

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:05 p.m.

The roll was called and the following Council members were present: Beth Gillman, Kelly Gangle, Pat Hovis, Cathy King, Jerry Tarolli, Richard Morgan and Margaret Phillips.

Ms. Phillips moved to approve regular meeting minutes for August 22, 2023; seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION None

PUBLIC COMMENT None

PRESIDENT OF COUNCIL

There are three ordinances and two resolutions under first reading this evening:

- Ordinance 19-23: Not assigned to a committee. Administration has requested Council to consider adopting at the first reading.
- Ordinance 20-23: Not assigned to a committee. Administration has requested Council to consider adopting at the first reading.
- Ordinance 21-23: Not assigned to a committee. Administration has requested Council to consider adopting at the first reading.
- Resolution 23-11: Assigned to Finance Committee. Can go all three readings.
- Resolution 23-12: Not assigned to a committee. Administration has requested Council to consider adopting at the first reading.

Under correspondence there is an Economic Development Transfer Form (TRES) for the Fraternal Order of Eagles. There are no objections from the Port Clinton Police Chief.

Mrs. Gangle inquired if there are limit of liquor licenses.

Mayor Snider advised that the twelve to fifteen years ago City Council enacted a Revitalization District; same boundaries as the Main Street District. The Revitalization District has fifteen D5L liquor permits available to provide businesses in this district. At one point only two of these liquor permits were available. With Gristmill, Bait House and Eagles returning their D5L permit; the Revitalization District has five D5L permits available.

MAYOR'S REPORT

Earlier today Mayor Snider had a Port Clinton High School Senior by the name of Bella shadow him. Mayor Snider and Tracy Colston provided Bella the grand tour of the City buildings and discussed the dynamics of local government. Bella will be attending Bowling Green State University next fall; majoring in political science.

Welcome Buckeye High School, Class of 1970 (located near Medina, Ohio). They are spending their two day class reunion in the City of Port Clinton.

The Port Clinton Police Department has received one of the six police vehicles that were ordered fifteen months ago. They are expecting the remaining vehicles in the near future.

Thank you to Republic Services for having five dumpsters available to help community members to dispose of items destroyed due to flood damage.

The City of Port Clinton Fall Clean-up will take place on October 21, 2023, 8:00 – 3:00 pm; at City Hall parking lot.

Monday of this week curb side brush pickup started for the month of September. They start on the West end of the City and move East. They do the East / West roads first; then the North/South roads. The last curb side brush pick up is October 10, 2023.

Thursday, October 21, 2023, will be the monthly downtown car show and the Thursday night Farmers Market. Hoping for no rain; since it has been rained out for the last three months. It will also, be the last evening of entertainment at “The District”.

“The District” will be torn down the week of September 25, 2023. “The District” will return May of 2024.

Saturday, September 16, 2023, Hazelpalooza will be at “The District”. The event will run from 11:00 am – 11:00 pm. The event will have all day entertainment (all local bands, donating their time, energy and talents) to include performers: Higher Ground 11:00 – 1:00 pm, Canyon 2:00 -4:00 pm, Barricade 5:00 – 7:00 pm, and BarCode 8:00 -10:00 pm. There will be raffles and a boot will be at the stage for those to place donations in. Local businesses will be donating a percentage of their sales to The Brown family also.

The Browns want to extend a tremendous Thank You to the community and beyond for the outreach.

Mr. Morgan inquired why the City employees no longer assist to remove items from cars during the City Wide Clean-up.

Mr. Colston advised due to items with containments. They will assist if someone is truly struggling.

AUDITOR’S REPORT

The 2022 State Audit continues and should be completed at the end of September 2023.

Ordinance 19-23, 20-23, 21-23, please consider adopting this evening.

Resolution 23-11 – this comes from Mr. Below’s office annually at a request of the County Auditor.
Resolution 23-12: this resolution will be the last of the USDA requirements to enable the funding for the water & sewer portion of the infrastructure project.

Mr. Tarolli inquired about the status the of the Parks application.

Mr. Below advised the deadline to apply is at the end of this week. He has had three questions for clarification, prior to the deadline.

TREASURER’S REPORT Bed Tax: \$194,786.20 as of August 31, 2023
 Watercraft Tax: \$25,657.82 as of August 31, 2023

LAW DIRECTOR REPORT

Nothing to present

Mr. Tarolli inquired about the home on the corner of Jefferson & Second Street. The owner was taking to court for not maintaining the lawn; what is the current status?

Ms. Shenker advised that the property owner was found guilty and fined \$500.00 for not maintaining her property. The City will be filing a case against the property owner once again in Ottawa County Municipal Court. Per the owner the property is riddled with poison ivy and she cannot obtain anyone that will maintain the property.

Mr. Below inquired about the Old City Hall on E. Second Street being in significant disrepair with open and broken windows; a continued eye sore. Hoping this is being considered being it is in the high profile of downtown.

