

ORDINANCE 21-23

**AN ORDINANCE AUTHORIZING THE USE OF BLANKET PURCHASE ORDERS AND ESTABLISHING A BLANKET PURCHASE ORDER AMOUNT LIMIT AS REQUIRED BY OHIO REVISED CODE 5705.41(D)(3) AND DECLARING AN EMERGENCY**

WHEREAS, Ohio Revised Code 5701.41(D)(3) allows political subdivisions to use blanket purchase orders for the payment of lawfully appropriated goods and services of the subdivision in place of regular purchase orders; and

WHEREAS, The City of Port Clinton has the need to create blanket purchase orders for expenditures; and

WHEREAS, The City of Port Clinton currently does not have a maximum amount allowable for blanket purchase orders established; and

WHEREAS, The Council of the City of Port Clinton has not authorized the use of blanket purchase orders and has not established a maximum amount allowable for blanket purchase orders; and

WHEREAS, the Auditor of the City of Port Clinton has requested this Ordinance be prepared, following the recommendation of the Auditor of State, and has recommended limiting the amount of a blanket purchase order to a maximum of \$25,000.00; and

WHEREAS, this Council desires to authorize and establish an amount limit for blanket purchase orders for the daily operations of the City in order to comply with Ohio Revised Code 5701.41(D)(3).

**NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Port Clinton, State of Ohio:**

**Section 1.** This Council hereby authorizes the use of blanket purchase orders in accordance with Ohio Revised Code 5701.41(D)(3).

**Section 2.** This Council hereby establishes a blanket purchase order amount limit not to exceed \$25,000.00 in accordance with Ohio Revised Code 5701.41(D)(3).

**Section 3.** This Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance, were taken in an open meeting of this Council, and that all deliberations of this Council and any Committees that resulted in these formal actions were in meeting open to the public in compliance with the law.

**Section 4.** This Ordinance is hereby declared to be an emergency measure

necessary for the immediate preservation of the public peace, health, and safety of the City, such emergency arising out of the need for the daily operations of the City to comply with Ohio Revised Code 5701.41(D)(3); wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: \_\_\_\_\_, 2023      \_\_\_\_\_  
President of Council

Attest: \_\_\_\_\_      Approved: \_\_\_\_\_, 2023  
Clerk of Council

\_\_\_\_\_  
Mayor