

PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following council members were present: Pat Hovis, Beth Gillman, Richard Morgan, Margaret Phillips, Roseann Hickman, and Jerry Tarolli.

Ms. Phillips moved to approve regular meeting minutes for January 25, 2022; seconded by Mr. Tarolli. All agreed.

The chair noted certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION None

PUBLIC COMMENT None

PRESIDENT OF COUNCIL Four new ordinances on the agenda this evening:

Ordinance 2-22, can go all three readings

Ordinance 3-22, Administration asks Council to pass on the first reading. Mr. Below and Ms. Shenker will discuss this ordinance at their time to speak.

Ordinance 4-22, Administration asks that Council pass on the second reading. Mr. Colston will discuss this ordinance at his time to speak.

Ordinance 5-22, Administration asks that Council pass on the first reading. Mr. Colston will discuss this ordinance at his time to speak.

All new ordinances will not be assigned to a committee.

MAYOR'S REPORT

On any given day there are 1500 plus or minus cars on the City streets. On Tuesday, February 1, 2022, the City instituted a 48-hour notice for a Snow Emergency. Thank you to the community for those that removed their cars from the streets. There were around 15 tickets written for cars remaining in the street.

Fire and EMS had a camp out at the Fire Station to prepare for the worst.

The streets crew worked 72 hours around the clock to get the streets cleared. Did an amazing job. The last couple of days the street crews have been moving snow back and clearing out intersections.

Waste Water Treatment Plant was also on high alert. Rain and snow are processed completely different at the treatment plant. Colder water is heavier and requires more chemical loads to process.

Michelle Bryant, Tax Commissioner came into work on Thursday to work. She found it fantastic, having no interruptions and was able to get a lot accomplished.

Special thank you to Jordan Strack at WTOL, Channel 11. He came to Port Clinton to report on the storm. He was in town for three days.

Prior to the storm Mayor Snider put out a Facebook post about the blizzard of 78'. Bear in mind he was six years old at that time. He was very surprised how much it went viral. The many goal of the post was to remind everyone to remember your neighbors and help them out. Last week during the snowstorm a seven grader, Becket Mizener who lives by the high school became aware of an individual that lives several blocks away that has a physical impairment. This individual is unable to remove snow from their driveway or sidewalk. Becket walked several blocks and took it upon himself to remove the snow at the person's home.

There was an ordinance created in 1955, which states all sidewalks are to be cleared twelve hours after a snow occurrence. Internally it has been discussed that we may recommend that the ordinance be changed to 24 hours. However, it has been five days since the last snow occurrence and we still have sidewalks in the City that snow has not been removed. Currently, we have a list on many around the schools that letters have gone out advising of their responsibility. Please advise your constituents that this is the last warning. This snow ordinance will be enforced.

Mayor Snider is the President of the Ohio State Alumni Club. Pleased to announce that the annual scholarship auction is back, Saturday, March 6, 2022 at the Ottawa County Fairgrounds. With COVID the last two years, fundraisers were not able to happen. A new fundraiser this year to secure funds for the Fourth of July Fireworks is "ONE MILE OF DOLLAR\$". A dollar bill is 6 inches in length. The goal is to raise 5280 feet (\$10,560.). Each incremental \$10.00 donation equates to one entry into the Rocket's Red Raffle where you can win some amazing prizes. Six winning tickets will be pulled for the following items: \$250.00 gas card from Friendship Food Store, one pizza a month for a year from the Brick House, \$100.00 of scratch off lottery tickets from Pat's Party Mart, two Jet Express passes for this calendar year, dinner for four at the restaurant of the winner's choice (within the City Limits) with Mayor Snider being your waiter, and eight VIP seats for the

Fourth of July Fireworks. May 1, 2022, is the deadline to participate or if they reach their goal of \$10,560. You can support this fundraiser by going to OneMileOfDollars.com or go the Port Clinton Chamber of Commerce.

AUDITOR'S REPORT

Mr. Below supplied the month end financial report for January 31, 2022. Mr. Below went over the report with Council.

