

**PORT CLINTON CITY COUNCIL MINUTES**  
**REGULAR MEETING**

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The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following council members were present: Richard Morgan, Beth Gillman, Jerry Tarolli, Kelly Gangle, Cathy King, and Margaret Phillips. Pat Hovis was excused.

Ms. Phillips moved to approve regular meeting minutes for January 24, 2023; seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

**GUEST PRESENTATION**      Doug Nusser, Greg Telecky, and Bob Desmond of Kleinfelder (formally known as Poggemeyer Design Group)

**Update on Infrastructure Project**

Mayor Snider provided a history of the infrastructure project to where we are at today:

1,405 days ago started the discussion on improving the City's streets and infrastructure. When this started it was to be one giant project. After research and discussion with Poggemeyer Design Group and others, it turned into two projects (Plan A – above ground, Plan B – below ground). As we moved on, there were issues with W. Lakeshore Drive. Then it became, Plan A, Plan B and Lakeshore Drive. Since then it has become Plan A-1, Plan B, Plan A-2, Lakeshore Drive, and Ottawa County is also doing a project in the City of Port Clinton the same time we are. This is become a very involved process.

We have talked to nearly 20 funding sources. Some we have been very successful, some not. Those that we have been able to secure funding from have been ODOT, Army Corps of Engineers, Earmarks (funds by Congress), and soon Department of Agriculture.

This is what has brought us to where we are today.

Kleinfelder:

Mr. Nusser discussed the below ground project. Advising that this has been the most difficult and many plan changes. The project has not gotten larger, but has led to delays in plan design. Many of the funding sources we have secured have their own schedule that we must abide by. Bids for underground work will not be requested until September 2023.

Mr. Tarolli, inquired what the estimated start date for below ground work.

Mr. Nusser estimated beginning will be winter of 2023 / 2024.

Mr. Desmond discussed the above ground project. This is the exciting part, due to everyone gets to see asphalt being laid. Plan A-1 are streets that will be paved that do not have underground work being completed.

A map was presented to Council (this map is available by request at the City of Port Clinton. Please contact Sandye Ostheimer @ 419-734-5522, extension 239 for a copy.

All roadways in green represent the above ground work (Plan A-1); estimated to begin May 2023.

All roadways in red represent the underground work (Plan B).

All roadways in blue represent the above ground work (Plan A -2). These roads will be completed once the underground work at neighboring roads has been completed. This is due to the heavy equipment that will be using these roads to complete the underground work on neighboring roads.

Mr. Morgan inquired how long will Plan A-1 take and is it all asphalt?

Mr. Desmond advised they are estimating three months to complete Plan A-1. All the roads will be asphalt.

The roadways in yellow will be considered under alternate bids. The reason for alternate bids is to maximize the levy funds from 2021.

Mr. Nusser advised that an in-depth look at all the City's revenue and estimated material costs for the resurfacing is right at the budget. Initially there was a 10 - 15% cushion; that is no longer the case with the material storages and increased costs. .

The water and sewer project is in good shape in regards to the budget. Some of the alternate bid streets may fall into the water and sewer project.

Mr. Tarolli inquired about Lakeshore Drive.

Mr. Nusser, advised it is a separate project. There will be new water line installed at Lakeshore Drive during the underground work (Plan B). However, the City is working on a revetment (large stone to prevent the lake from flooding the road) replacement along the entire road. We have secured One Million Dollars from ODOT and are working to secure additional funds. The pavement is on a State Route; with that being said it is eligible for ODOT urban paving funds in the next 3 to 4 years.

Mr. Desmond provided a breakdown of the estimated costs. The maximum funds the City will have available with the levy is \$ 8.9 million. We are very close to that amount. These breakdown do not include alternate bid streets.

Mr. Desmond provided an anticipated schedule:

#### Above Ground (Plan A - 1

- Advertising for Bid: 3/15/2023 to 4/7/2023
- Award Bid: 4/11/2023
- Construction: 5/15/2023 to 9/1/2023

#### Under Ground

- Advertising for Bid: Fall 2023
- Construction: 2023 to Fall 2024

Above Ground (Plan A - 2)

- Construction: Spring 2025 to Fall 2025

**PUBLIC COMMENT**                      None

**PRESIDENT OF COUNCIL**

Finance Committee meeting after Council has been canceled.