Mr. Tarolli wanted to thank the Administration for all the hard work for the Infrastructure Project. What is the next step?

Mayor Snider advised that Kleinfelder is finalizing their design plans. Eric Petersen and Dave Bacak will review and make their suggestions. Then we will go out for bid.

Mr. Below advised that September 22, 2023, there will be a meeting with the Bond Council. City Council had passed legislation allowing us to go 4.5 million dollars bond anticipation notes.

SAFETY SERVICE Nothing to present

POLICE CHIEF Not present

FIRE CHIEF Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Next Finance Committee will be October 10, 2023, 5:30 pm; to discuss Resolution 23-11.

Environment and Public Works Committee

Mr. Tarolli

Nothing to present

Safety Services Committee

Ms. Phillips

Next Committee meeting will be on September 26, 2023, at 5:30 pm; to continue the discussion on short term rentals.

Economic and Community Development Committee

Mrs. Gillman

Next Economic and Development Committee will be September 26, 2023, 6:30 pm.

CORRESPONDENCE

Economic Development Transfer Form (TREX) for Fraternal Order of Eagles 219

Mrs. Gillman moved to waive the City's right to a hearing for the TREX application for Fraternal Order of Eagles 219; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Finance Committee meeting minutes, August 15, 2023

Safety & Service Committee meeting minutes, August 22, 2023

Architectural Review Board meeting minutes, July 13, 2023

Ms. Phillips moved to approve the correspondence as presented; seconded by Mr. Tarolli. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

None

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 19-23

AN ORDINANCE ACCEPTING GRANT MONEY, FROM THE OHIO AMBULANCE TRANSPORTATION PROGRAM, PAYABLE TO CURRENT EMS EMPLOYEES OF THE PORT CLINTON FIRE DEPARTMENT THAT WORKED FROM JANUARY 27, 2020, THROUGH APRIL 9, 2023, AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings of Ordinance 19-23; second by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to retain the emergency clause of Ordinance 19-23; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli asked Mr. Below what the grant amount was and why a date range?

Mr. Below advised it is \$20,000.00. Pursuance to the guidelines the days represent the days, hours worked during the public health emergency. This is to promote retention for those that worked here and still were here during the pandemic.

Ms. Tarolli moved to adopt Ordinance 19-23; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ordinance 20-23

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO RENEW THE EASEMENT AGREEMENT, AUTHORIZED BY ORDINANCE 17-08, AND ENTERED INTO WITH THE STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES ON AUGUST 2, 2008, AND DECLARING AN EMERGENCY

Ms. Phillips moved to waive the three required readings of Ordinance 20-23; second by Mr. Tarolli

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ms. Phillips moved to retain the emergency clause of Ordinance 20-23; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli inquired about the easement.

Ms. Shenker advised that the City has an easement to go on to the property at Camp Perry to maintain service / repair to the sewer treatment that is located on the property.

Mr. Morgan inquired why we are now addressing it when it expired on August 1, 2023.

Ms. Shenker advised that the State sent it to the City past the expiration date.

Ms. Phillips moved to adopt Ordinance 20-23; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ordinance 21-23

AN ORDINANCE AUTHORIZING THE USE OF BLANKET PURCHASE ORDERS AND ESTABLISHING A BLANKET PURCHASE ORDER AMOUNT LIMIT AS REQUIRED BY OHIO REVISED CODE 5705.41(D)(3) AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings of Ordinance 21-23; second by Mrs. King.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to retain the emergency clause of Ordinance 21-23; seconded by Mrs. King.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli inquired with Mr. Below does this pertain to the recent audit.

Mr. Below advised yes. Mr. Below is not sure when legislative approval was required; it is needed for the amount and the practice.

Ms. Tarolli moved to adopt Ordinance 21-23; seconded by Mrs. King.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Resolution 23-11

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

No action taken – Resolution 23-11 will be moved to second reading on September 26, 2023, at the regular scheduled Council meeting

Resolution 23-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT CLINTON AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COSTS OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS ROAD FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE

Mr. Tarolli moved to waive the three required readings of Resolution 23-12; second by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Resolution 23-12; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

BUSINESS FROM THE FLOOR

Ms. Hovis – Nothing to present

Mrs. King – Thank you Tracy and Mayor Snider for the dumpsters. Port Clinton Area Arts Council annual fundraiser is September 16, 2023.

Mr. Morgan – Nothing to present

Ms. Gangle – Nothing to present

Mr. Tarolli – Nothing to present

Ms. Phillips – Nothing to present

Mrs. Gillman – Nothing to present

Mr. Below referenced Resolution 23-12; it is appreciated that Council passes what Administration put before them and waiting on Council is never an issue. Thank you for taking everything up expeditiously, making hast and passing them quickly.

ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 6:39 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council