Mr. Below requested that Ordinance 3-22 be amended to have the actual dollar amount received from the insurance company to be placed in the ordinance.

TREASURER'S REPORT

Bed tax: \$6,515.32, Watercraft tax: \$0

LAW DIRECTOR REPORT

Ordinance 3-22 – the Administration asks that this ordinance be adopted on the first reading. The Street Department building is in need of immediate replacement (due to a storm a month ago). This project was not put out for bid due to Section 735.05 of the revised code; Council can authorize the Safety Service Director to enter a contract for work or purchase of supplies materials without bidding for emergency cases. Mr. Colston deemed this was an emergency.

SAFETY SERVICE

The City has 71 participants on the Help with Others (H2O) program.

Thank you to the Street Department, Police Department, and Fire Department the great job during and after the snow occurrence last week. They all worked well together.

Special Thank You to John Banchich who made and provided food to the Street Department, Police Department, and Fire Department during the snow occurrence last week.

Ordinance 3-22: The City is working with Damschroder Roofing, Inc. The cost to the City will be below \$50,000. In hopes to have, the work started in the next two weeks. The new roof will have a fifteen-year warranty.

Ordinance 4-22: Additional funding sources have been added to this ordinance for the Infrastructure Project. Poggemeyer Design Group recommended that they be formally added to an ordinance.

Ordinance 5-22: Jet Express is purchasing a 150-ton marine lift. The funding they received is a LPA that the requires the City to be a pass thru to distribute funding. Advertisements went out for bid and the bid opening was last week. ODOT has reviewed the winning bid and agreed to move forward with that bid. Administration asks that this ordinance be passed this evening to continue to facilitate the project.

COMMITTEE REPORTS

Environment and Public Works Committee

Mrs. Hickman

Had a meeting prior to Council meeting today. Will have a monthly meeting the second Tuesday of each month at 5:30 pm.

Safety Services Committee

Ms. Phillips

Has a meeting scheduled for February 22, 2022 at 5:30 pm. This meeting will focus on goals; Mr. Colston will attend.

Finance Committee

Ms. Hovis

Will be scheduling a meeting in February.

Environment and Community Development Committee

Mrs. Gillman

Will be scheduling a meeting in February.

CORRESPONDENCE

Port Clinton Police Department 2021 Annual Report

Motion to approve correspondence as stated by Ms. Phillips; seconded by Mr. Tarolli. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

Ordinance 1-22

AN ORDINANCE AUTHORIZING THE CITY OF PORT CLINTON TO PARTICIPATE IN THE ODOT COOPERATIVE PURCHASING PROGRAM, INCLUDING THE WINTER ROAD SALT CONTRACT, AND AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO EXECUTE ALL NECESSARY AND REQUIRED DOCUMENTS AND AGREEMENTS FOR PARTICIPATION IN THE PURCHASING PROGRAM AND DECLARING AN EMERGENCY

No action taken – Ordinance 1-22 will be moved to third reading on February 22, 2022, at the regular scheduled Council meeting

Resolution 22-1

A RESOLUTION AUTHORIZING SALE OF PERSONAL PROPERTY BY INTERNET AUCTION

No action taken – Resolution 22-1 will be moved to third reading on February 22, 2022, at the regular scheduled Council meeting

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 2-22

AN ORDINANCE TO APPROVE JANUARY 2022 REPLACEMENT PAGES TO THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.

No action taken – Ordinance 2-22 will be moved to second reading on February 22, 2022, at the regular scheduled Council meeting

Ordinance 3-22

AN ORDINANCE AUTHORIZING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO A CONTRACT TO REPAIR THE ROOF AT THE CITY GARAGE THAT WAS DAMAGED FROM RECENT STORMS AND APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

Mrs. Hickman moved to amend Ordinance 3-22 to state the check received by the insurance company from \$73,000 to \$72,387.00 to go toward the repairs; seconded by Mr. Tarolli.

Results of voice roll call are as follows: Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty.