Two new Ordinances and one new Resolution this evening:

- Ordinance 5-23: not assigned to a committee; may go all three readings.
- Ordinance 6-23: not assigned to a committee; may go all three readings.
- Resolution 23-2: Administration requests that Council consider adopting this evening, due to being time sensitive.

Reminder that the Ethics documentation needs to be filed by each Council member.

Each Councilman are required to do one Sunshine training during their term.

**MAYOR'S REPORT**

Thank you to all that participated in all of the State of the City Discussions last week. There were 7 meetings all together; 5 with Meg Hills Government class at Port Clinton High School., one at the Port Clinton Fire Department and one at Family Advocacy Center.

Many have inquired if the State of the City will be on our YouTube page. The discussion was not a traditional one hour speech; it was an audience participation type of event. Mayor Snider provided Council members the 18 page document that listed approximately 540 topics / words. One person would pick a number between 1–18, a dice was rolled with letters printed on it, and another would pick a number between 1 -10. In the example at this meeting this evening's Council meeting gave us: page 10, row A, item number 7 = Port Clinton Lions Club. Hence a discussion would have ensued at the State of City Discussion regarding the Port Clinton Lions Club and the role they play for the City of Port Clinton. In the seven meetings, only once did a word repeat. It would be very difficult to video such a meeting for the amount of sound equipment and cameras needed.

2023 Ottawa County Improvement Corporation Business Awards will take place on March 16, 2023. Any Council Member that would like to attend, please contact Sandye Ostheimer by March 2, 2023.

Utility Department now has a new credit card processing machine, with more options to pay. In the future we will also be accepting Google and Apple Pay. Your utility bill has the information you will need

to make a payment over the phone; a new phone number 888-319-5926 and your account number and CID number. If you have any questions regarding this new process, please call the water department at 419-734-5522, extension 3.

Earlier this evening the Tree Commission meeting took place. Larry Holman, Chairman announced that for the 34<sup>th</sup> year in a row the City of Port Clinton has been designated a Tree City USA.

The third annual PC Day at Fifth Third Field will be August 20, 2023. More information will be provided at a later date.

Just like everything else in the world, fireworks cost have gone up. Last year's Fourth of July fireworks cost \$12,000.00; this year it is \$16,000.00 for the same type of show. The Fire Works Committee has developed a fund raiser that local restaurants are participating in: Coins for Kabooms. You can request your wait staff to round your bill up to an even number. The difference from your original bill to the round up number goes towards the Fourth of July Fireworks. The following restaurants are currently participating: Ala Carte, Ala Carte Afterhours, Mr. Ed's, and Fast Eddies. There will be additional restaurants participating in the near future.

Last year Bauman Auto Group donated \$6,000.00 towards the Fourth of July Fireworks once Mayor Snider's allowed them to shave his head. It has been suggested that possibly someone on Council would participate in that capacity this year. Something to think about.

**AUDITOR'S REPORT**     Nothing to present

**TREASURER'S REPORT**     Bed Tax: \$ 7,177.75  
   Watercraft Tax: \$ 0

**LAW DIRECTOR REPORT**

A Parking Violation Court has been established that will be the first Wednesday of each month at 7:00 pm, at Port Clinton City Hall in the Linda Hartlaub Council Chambers. The first hearing will be March 1, 2023. An Examiner (a volunteered position) has been appointed by Tracy Colston; James Finken (a retired Police Officer). The Violation Clerk is Mark Anderson. Mr. Anderson will be fielding all questions from the public. There is additional information available on the Port Clinton website under Law Director.

**SAFETY SERVICE**     Nothing to present

**FIRE CHIEF**             Not present

**POLICE CHIEF**        Not present

**COMMITTEE REPORTS**

***Finance Committee***

**Ms. Hovis**

Not Present

***Environment and Public Works Committee***

**Mr. Tarolli**

Committee meeting was prior to this evening Council meeting.

***Safety Services Committee***

**Ms. Phillips**

Next committee meeting will be on February 28, 2023, at 5:30 pm.

***Economic and Community Development Committee***

**Mrs. Gillman**

Next committee meeting will be February 28, 2023, at 6:30 pm.

**CORRESPONDENCE**

Port Clinton Architectural Review Board meeting minutes, January 12, 2023

Planning Commission meeting minutes, January 12, 2023

Mr. Tarolli moved to approve the correspondence as stated; seconded by Ms. Phillips. All agreed.

