

**PORT CLINTON CITY COUNCIL MINUTES  
REGULAR MEETING**

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The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:02 p.m.

The roll was called and the following Council members were present: Beth Gillman, Kelly Gangle, Pat Hovis, Cathy King, Richard Morgan, and Margaret Phillips. Jerry Tarolli excused.

Ms. Phillips moved to approve regular meeting minutes for September 26, 2023; seconded by Mrs. King. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

**GUEST PRESENTATION**

None

**PUBLIC COMMENT**

None

**PRESIDENT OF COUNCIL**

There is one new ordinances under first reading this evening:

- Ordinance 23-23: Administration has requested Council to consider adopting at the first reading. Not assigned to a committee.

The Port Clinton Area Chamber of Commerce, “Gala on the River” is on Thursday, November 9<sup>th</sup>. Council Members to advise Mrs. Ostheimer by October 31st, if you would like to attend.

**MAYOR’S REPORT**

The Service Department will be winterizing the public restrooms at Lakeview Park and Waterworks Park. The public restrooms at Taft Hill remain open.

As of yesterday five of the six new police cars are in service. The six vehicle is due no later than the first week of November.

Brush pickup was to have ended last week. However, due to additional brush being put out and the amount of it; it will be picked up this week. Leaf pickup will start once a large amount of leaves fall throughout the City.

City wide clean up last Saturday went well.

Downtown Trick or Treat will be Saturday, October 28<sup>th</sup> from 1 – 3 pm. Neighborhood Trick or Treat will be October 31, 2023, from 6 – 8 pm.

November 18, 2023, is the Annual Sip and Shop at Downtown Port Clinton. At 6:00 pm the Christmas tree lighting will take place.

Kiwanis Club will be having their annual event “Evening at the Races” at the Elks Club on November 3, 2023, 6:00 pm; 21 and over only.

Port Clinton Fire Fighters Association will have their annual Feather Party at the Fire Station on November 11, 2023, 6:00 pm; family friendly.

Mrs. Gillman inquired if the traffic light at the beach will be turned off.

Mayor Snider advised it will remain on year around; for those who walk the beach.

#### **AUDITOR’S REPORT**

Ordinance 23-23, allows the City to execute a Memorandum of Understanding (MOU) with the Ottawa County Park District. The Ottawa County Park District awarded the City \$50,000 of the total cost for the project. Request that Council consider passing Ordinance 23-23 on its first reading this evening.

A temporary budget (for the first part of 2024) ordinance will be provided to Council in late November. There will also be a year end budget ordinance provided to Council in the near future.

The City applied to the US Transportation for funds toward EV charging units; the agency will provide award notification by the end of 2023.

**TREASURER’S REPORT** Not present

**LAW DIRECTOR REPORT** Nothing to present

**SAFETY SERVICE** Mr. Colston read a letter provided by Sgt. Nate Edmonds of the Port Clinton Police Department in regard to solving cases by using the Flock camera’s that have been placed within the City. Letter attached.

Ms. Phillips inquired if we have enough funds to continue using the Flock cameras.

Mr. Colston stated yes.

**POLICE CHIEF** Not present

**FIRE CHIEF** Not present

**COMMITTEE REPORTS**

***Finance Committee***

**Ms. Hovis**

There will not be a Finance Committee meeting in the month of November.

***Environment and Public Works Committee***

**Mr. Tarolli**

Not present

***Safety Services Committee***

**Ms. Phillips**

There was a Safety Services Committee meeting prior to this evenings Council meeting. An ordinance in regard to short term rentals will be placed on the November 14, 2023, agenda.

***Economic and Community Development Committee***

**Mrs. Gillman**

Nothing to present

**CORRESPONDENCE**

Architectural Review Board meeting minutes, September 28, 2023

Planning Commission meeting minutes, September 28, 2023

Finance Committee meeting minutes, October 10, 2023

Ms. Phillips moved to approve the correspondence as presented; seconded by Mrs. Gillman. All agreed.

**THIRD READING OF ORDINANCES AND RESOLUTIONS**

None

**SECOND READING OF ORDINANCES AND RESOLUTIONS**

None

## **FIRST READING OF ORDINANCES AND RESOLUTIONS**

### **Ordinance 23-23**

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE PARK DISTRICT OF OTTAWA COUNTY FOR THE RECREATIONAL AMENITIES PLAN FOR THE CITY OF PORT CLINTON

Mrs. Gillman moved to waive the three required readings of Ordinance 23-23; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Morgan, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty

Mrs. Gillman moved to adopt Ordinance 23-23; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Morgan, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty

### **BUSINESS FROM THE FLOOR**

Mrs. Sarty asked that Council members consider moving the December 26, 2023, Council meeting to December 19, 2023. Please advise by November 14, 2023.

Mrs. Gangle advised she will be handing out full size candy bars on Halloween.

Mr. Morgan had nothing to present.

Ms. Hovis advised she has her candy ready for Halloween.

Mrs. King advised she gives out multiple pieces of candy on Halloween. The City did a great job on the City Wide Cleanup.

Mrs. Gillman hands out multiple pieces of candy and the Fire Truck comes down her street.

Mayor Snider expressed his concern of the ordinance that will be placed on the next Council meeting agenda for short term rentals. If the ordinance is read the full three readings, the third reading would be December 14, 2023. That only allows the City and property owners to become compliant in less than two weeks (by December 31, 2023). He recommended taking action this evening by placing the ordinance on the agenda this evening as a first reading or consider adopting on the second reading (December 14, 2023).

Mr. Morgan recommended a possible extension for the property owners to register.

Mrs. Sarty stated that at the Safety Services Committee meeting it was discussed that the Ordinance will be read the three full readings.

Ms. Shenker advised that is has been discussed that an extension of March 1, 2023, to be considered for property owners to register by in 2023. All following years would be by December 31<sup>st</sup> of each year.

Mrs. Shenker provided additional information on the definition of “dwelling” that Mrs. Gillman had inquired about earlier in the evening. Discussion ensued.

**ANNOUNCEMENTS** None

**ADJOURNMENT**

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With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 6:31 p.m.

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Sandra Ostheimer  
Clerk of Council

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Lisa Sarty  
President of Council