**PORT CLINTON CITY COUNCIL MINUTES**

**REGULAR MEETING**

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:04 p.m.

The roll was called and the following Council members were present: Beth Gillman, Kelly Gangle,

Pat Hovis, Cathy King, Jerry Tarolli, Richard Morgan and Margaret Phillips.

Ms. Phillips moved to approve regular meeting minutes for August 8, 2023; seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

**GUEST PRESENTATION** None

**PUBLIC COMMENT**  None

**PRESIDENT OF COUNCIL**

There are two ordinances under second reading this evening:

* Ordinance 17-23: Administration has requested Council to consider adopting at the second reading.
* Ordinance 18-23: Administration has requested Council to consider adopting at the second reading.

Under correspondence there is an Economic Development Transfer Form (TREX) for the Gristmill, LLC. There are no objections from the Port Clinton Police Chief.

**MAYOR’S REPORT**

Congratulations to the Port Clinton Lighthouse Conservancy for the annual festival. It was a wonderful event, beautiful weather, and great family event.

Sunday, August 20th, several hundred Port Clinton residents attended the Annual PC Day at Fifth Third Field for the Toledo Mud Hens game. Officer Ellis Fuiava and Officer Ralph Edmonds threw out the first pitch. The Port Clinton VFW Honor Guard attended with the Port Clinton High School Orchestra playing the Star Spangle Banner. Reggie Langford who is a local resident and Veteran of Vietnam War / Purple Heart recipient was the Home Town Hero. The boys and girls of Rainbow Acres sang Take Me Out to the Ball Game at the seventh inning. Toledo Mud Hens won 3-0.

Saturday, August 26, 2023, is Hero’s Horns for Hazel event. This is a joint event between Port Clinton Fire, EMS, and Police, Catawba Fire and Police, and Ottawa County Sherriff Department. Hazel Brown is three years old Catawba resident that was diagnosed with inoperable terminal brain cancer in early July 2023. The event will run from 11:00 am – 1:00 pm. Collections of cash or gift cards will be taken at the following locations: Port Clinton: Lakeview Park, Port Clinton High School, Bataan Elementary, Portage Township: Knoll Crest Plaza, Catawba Island: Miller Boat Line, The Orchard Table and Bar, Gideon Owen, and Catawba Island Volunteer Fire Department.

Saturday, September 16, 2023, there will be another event in honor of Hazel Brown at “The District” called Hazelpaluza. The event will run from 11:00 am – 11:00 pm. The event will have all day entertainment to include three performers: Canyon, Eric, Sowers, and BarCode. A boot will be at the stage for those to place donations in. The local businesses will be donating a percentage of their sales to The Brown family also.

There is work being completed at the intersection of Jefferson and Perry Street. This is due to a pole being knocked down in a past storm. This pole held wires that went over the Portage River. The pole is owned by First Energy. Three entities were using the pole. First Energy will be the only utility using the pole going forward. The remaining two utilities are looking for other means to cross the river. Omni Fiber has purchased (from the City of Port Clinton) an unused underground/underwater water line to gain access across the river.

Infrastructure Project: This project started as one large project. Then it was broken down to Above Ground (Plan A) and Below Ground (Plan B). When additional funds became available for the Lakeshore Drive revetment project, Fourth Street reconstruction project, lead paint remediation project, Five Point Project (intersection of W. Perry and Madison Street). Each time one of these projects spun off is when the City found and received another revenue source to help offset the cost to the community members. Earlier today the City was advised that we were rewarded 1.699 million from ODOT Small Cities. This funding will allow resurfacing and some below ground work at W. Perry, Harrison Street (W. Perry to Fremont Road) and 100 block of Monroe Street. Each time we can receive additional funds, we can expand what we can do for the City streets.

The USDA is still reviewing the Plan A (above ground) engineering portion of the Infrastructure Project.

**AUDITOR’S REPORT**

August 15, 2023, Mr. Below attended the Park District of Ottawa County meeting. This is the entity that the RFQ for park improvements was submitted the week prior. There were no red flags raised with our applications.

There will be future ordinances due to the State current audit; that have to do with the Administration use of blanket purchase agreements, among other items. More information will come soon.

The US Forestry Grant the City applied to is expected to be announced in September 2023.

The US Department Transportation, Electric Charging Grant is on a “To be Determined” time frame.