**THIRD READING OF ORDINANCES AND RESOLUTIONS**

None

**SECOND READING OF ORDINANCES AND RESOLUTIONS**

AN ORDINANCE REZONING THE PARCEL OF PROPERTY LOCATED AT 120 BUCKEYE BOULEVARD, PORT CLINTON, OHIO FROM ACCOMMODATION BUSINESS DISTRICT TO GENERAL BUSINESS DISTRICT AND AMENDING THE ZONING MAP OF THE CITY OF PORT CLINTON

No action taken – Ordinance 1-23 will be moved to third reading on February 28, 2023, at the regular scheduled Council meeting

**Ordinance 2-23**

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO A SPACE USE AGREEMENT WITH THE OTTAWA COUNTY COMMISSIONERS AND DECLARING AN EMERGENCY

No action taken – Ordinance 2-23 will be moved to third reading on February 28, 2023, at the regular scheduled Council meeting

**Ordinance 3-23**

AN ORDINANCE MAKING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PORT CLINTON, COUNTY OF OTTAWA, STATE OF OHIO, DURING FISCAL YEAR ENDING ON DECEMBER 31, 2023

No action taken – Ordinance 3-23 will be moved to third reading on February 28, 2023, at the regular scheduled Council meeting

**Resolution 23-1**

A RESOLUTION AUTHORIZING SALE OF PERSONAL PROPERTY BY INTERNET AUCTION

No action taken – Resolution 23-1 will be moved to third reading on February 28, 2023, at the regular scheduled Council meeting

**FIRST READING OF ORDINANCES AND RESOLUTIONS**

**Ordinance 5-23**

AN ORDINANCE AUTHORIZING THE CITY OF PORT CLINTON TO PARTICIPATE IN THE ODOT COOPERATIVE PURCHASING PROGRAM, INCLUDING THE WINTER ROAD SALT CONTRACT, AND AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO EXECUTE ALL NECESSARY AND REQUIRED DOCUMENTS AND AGREEMENTS FOR PARTICIPATION IN THE PURCHASING PROGRAM AND DECLARING AN EMERGENCY

No action taken – Ordinance 5-23 will be moved to second reading on February 28, 2023, at the regular scheduled Council meeting

**Ordinance 6-23**

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF PORT CLINTON AND THE OHIO NAVAL MILITIA, A MILITARY UNIT OF THE STATE OF OHIO TO GRANT ONM THE RIGHT TO DOCK AND SECURE THEIR PATROL BOAT AT THE CITY'S DOCK ON THE PORTAGE RIVER AND DECLARING AN EMERGENCY

No action taken – Ordinance 6-23 will be moved to second reading on February 28, 2023, at the regular scheduled Council meeting

**Resolution 23-2**

A RESOLUTION AUTHORIZING THE OTTAWA COUNTY COMMISSIONERS TO ACT AS THE PURCHASING AGENT AND GOVERNMENTAL AGGREGATOR FOR NATURAL GAS FOR THE CITY OF PORT CLINTON

Mr. Tarolli moved to waive the three required readings on Resolution 23-2, seconded by Mrs. King.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Gangle, yes; and Mr. Tarolli, yes; Mrs. King, yes:. Motion carried 6-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Resolution 23-2, seconded by Mrs. King.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Gangle, yes; and Mr. Tarolli, yes; Mrs. King, yes:. Motion carried 6-0: per Mrs. Sarty

**BUSINESS FROM THE FLOOR**

**Ms. Hovis** – Not present

**Mr. Tarolli** – Want to thank the crews that are trimming and removing the trees for the City.

**Mrs. King** – Enjoyed the State of the City Discussion format.

**Mr. Morgan** – Nothing to present

**Ms. Gangle** – Exciting!

**Ms. Phillips** – The comfort station at Waterworks Park looks very nice.

**Mrs. Gillman** – FOPA is having a fund raiser for the Law Enforcement Memorial. Contact Beth Gillman if you would like tickets for the Purse Bingo event.

**ANNOUNCEMENTS** None

**ADJOURNMENT**

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With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. Gillman. With all those in favor, the meeting was adjourned at 7:05 p.m.

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Sandra Ostheimer  
Clerk of Council

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Lisa Sarty  
President of Council