

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following council members were present: Pat Hovis, Beth Gillman, Lisa Slobodzian, Gabe Below, Margaret Phillips, and Jerry Tarolli. Roseann Hickman excused.

Ms. Phillips moved to approve regular meeting minutes for December 14, 2021; seconded by Mr. Tarolli. All agreed.

The chair noted certification had been received regarding the compliance with the rules and notification of this meeting.

PUBLIC COMMENT None

GUEST PRESENTATION None

PRESIDENT OF COUNCIL The Administration of the City has imposed a mask mandate on all City property until further notice.

In January, Council will receive recommended changes to the Rules of Council. Ask that Council vote on the Rules of Council within the month of January.

There are two Ordinances and one Resolution that the Administration asks Council to consider adopting this evening, due to time sensitivity:

- Ordinance 36-21, second reading
- Ordinance 37-21, first reading (assigned to Finance Committee)
- Resolution 21-13, first reading (assigned to Economic & Community Development Committee)

Thank you Mr. Hatfield for your years of service. Having been Council at Large from January 1, 2012 – December 14, 2012 and Auditor from December 14, 2012 – December 31, 2021.

Thank you Ms. Slobodzian for your service – Ward 2 Councilman, from January 1, 2021 to December 31, 2021.

Mr. Below has submitted his letter of resignation effective December 31, 2021. Thank you for your service.

Welcome the re-elected and newly elected Councilmen.

Happy New Year to all.

MAYOR'S REPORT

This evening's agenda includes Resolution 21-13, Special Improvement District (SID) to be considered by Council. Mayor Snider advised that Main Street Port Clinton and their Economical Restructuring Committee has been working on this for nearly a decade. This district will establish a taxable base in the downtown area. Mayor Snider asked Main Street Port Clinton to attend, to provide information on the SID.

Nicole Kochensparger advised that SID is a condominium association of all the building owners in downtown Port Clinton (in layman's terms). A survey was conducted with the property owners to determine what services they were interested in having transpire with the assessment. A petition of those wanting to pursue SID was required to be presented with the resolution. The required percentage of signatures was 60%; they obtained 63% signatures. There will be a new board created to oversee the district. If the Resolution is passed this evening, the signed Resolution must then go to the Ottawa County Auditor to access the properties in the SID and the property owners must agree to it. The tax is assessed bi-annually. Some of the services that will be implemented are window washing, snow removal from sidewalks, seagull control, etc.

Mayor Snider advised that the district is the corner of Madison Street and Perry Street proceeding south to end at the corner of Madison Street and East Third Street. In addition to the corner of Jefferson Street and Second Street and proceeding west to the eastern most intersection of Monroe Street and Second Street. If Resolution 21-13 is adopted this evening, there will be no additional action the City will need to take. There is opportunity to expand the services in the future.

Due to high COVID-19 occurrences throughout the City, Mr. Colston and the Mayor Snider consulted several individuals and felt it necessary to implement a mask mandate on all City properties until further notice.

Republic Services will be picking up live Christmas trees the first two weeks of January on your regular trash day. All ornaments including lights must be removed.

Another alternative is to take your live Christmas tree (décor and light free) to African Safari Wildlife Park. The trees utilized as habitat and food for their animals. Suggest calling prior to drop-off.

Walleye Drop is on schedule for this weekend. There may be some adjustments to kids' events. Keep an eye for updates on their Facebook page.

Goodbye to Mr. Hatfield, Mrs. Hansen, Ms. Slobodizan.

The reason Mr. Below has submitted his letter of resignation from Council is that he will become interim Auditor. With Mr. Hatfield's resignation, the Democratic Central Committee will choose his replacement. However, Mayor Snider, can appoint an interim Auditor. Mr. Below has agreed to accept the appointment. One of the big factors of having an interim Auditor is to allow the City to continue to function properly.

AUDITOR'S REPORT

Mr. Hatfield advised it has been a short ten years; it has gone by very fast. It has been an honor serving the citizens of Port Clinton.

Ordinance 37-21 is for the end of year adjustments that is done each year. Due to time constraints, he asked Council to pass the ordinance on the first reading.

