

**PORT CLINTON CITY COUNCIL MINUTES**  
**REGULAR MEETING**

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The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following council members were present: Pat Hovis, Beth Gillman, Richard Morgan, Margaret Phillips, Roseann Hickman, and Jerry Tarolli.

Ms. Phillips moved to approve regular meeting minutes for December 28, 2021; seconded by Mr. Tarolli. All agreed.

The chair noted certification had been received regarding the compliance with the rules and notification of this meeting.

**PUBLIC COMMENT**                      None

**GUEST PRESENTATION**              Rich Norgard – Port Clinton Lighthouse Conservancy

Mr. Norgard advised that the Conservancy currently has \$58,000 in the bank. The “Rainy Day Fund” (if organization went away, this money is to help take care of the Lighthouse in the future) has \$32,000. Funding primarily comes from Keepers memberships – dues range from \$25.00 to \$1,000.00. In 2021, we had 334 Keepers.

The overall look of the Lighthouse grounds is quite good. They have Otto & Urban maintaining the landscaping. The City mows the majority of the grounds. There are some areas the Conservancy mows, due to the City not having the proper equipment to maintain.

The drainage that was installed appears to be working properly.

In 2021, there were 218 tours completed (paid and unpaid). They have requests for group tours as well. The Conservancy is committed to keeping the Lighthouse open to the public.

Two new plaques were installed in the summer of 2021. Near the Lighthouse Keeper statue is a plaque honoring all the Light House Keepers including the late Darrell Brand. The second plaque is on the south side of the Derby Pond that lists the donors that helped restore the Port Clinton Lighthouse to its glory.

In 2021, the Conservancy resealed the asphalt walkway. Due to the storm that hit the north shore on Memorial Day weekend, it caused some severe damage to the gravel path that goes along the east side of the Derby pond. With the Black Swamp being adjacent to this, the Conservancy cannot hard pave that area. They had Focht Construction repair that area.

The Conservancy installed a permanent metal sign along Perry Street. When needed banner advertisement for local events will hang on top of their sign.

In 2022, A.T. Emmett will be installing the electricity to the Boat House. They are waiting for the City to install 40 amp electrical service. The Conservancy is supplying an antique looking pole. Masonry Construction will be installing the pole in the near future.

The Friends of the Park will be donating a comfort station in the spring of 2022. The Conservancy will be donating \$10,000 for the interior and an additional \$5,000.00 for utility infrastructure.

The Beacon is lit all the time. The Conservancy promised to keep it lit during the pandemic.

Mr. Tarolli inquired if they have experienced any vandalism.

Mr. Norgard advised no. They have electronic security installed. In addition, the Port Clinton Police do a good job patrolling the area.

Mr. Norgard stated that the Lighthouse has been in place for over five years. When doing the restoration they wanted to be true to the components used. The siding is milled white pine. This material is very susceptible to weather. They have had areas they have had to replace some boards. They are seeing this as a long-term issue. They have a stockpile of lumber to address issues as they arise.

Mayor Snider inquired if someone wants to be a docent how would they go about it.

Mr. Norgard advised the best way is to go to [www.portclintonlighthouse.org](http://www.portclintonlighthouse.org) – and fill out the contact form. They will reach out to you.

Mr. Norgard advised they are in need of volunteers.

Mr. Norgard provided Mayor Snider a check for \$2.00, the yearly lease of the property

## **PRESIDENT OF COUNCIL**

Mrs. Sarty announced that the 2022 Rules of Council were provided electronically to Council with revision made. Asked that Council consider adopting in the month of January.

Mrs. Gillman has been appointed President Pro-Tem, this is a two year term.

All Councilmen should have received correspondence (at your home address) from the Ethic Commission the documentation that needs completed and submitted by May of 2022.

Each Councilman is required to take a Sunshine Training course once during their term. It is offered by the Attorney General online.

Under correspondence there are two liquor permits. Chief Scott has no objection to either permit.

Welcome, Mr. Morgan, Mr. Brenner, and Mr. Below.

