

**PORT CLINTON CITY COUNCIL MINUTES**  
**REGULAR MEETING**

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The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:05 p.m.

The roll was called and the following Council members were present: Beth Gillman, Kelly Gangle, Pat Hovis, Cathy King, Jerry Tarolli, and Margaret Phillips. Richard Morgan excused.

Ms. Phillips moved to approve regular meeting minutes for September 26, 2023; seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

**GUEST PRESENTATION**            Chris Singerling, Executive Director, Ottawa County Improvement Corporation

Ottawa County Improvement Corporation is the Economic and Development Workforce Organization. Mr. Singerling, presented a Housing Needs Assessment, "Firelands Region of Ohio" (Erie, Huron, and Ottawa County). The study is a comprehensive analysis that is to serve as a valuable resource for all to determine needs and next steps to ensure we have a vibrant and sustainable communities across Ottawa County in which we live. The report evaluates current demographic and economic housing supply conditions as well as projected trends into the near future to access both challenges and opportunities that exist within the market.

Discussion ensued after the presentation.

**PUBLIC COMMENT**

*Dwindal Webb, 312 Ash Street*

Mr. Webb discussed his concern of his neighbors tree branches hanging over his property/home and the damage it will cause if it were to fall. In addition to his eave troughs are full and damaged due to this tree. He wanted to know if there is an ordinance that requires property owners to maintain trees on their property. Mr. Webb has discussed his concerns with the neighbor. The neighbor does not have the funds to have the tree trimmed properly.

Mr. Colston advised that there is not an ordinance to enforce property owners to maintain trees on their property. He advised Mr. Webb that he is allowed to trim any tree branches the go over his property line at his expense.

Ms. Shenker and Mr. Colston advised Mr. Webb they will look further into what could be done and call him with the outcome.

Mr. Webb inquired about the abandoned home on Beach Street (319 Beech Street) that has been vacant for over 20 years.

Mr. Colston advised the Ottawa County Land Bank will only place a foreclosure on a property if the property taxes have been delinquent for two years. The Ottawa County Building Inspector is the person who classify the building as condemned.

*Rosann Graves, 314 Ash Street*

Ms. Graves discussed her concern of her backyard neighbor (315 Oak Street). This property is completely overgrown it looks like a jungle and has been in this condition since the tornado in 2002. Now it is a breeding ground for animals and bugs (especially skunks). She has called the Administration yearly with no resolution since Mayor Tester was in office. The weeds are now coming through her rear fence. She will not allow her grandchildren play in her yard due to the "wildlife". This property also has six vans that do not run that just sit there that animals are living in. The vehicles have current tags to prevent the Police Department from requesting them to be removed. Ms. Graves stated how can this property owner not be held accountable for the condition of the property.

Ms. Graves inquired if traps can be placed to get rid of the skunks. In addition, can there be better lighting on Ash Street; lighting is not appropriate.

Mr. Colston will reach out to Ohio Edison regarding the lighting.

*Jerry Cox, 1123 State Street*

Mr. Cox advised that the building at 1115 E. State has blocks falling out of it and weeds are growing into it; it needs condemned. This property does not have trash pickup and the residents place the trash in two barrels on the property. They do not pick up after their pets. The weeds on the property are so bad they are encroaching on to the alley.

Mr. Colston advised that he had the Ottawa County Building Inspector on site to condemn the building. Since then the Building Inspector left the position and the County has not found a replacement. Mr. Colston agrees the building needs to be taken down.

Mr. Cox inquired about the nuisance building ordinance; what qualifies for that?

Ms. Shenker advised when a building has collapsed and is a danger to the community. Referenced the church on State Street that was taken down in the last year.

*Cathy Trayanum, 312 Ash Street*

Ms. Trayanum discussed 1012 E. Third Street. The property has a tree that hangs over her home that has ruined her shingles that now need replaced. A trailer has been in the backyard for over a year and a shed that is black.

