

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following council members were present: Margaret Phillips, Pat Hovis, Beth Gillman, Jerry Tarolli, and Roseann Hickman. Kelly Gangle and Richard Morgan excused.

Ms. Phillips moved to approve regular meeting minutes for September 13, 2022; seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION None

PUBLIC COMMENT None

PRESIDENT OF COUNCIL

Four new ordinance this evening:

- Ordinance 29-22: can go three full readings. This will not be assigned to a committee.
- Ordinance 30-22: can go three full readings. Will be assigned to the Safety & Service Committee.
- Ordinance 31-22: can go three full readings. Will be assigned to the Finance Committee.
- Ordinance 32-22: Administration request to consider passing on the second reading. This will not be assigned to a committee.

The Beacon, Best of the Best will be on Monday, October 3, 2022. Please advise Mrs. Ostheimer if you plan on attending.

MAYOR'S REPORT

September 30, 2022, Jimmy Cutcher will be retiring Friday, September 30, 2022, with 40 years service with the City of Port Clinton. Congratulations to Jimmy!!

Halloween is just around the corner. The following are several events happening within in the City:

- Port Clinton High School Spooktacular (Trunk or Treat) on October 26, 2022, 6:00 – 7:00 pm.
- Main Street & Port Clinton Chamber of Commerce (Trunk or Treat) on October 29, 2022, 1:00 – 4:00 pm, location downtown Port Clinton.
- City wide Halloween on October 31, 2022, 6:00 – 8:00 pm.

Kiwanis will be having an event “Evening at the Races” on November 4, 2022, at the Elks Lodge. See any Kiwanis member for tickets.

Congratulations to the Rotary Club for their successful Corn Hole Tournament last weekend.

M.O.M.'s regular events have concluded for the season. However, there are two special events that will take place:

- Homecoming Event: October 7, 2022
- Ida Rupp Library Event: October 10, 2022

The stage will be taken down the week of October 14th.

Cemetery Cleanup will take place on Monday, October 3, 2022. Please have all items that you want to keep removed by Saturday, October 1, 2022.

This past weekend six area community churches (St. Thomas, St. John's Lutheran, Peace Lutheran, Trinity Methodist, Resurrection Lutheran, and Firelands Presbyterian) participated in the first Mission Day in the greater Port Clinton area. Some of the items completed within City were beach and pier cleanup and painting of curbs. Thank you to the organizers and participants for your hard work.

The Tax Commissioner has identified and placed an order for new Tax software. The current software is DOS base. This will be a huge improvement for the City.

The Fire Department was awarded a grant from the Ohio First Responder Recruitment & Retention Program.

- Chief Johnson advised this is related to Ordinance 32-22. The Fire Department received a grant from the Ohio First Responder Recruitment & Retention Program for \$220,964.04. This will allow the department to hire a full time EMS Captain / later to become Assistant Chief. This money will pay for this individual's salary, benefits, gear, training, etc. for two years.

Work that is transpiring within the City:

- Friends of the Cemetery have acquired enough funds to replace a section of the fencing at Riverview Cemetery (the left side of the entrance).
- The playground at Portage Park has been removed. The new playground equipment has arrived. The City is waiting for an installation date from the installers.
- A fire hydrant was replaced today at Orchard and Harrison Street.
- The electric work that has been going on for some time at the Wastewater Treatment Plant is in its final stages. Should be completed this week.

Every September the City has the opportunity to certify any unpaid bills. There were twelve certified to the Ottawa County Auditor's Office for unpaid utilities and eight for unpaid grass / weeds bills. The County Auditor then places liens on the property tax for those amounts due.

Just recently Council adopted an ordinance that items (furniture, mowers, etc.) are only allowed at the curb for 24 hours. As of today there has been one citation written and several warnings have been issued.

There were two water line breaks last week that took our water tower down to dangerous levels.

- Orchard and Harrison Street
- East Fifth Street

Mayor Snider presented a Power Point presentation regarding the status of the Infrastructure Project for the City Of Port Clinton.

To view the presentation in its entirety: <https://www.youtube.com/watch?v=Qd69FACINdU>

AUDITOR'S REPORT

Provided the August Financial report this evening. September's will be available in the near future.

When the appropriations budget was adopted earlier this year the Tax Commissioner's software upgrade was included within that. Within that budget there was \$50,000 set aside. The quote for the new software is around \$40,000, with some annual costs.

Infrastructure Project:

There are more Federal dollars available on the table thanks to Marcy Kaptur's office. The City received 3.5 million dollars earmarked through the USEPA for the Plan B portion. That is tied to the Federal budget that should be wrapped up in December 2022.

Mrs. Sarty asked Council to add the Auditor's August Financial Report to correspondence

TREASURER'S REPORT Bed Tax: \$248,310.87 as of September 26, 2022
 Watercraft Tax: \$20,780.00 as of September 26, 2022

LAW DIRECTOR REPORT Nothing to present

SAFETY SERVICE Not present

FIRE CHIEF

All our welcome to the Fire Department. The Fire Department recently purchase a Rapid Response Boat; all staff have been trained. The boat will be placed in the water spring of 2023.

