDA and Bond Council provide permission to the City to move forward, Ordinance 5-24 will allow the Administration to immediately advertise for bids. Council please consider adopting Ordinance 5-24 this evening at the first reading.

Mrs. King inquired when will the first block of Madison Street be shut down?

Mayor Snider advised he believes it will be the week of May 6, 2024.

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AUDITOR'S REPORT

Not present

TREASURER'S REPORT

Bed Tax: \$14,635.37

Watercraft Tax: \$75.00

Short Term Rental Registration Fee: \$24,300.00

All figures are through February 29, 2024.

Mrs. Ostheimer advised that a Treasurer's report will only be provided the first Council meeting of each month per the Deputy Auditor.

LAW DIRECTOR REPORT

Nothing to present

SAFETY SERVICE REPORT

Not present

ECONOMIC COMMUNITY DEVELOPMENT COORDINATOR

Mr. Christman advised that the City has procured the hardware for the IT upgrade. Installation will be end of April; after tax season to minimize the burden on the Income Tax Department.

There are a couple of Council members that need to turn in their lap tops. Please do so, at your earliest convenience.

Website design: One phase of initial designs with feedback has been completed; initial sitemap has been submitted as well.

POLICE CHIEF Not present

FIRE CHIEF Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Nothing to present

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Environment and Public Works Committee

Mr. Tarolli

Nothing to present.

Safety Services Committee

Ms. Phillips

Nothing to present

Economic and Community Development Committee

Mrs. Gillman

The Committee last met on February 27, 2024, minutes will be provided by the end of this week. Next Committee meeting will be on Tuesday, March 26, 2024, following the Council meeting.

CORRESPONDENCE

US Army Corps of Engineers, Public Notice for Port Clinton Harbor

City of Port Clinton 2023 Financial Statement

City of Port Clinton 2024 Certificate of Estimated Resources

Certificate of County Auditor That the Total Appropriations from Each Fund Does NOT Exceed the Official Estimate of Resources.

Request to Enforce City Ordinances on north Fulton Street, Tracy Behrman

Ms. Phillips moved to approve the correspondence as submitted; seconded by Mr. Tarolli. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

None

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FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 4-24

AN ORDINANCE TO APPROVE JANUARY 2024 REPLACEMENT PAGES TO THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.

No action taken – Ordinance 4-24 will be moved to second reading on March 26, 2024, at the regular scheduled Council meeting

Ordinance 5-24

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE CONSTRUCTION OF THE PAVEMENT RESURFACING INFRASTRUCTURE IMPROVEMENTS PHASE 1 PROJECT, TO ENTER INTO A CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE PROJECT, AND DECLARING AN EMERGENCY

Mrs. Gillman move to amend Ordinance 5-24, to correct the spelling of Kaspar and Cotswold Street; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty.

Mr. Tarolli moved to waive the three required readings for Ordinance 5-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty.

Mr. Tarolli moved to retain the Emergency Claus of Ordinance 5-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 5-24; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

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BUSINESS FROM THE FLOOR

Mr. Morgan – Nothing to present

Ms. Gangle – Nothing to present

Ms. Phillips – When will the Wetlands along E. Perry Street be addressed?

Mayor Snider will research and advise.

Ms. Hovis – Nothing to present

Mr. Tarolli – Ordinance 5-24, Thank goodness we are this far. People need to realize that the wheels of the Federal Government are slow. Just asking for patience. Happy St. Patrick's Day.

Mrs. King – Nothing to present

Mrs. Gillman – The month of March is Colon Rectal Cancer month; Magruder Hospital has free kits available form 10:00 am – 2:00 pm, Monday – Friday; at the front entrance volunteer desk.

Thank you to the Port Clinton Fire Department for their quick response to a fire that occurred at her residence.

ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mr. Tarolli. With all those in favor, the meeting was adjourned at 6:52 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council