## **PRESIDENT OF COUNCIL**

There is one new ordinances under first reading this evening:

- Ordinance 22-23: Administration has requested Council to consider adopting at the first reading. Finance Committee did discuss this ordinance at their meeting prior to the Council meeting.

**MAYOR'S REPORT**

Not present

**AUDITOR'S REPORT**

Mr. Below advised that Resolution 23-11 was discussed at this evenings Finance Committee meeting with the recommendation to pass this evening.

Ordinance 22-23, Recreations and Surveys Plan. Four firms were recently interviewed; and have selected OHM Advisors at the cost of \$74,500.00. Last week Mr. Below and Mayor Snider made a request to the Park District of Ottawa County. They graciously granted the City with \$50,000 to apply as cost share services for OHM Advisors. The City will be responsible to pay the balance of \$24,500.00

**TREASURER'S REPORT**      Bed Tax: \$266,995.76  
   Watercraft Tax: \$25,627.82  
   Reported by Sandye Ostheimer

**LAW DIRECTOR REPORT**    Nothing to present

**SAFETY SERVICE**      Nothing to present

**POLICE CHIEF**    Not present

**FIRE CHIEF**    Not present

**COMMITTEE REPORTS**

***Finance Committee***

**Ms. Hovis**

Met this evening and discussed Resolution 23-11 and Ordinance 22-23

***Environment and Public Works Committee***

**Mr. Tarolli**

Nothing to present

***Safety Services Committee***

**Ms. Phillips**

Next Committee meeting will be on October 24, 2023, at 5:00 pm; to continue the discussion on short term rentals.

***Economic and Community Development Committee***

**Mrs. Gillman**

Nothing to present

**CORRESPONDENCE**

Safety & Service Committee meeting minutes, September 26, 2023

Architectural Review Board meeting minutes, September 14, 2023

Planning Commission meeting minutes, September 14, 2023

Economic & Community Development Committee meeting minutes, August 22, 2023

Economic & Community Development Committee meeting minutes, September 26, 2023

Ms. Phillips moved to approve the correspondence as presented; seconded by Mr. Tarolli. All agreed.

**THIRD READING OF ORDINANCES AND RESOLUTIONS**

**Resolution 23-11**

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Ms. Hovis moved to adopt Resolution 23-11; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty

**SECOND READING OF ORDINANCES AND RESOLUTIONS**

None

**FIRST READING OF ORDINANCES AND RESOLUTIONS**

**Ordinance 22-23**

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN AGREEMENT WITH ORCHARD, HILTZ & MCCLIMENT, INC., DBA OHM ADVISORS, FOR THE RECREATIONAL AMENITIES SURVEY AND PLAN FOR THE CITY OF PORT CLINTON AND DECLARING AN EMERGENCY

Ms. Hovis moved to waive the three required readings of Ordinance 22-23; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty

Ms. Hovis moved to waive the emergency clause of Ordinance 22-23; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty

Ms. Hovis moved to adopt Ordinance 22-23; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty

#### **BUSINESS FROM THE FLOOR**

**Ms. Hovis** – Nothing to present

**Mr. Tarolli** – Nothing to present

**Mrs. King** – Nothing to present

**Mr. Morgan** – Not present

**Ms. Gangle** – Nothing to present

**Ms. Phillips** – Nothing to present

**Mrs. Gillman** – Mrs. Gillman made a motion that this Council enter into Executive Session; for purpose of discussion pending litigation against the City; seconded by Mr. Tarolli

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; and Mrs. King, yes. Motion carried 6-0: per Mrs. Sarty

Executive session began at 7:16 pm

Returned from Executive Session at 7:36 pm

**ANNOUNCEMENTS** None

#### **ADJOURNMENT**

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With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mr. Tarolli. With all those in favor, the meeting was adjourned at 7:36 p.m.

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Sandra Ostheimer  
Clerk of Council

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Lisa Sarty  
President of Council