

ORDINANCE NO. 14 - 23

AN ORDINANCE REVISING AND FIXING THE SALARIES AND BENEFITS OF CERTAIN SUPERVISORY POSITIONS CLASSIFIED AS EXEMPT EMPLOYEES OF THE CITY OF PORT CLINTON, OHIO, AND REPLACING ANY PREVIOUS ORDINANCES REFERENCING SALARIES FOR CERTAIN EXEMPT EMPLOYEES AND DECLARING AN EMERGENCY.

WHEREAS, the City of Port Clinton wishes to continue operations of City functions in the most efficient mode possible, and

WHEREAS, it is necessary to provide for adequate salaries and benefits to City supervisors and employees who are not covered by any collective bargaining agreement, and

WHEREAS, various ordinances have been adopted to provide salaries to supervisory personnel and this Ordinance is being adopted to revise and state in one place the salaries for the employees covered by this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Port Clinton, Ottawa County, Ohio:

Section 1. That the following employment position shall be classified as an exempt employee of the City of Port Clinton for employment purposes:

Safety Service Director
Chief of Police
Director of Parks and Recreation Cemetery Sexton
Tax Commissioner
Chief Operating Engineer (WasteWater)
Administrative Assistant II
Chief of Fire (P.T.)
Zoning and Property Maintenance Administrator (P.T.)
Safety Officer (P.T.)

The above exempt employee shall be paid on a salaried basis and shall receive a pre-determined salaried amount for each workweek regardless of the number of hours actually worked. The pay for the above employee shall be based, not on the number of hours worked, but on proper completion of the work assigned.

Section 2. That the salaries of the exempt employees shall be in accordance with this Ordinance:

Salary Ranges

	<u>2023-2025</u>
Safety Service Director	\$53,040 to \$108,062
Chief of Police	\$56,250 to \$110,290
Director of Parks, Rec., Cem. Sext.	\$20,000 to \$77,555
Tax Commissioner	\$37,500 to \$78,778
Chief Operating Engineer (WW)	\$38,800 to \$97,496
Administrative Assistant II	\$25,000 to \$62,072
Chief of Fire (P.T.)	\$37,143 to \$84,787
Zoning and Property Maint. (P.T.)	\$16,000 to \$28,116
Safety Officer (P.T.)	\$4,600 to \$7,199

The actual salary as to each such employee listed herein shall be as set by the Director of Safety and Service within the above established salary range, with the exception of the Safety Service Director and the Tax Commissioner. The actual salary of the safety and Service Director and the Tax

Commissioner shall be as set by the Mayor within the above established salary range.

Section 3. If the provisions of this Ordinance conflict with any previously passed Ordinance or any portion of any Ordinance, said previously enacted Ordinance or portion thereof, is repealed or amended to the extent of the conflict.

Section 4. This Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 5. This Ordinance is hereby declared to be an emergency measure, necessary for the immediate preservation of the public health, safety and welfare of the City and its residents, and for the further reason that the City desires to adjust the current salary rates of its exempt employees and restate their fringe benefits so as to have them be effective for the first pay date of the new fiscal year; wherefore, this Ordinance shall take effect and be in force immediately upon its passage and approval by the Mayor.

Passed: _____

President of Council

Attest: _____

Approved: _____, 2023

Mayor