TREASURER'S REPORT

Bed Tax: \$ 288,615.03 / Dock Tax: \$ 28,637.96

LAW DIRECTOR REPORT

Thank you Mr. Hatfield, Mrs. Hansen and Ms. Slobodzian it has been a joy working with you.

Ms. Shenker advised that in 2020 it become apparent that several short-term rentals (transient occupancy tax) and watercraft tax property owners were not filing their required taxes. "2021" provided a true snap shot of what the revenue from these taxes should be. Ms. Shenker's role comes in at the end when a property owner is unwilling to recognize their responsibility. She recently filed two complaints in Ottawa County Municipal Court against two individual owners for failing to register a transient accommodation and failing to pay transient occupancy tax. Both parties contacted Ms. Shenker to discuss. One owner registered and became current on his taxes. The other property owner had been paying through a leasing company that did not identify his property properly. These complaints will be dismissed in Ottawa County Municipal Court.

SAFETY SERVICE

Not present

POLICE CHIEF REPORT

Not present

FIRE CHIEF REPORT

Not present

Finance Committee

Mr. Below

This evening a Finance Committee meeting was held. Ordinances 31-21, 33-21, and 37-21 were discussed. Finance Committee recommends Council to adopt each one.

Economic and Community Development Committee

Mr. Below

Economic and Community Development Committee met on December 23, 2021. The Committee reviewed and recommends to Council to adopt Ordinance 29-21 and Resolution 21-13.

Arts and Culture Committee:

Mrs. Gillman:

Nothing to report

Safety Services Committee:

Ms. Phillips:

Nothing to report

CORRESPONDENCE First Energy, Construction Notice; Dated December 10, 2021
Letter of Resignation: Gabe Below

Motion to approve correspondence as stated by Ms. Phillips; seconded by Mrs. Gillman. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

Ordinance 29-21

AN ORDINANCE AMENDING SECTIONS 1125.02(1), 1135.09(a), 1143.01, 1143.08, 1145.03(a), 1151.02, 1155.11, 1161.08 SETBACK LINE, 1161.08 YARD, 1163.03, 1165.10, AND 1167.15(d) AND REPEALING SECTION 1135.06(b) (3) OF THE CODIFIED ORDINANCES OF PORT CLINTON PLANNING AND ZONING CODE AND DECLARING AN EMERGENCY

Mr. Below moved to retain the emergency clause of Ordinance 29-21; seconded by Mrs. Gillman.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Below moved to adopt Ordinance 29-21; seconded by Mrs. Gillman.

Mr. Below referenced that Mr. Bickley; Zoning Inspector attended a past Council meeting and supplied his thoughts and recommendations from the Planning Commission. The Economic & Community Development Committee met last week and recommended Council to adopt Ordinance 29.-21. The Committee understands that there are additional proposed changes to come in the future.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Ordinance 31-21

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO A DOCKAGE AND WHARF AGREEMENT WITH THE SASSY SAL'S CHARTER SERVICE, INC., AND DECLARING AN EMERGENCY

Mr. Below moved to retain the emergency clause of Ordinance 31-21; seconded by Mrs. Gillman.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Below moved to adopt Ordinance 31-21; seconded by Mr. Tarolli.

Mr. Below advised that the Finance Committee discussed Ordinance 31-21 today. They recommend that Council adopt Ordinance 31-21 this evening. It is a \$5,500.00 annual wharfage fee for 2022 and 2023.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Ordinance 32-21

AN ORDINANCE AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO AN AGREEMENT WITH THE STATE OF OHIO DEPARTMENT OF NATURAL RESOURCES FOR FINANCIAL ASSISTANCE FOR THE OPERATION OF THE PORT CLINTON HARBOR PATROL AND APPROPRIATING FUNDS

Mr. Tarolli moved to adopt Ordinance 32-21; seconded by Ms. Phillips.

Ms. Phillips advised this is a yearly ordinance. This agreement provides financial assistance for the operation of the Port Clinton Harbor Patrol.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Ordinance 33-21

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN AGREEMENT WITH POGGEMEYER DESIGN GROUP, A KLEINFELER COMPANY, FOR TOPOGRAPHIC SURVEYING, PRELIMINARY ENGINEERING DESIGN, FINAL DESIGN ENGINEERING, MULTI-AGENCY PERMITTING, AND FUNDING SOURCE ADMINISTRATION, FOR THE LAKESHORE DRIVE REVETMENT IMPROVEMENTS PROJECT AND DECLARING AN EMERGENCY

Mr. Below moved to retain the emergency clause of Ordinance 33-21; seconded by Ms. Hovis.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Below moved to adopt Ordinance 33-21; seconded by Mr. Tarolli.

