

ORDINANCE NO. 27 - 23

AN ORDINANCE ESTABLISHING THE SALARIES OF CERTAIN SUPERVISORY POSITIONS CLASSIFIED AS EXEMPT EMPLOYEES OF THE CITY OF PORT CLINTON, OHIO, AND REPLACING ANY PREVIOUS ORDINANCES REFERENCING SALARIES FOR CERTAIN EXEMPT EMPLOYEES AND DECLARING AN EMERGENCY.

WHEREAS, the City of Port Clinton wishes to continue operations of City functions in the most efficient mode possible, and

WHEREAS, it is necessary to provide for adequate salaries and benefits to City supervisors and employees who are not covered by any collective bargaining agreement, and

WHEREAS, various ordinances have been adopted to provide salaries to supervisory personnel and this Ordinance is being adopted to revise and state in one place the salaries for the employees covered by this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Port Clinton, Ottawa County, Ohio:

**Section 1.** That the following employment positions shall be classified as an exempt employee of the City of Port Clinton for employment purposes:

Special Projects Coordinator  
Economic Development Coordinator

The above exempt employees shall be paid on a salaried basis and shall receive a pre-determined salaried amount for each work week regardless of the number of hours actually worked. The pay for the above employee shall be based, not on the number of hours worked, but on proper completion of the work assigned.

**Section 2.** That the salaries of the exempt employees shall be in accordance with this Ordinance:

Salary Ranges

	<u>2023-2025</u>
Special Projects Coordinator	\$60,000 to \$75,000
Economic Development Coordinator	\$60,000 to \$75,000

The actual salary of the Special Projects Coordinator shall be as set by the Director of Safety and Service within the above established salary range. The actual salary of the Economic Development Coordinator shall be as set by the Auditor within the above established salary range.

**Section 3.** If the provisions of this Ordinance conflict with any previously passed Ordinance or any portion of any Ordinance, said previously enacted Ordinance or portion thereof, is repealed or amended to the extent of the conflict.

**Section 4.** This Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

**Section 5.** This Ordinance is hereby declared to be an emergency measure, necessary for the immediate preservation of the public health, safety and welfare of the City and its residents, and for the further reason that the City desires to establish the salary rates of the above exempt employment positions so as to have them be effective immediately, thereupon the City can employ personnel for

timely completion of public health, safety, and welfare projects; wherefore, this Ordinance shall take effect and be in force immediately upon its passage and approval by the Mayor.

Passed: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest: \_\_\_\_\_  
Clerk of Council

Approved: \_\_\_\_\_, 2023

\_\_\_\_\_  
Mayor