**TREASURER’S REPORT**  Not present

**LAW DIRECTOR REPORT**

To clarity what the Mayor Snider spoke on regarding the unused underground water line (deemed no longer needed by the City) that the City sold to Omni Fiber. The line had no value. Omni Fiber was provided a cease and assist using the pole that First Energy owned. The City had the unused underground water line available and sold it to Omni Fiber for $1.00. This allows Omni Fiber to reach their customers across the river. The underground water line is Omni Fibers full responsibility.

**SAFETY SERVICE** Nothing to present

**POLICE CHIEF** Not present

**FIRE CHIEF** Not present

**COMMITTEE REPORTS**

***Finance Committee***

**Ms. Hovis**

Finance Committee met August 15, 2023. Committee agreed 3-0 to recommend to Council to consider adopting Ordinance 17-23 this evening.

***Environment and Public Works Committee***

**Mr. Tarolli**

Nothing to present

***Safety Services Committee***

**Ms. Phillips**

Safety Service Committee met prior to this evening’s Council meeting.

Next Committee meeting will be on September 12, 2023, at 5:00 pm; to continue the discussion on short term rentals.

***Economic and Community Development Committee***

**Mrs. Gillman**

Committee meeting will follow the Council meeting this evening.

**CORRESPONDENCE**

Economic Development Transfer Form (TREX) for Gristmill, LLC

Mrs. Gillman moved to waive the Cities right to a hearing for the TREX application for Gristmill, LLC; seconded by Mrs. King,

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, no; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 6-1: per Mrs. Sarty

Planning Commission meeting minutes, July 27, 2023

Ms. Phillips moved to approve the correspondence as presented; seconded by Mr. Tarolli. All agreed.

**THIRD READING OF ORDINANCES AND RESOLUTIONS**

None

**SECOND READING OF ORDINANCES AND RESOLUTIONS**

**Ordinance 17-23**

AN ORDINANCE REVISING AND FIXING THE SALARIES OF CERTAIN SUPERVISORY POSITIONS CLASSIFIED AS NON-EXEMPT EMPLOYEES OF THE CITY OF PORT CLINTON, OHIO, NOT COVERED BY A COLLECTIVE BARGAINING AGREEMENT AND REPLACING ANY PREVIOUS ORDINANCES REFERENCING SALARIES FOR CERTAIN NON-EXEMPT EMPLOYEES AND DECLARING AN EMERGENCY

Ms. Hovis moved to waive the three required readings of Ordinance 17-23; second by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ms. Hovis moved to retain the emergency clause of Ordinance 17-23; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Ms. Hovis moved to adopt Ordinance 17-23; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

**Ordinance 18-23**

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF

SAFETY AND SERVICE TO PREPARE AND SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR DESIGN OR CONSTRUCTION OF THE SANITARY AND PAVEMENT INFRASTRUCTURE FACILITIES FOR THE LAUREL AVENUE SEWER REPLACEMENT PROJECT, INCLUDING SEWER IMPROVMENTS AND PAVEMENT IMPROVEMENTS TO LAUREL AVENUE AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings of Ordinance 18-23; second by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to retain the emergency clause of Ordinance 18-23; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 18-23; seconded by Ms. Hovis.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mr. Tarolli, yes; Mrs. Gangle, yes; Mr. Morgan, yes; and Mrs. King, yes. Motion carried 7-0: per Mrs. Sarty

**FIRST READING OF ORDINANCES AND RESOLUTIONS**

None

**BUSINESS FROM THE FLOOR**

**Ms. Hovis** – The September 12, 2023, Finance Committee meeting is cancelled.

**Mrs. King** – Port Clinton Area Arts Council annual fundraiser is September 16, 2023; tickets are currently on sale now.

**Mr. Morgan** – Nothing to present

**Ms. Gangle** – Nothing to present

**Mr. Tarolli** – What part of Laurel Street does Ordinance 18-23 encompass?

Mr. Colston advised it is just the brick section of Laurel Avenue.

**Ms. Phillips** – The Lighthouse Festival was lovely. Visited with North Coast Beach Fitters and walked the Waterfront Walkway. Encourage everyone to check it all out.

Heard through the grape vine that Mayor Snider and Tracy Colston passed out water on one of our very warm days to the fisherman at the pier. It was greatly appreciated by the fisherman.

**Mrs. Gillman** – Reminder all that school starts back next week; watch for children walking, riding bikes to and from school. Also, the first PC Football game is this Friday.

**ANNOUNCEMENTS**  None

**ADJOURNMENT**

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 6:31 p.m.

Sandra Ostheimer Lisa Sarty

Clerk of Council President of Council