Mr. Below advised that the Finance Committee discussed Ordinance 33-21 today. The Committee recommends that Council adopt Ordinance 33-21 this evening. The cost for this project is in the \$200,000 range for Poggemeyer Design Groups work on Lakeshore Drive.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Resolution 21-12

A RESOLUTION AUTHORIZING SALE OF PERSONAL PROPERTY BY INTERNET AUCTION

Mr. Tarolli moved to adopt Resolution 21-12; seconded by Ms. Phillips.

Ms. Phillips advised sometimes the City has property they can no longer use – but is still useful. These items are placed on the internet for sale.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

SECOND READING OF ORDINANCES AND RESOLUTIONS

Ordinance 35-21

AN ORDINANCE TO APPROVE OCTOBER 2021 REPLACEMENT PAGES TO THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

No action taken – Ordinance 35-21 will be moved to third reading on January 11, 2022, at the regular scheduled Council meeting.

Ordinance 36-21

AN ORDINANCE AUTHORIZING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN AGREEMENT TO PURCHASE 2 AQUA SCREENS FOR THE WASTEWATER TREATMENT PLANT FROM THE FUNDS APPROPRIATED FROM THE AMERICAN RESCUE PLAN ACT FUND AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings of Ordinance 36-21; seconded by Mr. Below.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Tarolli moved to retain the emergency clause of Ordinance 36-21; seconded by Ms. Phillips.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 36-21; seconded by Ms. Hovis.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 37-21

AN ORDINANCE AMENDING ORDINANCE NO. 04-21 OF THE CITY OF PORT CLINTON AND ADJUSTING ACCOUNTS WITHIN THE CITY OF PORT CLINTON

Mr. Below moved to waive the three required readings of Ordinance 37-21; seconded by Mr. Tarolli.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Below moved to adopt Ordinance 37-21; seconded by Mr. Tarolli.

Mr. Below advised the Finance Committee meet today and recommends that Council adopt Ordinance 37-21 this evening.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Resolution 21-13

A RESOLUTION APPROVING THE CREATION OF A SPECIAL IMPROVEMENT DISTRICT (DOWNTOWN PORT CLINTON SPECIAL IMPROVEMENT DISTRICT, INC.) ALONG WITH THE REQUIRED PETITIONS, THE ARTICLES OF INCORPORATION, AND THE PROPOSED PLAN FOR SERVICES FOR THE SPECIAL IMPROVEMENT DISTRICT AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings of Resolution 21-13; seconded by Ms. Hovis.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Tarolli moved to retain the emergency clause of Resolution 21-13; seconded by Ms. Phillips.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Below moved to adopt Resolution 21-13; seconded by Mr. Tarolli.

Mr. Below advised Economic & Community Development Committee met on December 23, 2021, all is in order and recommends Council adopt Resolution 21-13 this evening.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Ms. Slobodzian, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

BUSINESS FROM THE FLOOR

Ms. Hovis – Nothing to present

Mr. Tarolli – Happy New Year

Ms. Slobodzian – Thank you Council for welcoming me a year ago. It has been an honor and a pleasure working with all of you. I wish you all wisdom and much success.

Mr. Below – Thank you Mr. Hatfield for your ten years of service and roll with the City. Mrs. Hansen thank you for your service with the City. Wish you the best in your retirement.

Ms. Phillips – This evening news paper announced that a former Council Member and Mayor Lockwood Zeis passed away at the age of 87 on December 21, 2021. He was on Council from 1965-1967 and Mayor of the City of Port Clinton from 1968 -1971.

Mrs. Gillman – Thank you Mr. Hatfield for your work. Thank you Mr. Below for being interim Auditor. Happy New Year – Look forward to next year.

ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Ms. Hovis. With all those in favor, the meeting was adjourned at 6:43 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council