

January 9, 2024

PORT CLINTON CITY COUNCIL MINUTES

REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following Council members were present: Beth Gillman, Jerry Tarolli, Pat Hovis, Cathy King, Richard Morgan, Kelly Gangle and Margaret Phillips.

Ms. Phillips moved to approve regular meeting minutes for December 19, 2023; seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

None

PRESIDENT OF COUNCIL

Under first reading this evening is:

- Resolution 24-1
 - Can go all three readings
 - Will not be assigned to a committee. This is a yearly ordinance to allow the City to sell items on the internet.

Reminder to Council members that a Certified Public Records Training or Sunshine Laws training, required of elected officials during their term.

Reminder to complete and submit your ethics form.

Under correspondence there are two items from the Division of Liquor Control for J Liu and Gristmill.

Each Council member has been provided the current Rules of Council. There is one recommended change to revise the agenda template to move the Safety Service Director under Executive Officer Report and add City Staff Reports. Please consider the recommendation and passing at the January 23 2024, Council meeting.

MAYOR'S REPORT

Congratulation to D. C. Lanier a Port Clinton High School senior has broken the all-time female basketball player scoring record. She has an opportunity to extend that record finishing out the year. Ms. Lanier will be attending Siena Heights University in Adrian, MI in the fall.

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Roger Smith was a longtime volunteer of the Beautification Committee. He maintained the flower pots at the North end of the Waterfront Walkway. He recently passed away; he will be sorely missed in our community for a variety of reasons. It goes to show us that we need volunteers for a variety of reasons; being an organization or for your local library.

Port Clinton Fourth of July fireworks twenty years ago cost \$8,000. This year the cost will be \$17,200 plus \$1,000 for insurance. The committee has currently raised \$8,875.45. In the near future there will be fund raising activities to help with the balance needed.

Many know Roseann Hickman a former Councilman and local real-estate agent has been diagnosed with ALS. Her granddaughter is a senior at Oak Harbor High School in the DECA program. They will be holding a Trivia Night on Saturday, January 27, 2024, 6:00 pm all proceeds will go ALS research. If anyone on Council would like to participate, please contact Mayor Snider.

AUDITOR'S REPORT

Under correspondence there is a Bank Reconciliation Summary for November 2023. Requesting Council to make a motion to approve this document.

The Auditor's office will be implementing new software in March / April 2024.

There is a need to adjust the year end appropriations on Ordinance 29-23. Ms. Hovis will present the motion this evening.

TREASURER'S REPORT

Nothing to report

LAW DIRECTOR REPORT

The Administration received notification from the Ohio Municipal League on a webinar they are offering: "Navigating the Digital Landscape: Social Media Strategies for Municipal Officials." The webinar is on Thursday, January 25, 2024, 11:00 – 12:00 pm. There is fee of \$125.00 to participate as a group (you can log on at any location). Please advise Mrs. Ostheimer if you are interested.

SAFETY SERVICE REPORT

Received notification this evening that the City can advertise for bids for the Lakeview Drive signal crossing project.

POLICE CHIEF Not present

FIRE CHIEF Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Nothing to present

Environment and Public Works Committee

Mr. Tarolli

Nothing to present.

Safety Services Committee

Ms. Phillips

Nothing to present

Economic and Community Development Committee

Mrs. Gillman

Nothing to present

CORRESPONDENCE

Department of Commerce, Division of Liquor Control, New Liquor Permit, J Liu at island House, 102 Madison Street, Port Clinton, Ohio

Department of Commerce, Division of Liquor Control, TREX Permit, Gristmill, LLC, 4 Monroe Street, Port Clinton, Ohio

Mrs. Gillman moved to a waive our right to a hearing for liquor permit for J Liu at the Island House and Gristmill, LLC; seconded by Mrs. King.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mr. Morgan, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Bank Reconciliation Report November 2023, provided by Gabe Below

Mrs. Gillman moved to approve the Bank Reconciliation Report provided by Mr. Below; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mr. Morgan, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to approve the correspondence as submitted; seconded by Mrs. King. All agreed.

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THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

None

FIRST READING OF ORDINANCES AND RESOLUTIONS

Resolution 24-1

A RESOLUTION AUTHORIZING SALE OF PERSONAL PROPERTY BY INTERNET AUCTION

No action taken – Resolution 24-1 will be moved to second reading on January 23, 2024, at the regular scheduled Council meeting

BUSINESS FROM THE FLOOR

Mr. Morgan – Nothing to present

Ms. Gangle – Nothing to present

Ms. Phillips – Nothing to present

Ms. Hovis –

Ms. Hovis moved to amend Ordinance 29-23, passed December 19, 2023, to reflect the following new sums as appropriated for the identified departments, funds, and transfers:

City Council – Personal Services \$37,556.07

City Council – TOTAL \$40,056.07

Auditor – Other \$5,124.09

Auditor – TOTAL \$155,724.09

Transfer to City Beautification Fund \$13,749.67

Transfers – TOTAL \$226,559.67

Harbor Patrol – Personal Services \$20,992.02

Harbor Patrol – Other \$10,904.04

Harbor Patrol – TOTAL \$31,896.06

Sewer – Other \$2,438,979.42

Sewer – TOTAL \$3,362,979.42

OneOhio Opioid Settlement Fund – \$2,500.00

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To strike in its entirety the National Opioid Settlement Fund

To reflect the total appropriations authorized by Ordinance 29-23:

General Fund – TOTAL \$4,864,516.83
All Funds – TOTAL \$20,069,240.32
Less Transfers Between Funds \$3,526,559.67
Net Appropriation \$16,542,680.65

And further that the amendment be effective on date of original passage of the ordinance.

Seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mr. Morgan, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli – Any information available to provide to the community?

Mr. Below advised that the next milestone may be reached next week.

Mrs. King – Looking forward to J. Liu moving forward.

Mrs. Gillman – Mrs. Gillman moved to enter into executive session to discuss the employment of a public employee and review charges and to discuss with the Law Director a pending or imminent court action; seconded Ms. Phillips.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mr. Morgan, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Executive session began at 6:22 pm.

Executive session ended at 8:20 pm.

Port Clinton City Council meeting returned to session at 8:22 pm.

Mrs. Gillman moved to proceed with a hearing at the next regularly scheduled Council meeting; all Council members were severed with a complaint; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mr. Morgan, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

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ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 8:23 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council