POLICE CHIEF Not present

COMMITTEE REPORTS

Environment and Public Works Committee

Mrs. Hickman

Nothing to present

Safety Services Committee

Ms. Phillips

Safety Service Committee meeting will be on October 11, 2022 @ 5:30 pm.

Finance Committee

Ms. Hovis

Finance Committee will meet the week of October 10th. Will advise.

Economic and Community Development Committee

Mrs. Gillman

Economic and Community Development Committee will meet after today's Council meeting.

CORRESPONDENCE

Ms. Phillips moved to add Financial Report, August 2022, to correspondence; seconded by Mr. Tarolli. All agreed.

Financial Report, August 2022, provided by Gabe Below, Auditor

Planning Commission meeting minutes, July 14, 2022

Planning Commission meeting minutes, August 11, 2022

Architectural Review Board meeting minutes, August 25, 2022

Economic Development Committee minutes, July 26, 2022

Architectural Review Board meeting minutes, June 9, 2022.

Mr. Tarolli moved to approve the correspondence as provided; seconded by Mrs. Hickman. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

Ordinance 26-22

AN ORDINANCE AMENDING SECTIONS 521.08(A), 521.08(F), 521.08(G), 521.10(D), 521.10(E) AND ENACTING SECTION 521.08(H) OF CHAPTER 521 OF THE PORT CLINTON CODIFIED ORDINANCES REGULATING LITTER AND DECLARING AN EMERGENCY

Mrs. Gillman moved to retain the emergency clause on Ordinance 26-22; seconded by Mr. Tarolli.

Results of voice roll call are as follows: Ms. Phillips, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes. Motion carried 5-0: per Mrs. Sarty.

Mrs. Gillman moved to adopt Ordinance 26-22; seconded by Ms. Phillips.

Results of voice roll call are as follows: Ms. Phillips, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes. Motion carried 5-0: per Mrs. Sarty

SECOND READING OF ORDINANCES AND RESOLUTIONS

Ordinance 27-22

AN ORDINANCE TO APPROVE JULY 2022 REPLACEMENT PAGES TO THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

No action taken – Ordinance 27-22 will be moved to third reading on October 11, 2022, at the regular scheduled Council meeting

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 29-22

SPECIAL PURPOSE FLOOD DAMAGE REDUCTION ORDINANCE FOR THE CITY OF PORT CLINTON, OHIO

Mr. Tarolli, please explain.

Ms. Shenker advised that in 2016 this ordinance was amended. Ordinance 29-22 was prepared by Ohio Division of Natural Resources (division of water). The new maps are removing some of the flood plains within the City (example Kaspar Street). When there is property that is located within a designated flood zone they are required by the mortgage company to retain flood insurance.

No action taken – Ordinance 29-22 will be moved to second reading on October 11, 2022, at the regular scheduled Council meeting

Ordinance 30-22

AN ORDINANCE AMENDING SECTION 717.03 OF CHAPTER 717 OF THE PORT CLINTON CODIFIED ORDINANCES REGULATING PEDDLERS AND DECLARING AN EMERGENCY

No action taken – Ordinance 30-22 will be moved to second reading on October 11, 2022, at the regular scheduled Council meeting

Ms. Shenker advised the change to Ordinance 30-22 is that a required full BCI background check will be required to obtain a “Peddlers” permit.

Ordinance 31-22

AN ORDINANCE REVISING AND FIXING THE SALARIES OF CERTAIN SUPERVISORY POSITIONS CLASSIFIED AS NON-EXEMPT EMPLOYEES OF THE CITY OF PORT CLINTON, OHIO, NOT COVERED BY A COLLECTIVE BARGAINING AGREEMENT AND REPLACING ANY PREVIOUS ORDINANCES REFERENCING SALARIES FOR CERTAIN NON-EXEMPT EMPLOYEES AND DECLARING AN EMERGENCY

No action taken – Ordinance 31-22 will be moved to second reading on October 11, 2022, at the regular scheduled Council meeting.

Ordinance 32-22

AN ORDINANCE AUTHORIZING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN AGREEMENT WITH THE UNITED STATES ARMY CORPS OF ENGINEERS (USACE) FOR THE CONSTRUCTION OF THE PORT CLINTON WATER AND SANITARY SEWER REPLACEMENT USACE SECTION 594 PROJECT (THE PROJECT) AND DECLARING AN EMERGENCY

Mr. Below request that Council pass Ordinance 32-22 as soon as possible to expedite some of the Administrative pieces at the Army Corps of Engineers level.

No action taken – Ordinance 32-22 will be moved to second reading on October 11, 2022, at the regular scheduled Council meeting.

BUSINESS FROM THE FLOOR

Mr. Tarolli – Nothing to present

Ms. Hovis – Nothing to present

Mrs. Hickman – Nothing to present

Mrs. Gillman – Nothing to present

Mr. Morgan – Not present

Mrs. Gangle – Not present

Ms. Phillips – Nothing to present

ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. Hickman. With all those in favor, the meeting was adjourned at 6:53 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council