**MAYOR'S REPORT**

Happy New Year all

Welcome, Mr. Morgan, Mr. Brenner, and Mr. Below.

Congratulations to the Walleye Drop. It went very well.

Mark your calendar for Sunday, August 28, 2022, this will be the second annual Port Clinton Day at Fifth Third Field. Tickets will not be available for a couple of months. Jet Express will be working on a package price (transportation and game ticket). The proposed departure from Port Clinton is 2:00 pm.

**AUDITOR'S REPORT**

Month end reports for December 2021 were provided electronically to the Councilmen the day prior. Future month end reports will be scaled down, more understanding and provide some key insights.

Thank you to Mayor Snider for the appointment as Interim Auditor. Tracy Colston has been very helpful. Met with Mr. Brenner; looking to update software systems that several of the businesses offices are using. Thank you to Cole Hatfield in answering many questions throughout the week.

**TREASURER'S REPORT**

2021 final number: Bed tax \$290,941.81, Watercraft tax: \$28,637.96  
2022: Bed tax: \$4,377.98, Watercraft tax: \$0

**LAW DIRECTOR REPORT**

Nothing to report

**SAFETY SERVICE**

For 2022, we have 68 individuals signed up for Help to Others (H2O) program. Only received three calls regarding the program. Have additional funds available for more applicants. Please have applicants contact Julie in the Water Department.

**POLICE CHIEF REPORT**

Not present

**FIRE CHIEF REPORT**

Not present

**CORRESPONDENCE**

Ohio Division of Liquor Control, Coastal Marine Services, LLC (New Permit)

Ohio Division of Liquor Control, Off the Rock, Inc., DBA Mr. Ed's Bar & Grill & Pool

Mr. Tarolli moved to waive right to object the liquor license for Coastal Marine Services, LLC and Off the Rock, Inc., DBA Mr. Ed's Bar & Grill & Pool; seconded by Mrs. Gillman.

Results of voice roll call are as follows: Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes.

Economic & Community Development Committee Meeting Minutes, December 23, 2021

Finance Committee Meeting Minutes, December 28, 2021

Month End Reports, December 2021 / Gabe Below, Interim Auditor

Motion to approve correspondence as stated by Mr. Tarolli; seconded by Mrs. Hickman. All agreed.

**THIRD READING OF ORDINANCES AND RESOLUTIONS**

**Ordinance 35-21**

AN ORDINANCE TO APPROVE OCTOBER 2021 REPLACEMENT PAGES TO THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

Mrs. Gillman moved to retain the emergency clause for Ordinance 35-21; seconded by Mr. Tarolli.

Results of voice roll call are as follows: Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes.

Mrs. Gillman moved to adopted Ordinance 35-21; seconded by Mr. Tarolli.

Results of voice roll call are as follows: Ms. Phillips, yes; Mr. Morgan, yes; Mrs. Hickman, yes; Ms. Hovis, yes; Mrs. Gillman, yes; and Mr. Tarolli, yes.

**SECOND READING OF ORDINANCES AND RESOLUTIONS**

None

**FIRST READING OF ORDINANCES AND RESOLUTIONS**

None

**BUSINESS FROM THE FLOOR**

**Ms. Hovis** – Happy to be working with Mr. Below on the Finance Committee.

**Mr. Tarolli** – Nothing to present

**Mrs. Hickman** – Welcome Mr. Brenner, Mr. Morgan and Mr. Below in your new role. Welcome to the Family. Happy New Year.

**Mrs. Gillman** – Welcome Mr. Brenner, Mr. Morgan and Mr. Below.

**Mr. Morgan** – Thank you all – you have been very helpful.

**Ms. Phillips** – Nothing to present

**ANNOUNCEMENTS**                      None

**ADJOURNMENT**

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With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mr. Tarolli. With all those in favor, the meeting was adjourned at 6:28 p.m.

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Sandra Ostheimer  
Clerk of Council

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Lisa Sarty  
President of Council