Mrs. Hickman moved to waive the three required readings for Ordinance 3-22; seconded by Mr. Tarolli.

Results of voice roll call are as follows: Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty.

Mrs. Hickman moved to retain the emergency clause of Ordinance 3-22; seconded by Mr. Tarolli.

Results of voice roll call are as follows: Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty.

Mrs. Hickman moved to adopt Ordinance 3-22; seconded by Mr. Tarolli.

Results of voice roll call are as follows: Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty.

Ordinance 4-22

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO PREPARE AND SUBMIT APPLICATIONS AS MAY BE REQUIRED FOR DESIGN OR CONSTRUCTION OF THE WATER, SANITARY, AND PAVEMENT INFRASTRUCTURE IMPROVEMENTS TO THE OHIO PUBLIC WORKS COMMISSION (OPWC), OHIO WATER DEVELOPMENT AUTHORITY (OWDA), OHIO ENVIRONMENTAL PROTECTION AGENCY (OEPA), OHIO DEPARTMENT OF TRANSPORTATION (ODOT), OHIO DEPARTMENT OF DEVELOPMENT (ODOD), COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), UNITED STATES DEPARTMENT OF AGRICULTURAL RURAL DEVELOPMENT (USDA-RD) AND COMMUNITY FACILITY (USDA-CF), WATER POLLUTION CONTROL LOAN FUND (WPCLF), WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA), U.S. ARMY CORPS OF ENGINEERS SECTION 594 (USACE), INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA) PROGRAMS, AND ANY OTHER FUNDING SOURCES OR PROGRAMS THAT BECOME AVAILABLE AND DECLARING AN EMERGENCY

No action taken – Ordinance 4-22 will be moved to second reading on February 22, 2022, at the regular scheduled Council meeting

Ordinance 5-22

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ACCEPT ISLAND PORT COMPANY II, LLC'S BID FOR THE PID # 115038 - 150 TON MARINE LIFT PROJECT AND TO TAKE ANY ACTIONS, INCLUDING EXECUTION AND DELIVERY OF ANY AGREEMENTS OR INSTRUMENTS, NECESSARY TO PROCEED WITH THE PROJECT AND DECLARING AN EMERGENCY

Mrs. Hickman moved to waive the three required readings for Ordinance 5-22; seconded by Mr. Tarolli.

Results of voice roll call are as follows: Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty.

Mrs. Hickman moved to retain the emergency clause of Ordinance 5-22; seconded by Mrs. Gillman.

Results of voice roll call are as follows: Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty.

Mrs. Hickman moved to adopt Ordinance 5-22; seconded by Mr. Tarolli.

Results of voice roll call are as follows: Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty.

BUSINESS FROM THE FLOOR

Ms. Hovis – Nothing to present

Mr. Tarolli – The City did a great job on snow removal – very impressive.

What are the requirements to be placed on the snow removal on removal?

Mr. Colston advised the aprons are completed after all the alleys have been addressed in the City. Anyone over the age of sixty or has a disability (any age) can contact City Hall to be placed on the list.

Mrs. Hickman – Thank you to the street department they did a great job. Please help your neighbor.

Mrs. Gillman – Thank you Mr. Below for the revised financial report. Thank you to the street crew for the great job during the snowstorm. Appreciated some of the hotels that provided discounted rates for those employees that live out of town.

Mr. Morgan – Nothing to present

Ms. Phillips – Everything went well throughout the City during the snowstorm.

Community members are inquiring about aggregate for electric.

Mr. Colston advised that the City is working with Palmer Energy for City facilities. Mr. Colston will provide information for residential when it becomes available.

Mrs. Sarty – Advised Council that on the agenda Ordinance 3-22 summary is incorrect. The actual ordinance provided to you is correct. Request the Clerk of Council to amend the agenda accordingly.

Mrs. Gillman moved to have the Ordinance 3-22 summary corrected on this evenings agenda; seconded by Mrs. Hickman.

Results of voice roll call are as follows: Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. Hickman. With all those in favor, the meeting was adjourned at 6:55 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty

President of Council