

PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following council members were present: Pat Hovis, Beth Gillman, Roseann Hickman, Gabe Below, Margaret Phillips, and Jerry Tarolli. Lisa Slobodzian excused.

Ms. Phillips moved to approve regular meeting minutes for November 23, 2021; seconded by Mr. Tarolli. All agreed.

The chair noted certification had been received regarding the compliance with the rules and notification of this meeting.

PUBLIC COMMENT None

GUEST PRESENTATION None

PRESIDENT OF COUNCIL Two new ordinances are on the agenda this evening:

- Ordinance 35-21, can go the full three readings
- Ordinance 36-21, Administration request to consider adopting on the second reading; due to be time sensitive.

Ordinance 30-21, Administration request that it to be adopted this evening at the second reading.

On December 28, 2021, at 5:30 pm will be the swearing in of the reelected and newly elected individuals. All are invited.

Merry Christmas and Happy Holidays to everyone.

MAYOR'S REPORT Mayor Snider had Nick Katsaros of First Energy on speakerphone to discuss the power interruption that transpired earlier today throughout the City of Port Clinton and beyond.

Mr. Katsaros advised that there was a brief power outage this afternoon from 4:00 pm to 4:18 pm. First Energy discovered at approximately 2:00 pm that some equipment needed to have emergency repair at our Lakeview Sub-Station. The brief outage needed to be completed right away to prevent any future extended outages. There should be no further issues going forward. This was not related to the windstorm this past Saturday.

Mayor Snider and Tracy Colston took Richard Morgan (2022, Ward 2 Councilman) around the City buildings and introduced him to many of the City's employees.

Santa will be back in Port Clinton at his summer home on Adams Street from 11:00 am – 1:00 pm on Saturday, December 18, 2021.

Earlier today, there was a progress meeting on the Waterfront Walkway project. They are in the process of taking a break through the holiday. They will return to cleanup, and then take an extended break until March. They are on target for the substantial completion date of May 20, 2022 and completion date of June 20, 2022.

There will be an ordinance coming from Ms. Shenker's office through the Port Clinton Area Chamber of Commerce concerning Special Improvement District (SID). "The downtown business community has come together and agreed to create an association amongst themselves with an independent board. The goal of this is to provide services to that designated area in downtown." Examples of services would be snow removal on the sidewalks, window cleaning, etc. "The funds will be generated through assessments on their property taxes for the buildings within that jurisdiction."

- Administration request that Council consider passing on the first reading. Reason being if this goes in to 2022, the tax collection will not happen until 2023.
- In hopes of having, Nicole Kochensparger, Port Clinton Area Chamber of Commerce attend the next Council meeting to discuss further.

Mr. Below inquired what properties owners are affected?

Mayor Snider advised:

- Madison Street – from Perry Street to the railroad tracks (1st block of Madison is not currently included)
- Second Street – Jefferson to Monroe Street

Mr. Below inquired if established would this take some burden off City Services?

Mayor Snider advised it would be additional services to what is already taking place. The services provided will be decided by their Board.

AUDITOR'S REPORT

Not Present

TREASURER'S REPORT

Bed Tax: \$ 285,582.39 / Dock Tax: \$ 28,637.96

LAW DIRECTOR REPORT

There will be two or three new ordinances at the December 28, 2021, Council Meeting. All of them are time sensitive. Encouraged that all Councilman attend the next Council meeting.

SAFETY SERVICE

Leaf pickup ends this Thursday, December 16, 2021.

Monday, December 20, 2021, the street crew will pick up storm damage brush from the recent windstorm.

The Teamsters Local 20 Union did ratify there contract today as of 3:00 pm. Administration asks that Council consider adopting Ordinance 30-21 this evening.

Help to Others Program – all but five individuals have signed up for 2022.

Happy Holidays!

POLICE CHIEF REPORT

Not present

FIRE CHIEF REPORT

Not present

Finance Committee

Mr. Below

There will be a meeting schedule prior to the end of the year.

Economic and Community Development Committee

Mr. Below

May take up the SID ordinance if time allows.

Environment and Public Works:

Mrs. Hickman:

Nothing to report

Arts and Culture Committee:

Mrs. Gillman:

Nothing to report

Safety Services Committee:

Ms. Phillips:

Nothing to report

Mrs. Sarty advised that committee meetings would continue to be conducted on a as needed basis in 2022. Please advise Mrs. Ostheimer to properly advertise.

CORRESPONDENCE Letter of resignation; Cole Hatfield, Auditor
Month End Reports, November 2021 / Cole Hatfield, Auditor
Architectural Review Board, November 18, 2021, minutes
Planning Commission, October 28, 2021, minutes

Motion to approve correspondence as stated by Ms. Phillips; seconded by Mrs. Hickman. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

Ordinance 28-21

AN ORDINANCE APPROPRIATING CERTAIN FUNDS FOR THE OPERATION OF THE CITY OF PORT CLINTON, OHIO.

Mr. Below moved to adopt Ordinance 28-21; seconded by Mr. Tarolli.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Mrs. Hickman, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Resolution 21-11

A RESOLUTION IN SUPPORT OF A JOINT VISION WITH THE VILLAGE OF OAK HARBOR BY OBTAINING FUNDING TO COMPLETE THE PORT CLINTON ARTS GARAGE PROJECT AND THE OAK HARBOR RIVERFRONT DEVELOPMENT PROJECT THROUGH THE INCLUSION OF BOTH PROJECTS AS A JOINT VENTURE INTO THE 2022-2023 STATE CAPITAL BUDGET

Mr. Tarolli moved to adopt Resolution 21-11; seconded by Mrs. Gillman.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Mrs. Hickman, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

SECOND READING OF ORDINANCES AND RESOLUTIONS

Ordinance 29-21

AN ORDINANCE AMENDING SECTIONS 1125.02(1), 1135.09(a), 1143.01, 1143.08, 1145.03(a), 1151.02, 1155.11, 1161.08 SETBACK LINE, 1161.08 YARD, 1163.03, 1165.10, AND 1167.15(d) AND REPEALING SECTION 1135.06(b) (3) OF THE CODIFIED ORDINANCES OF PORT CLINTON PLANNING AND ZONING CODE AND DECLARING AN EMERGENCY

No action taken – Ordinance 29-21 will be moved to third reading on December 28, 2021, at the regular scheduled Council meeting.

Ordinance 30-21

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE TEAMSTERS LOCAL 20 AND DECLARING AN EMERGENCY

Mr. Below moved to waive the three required readings of Ordinance 30-21; seconded by Ms. Phillips.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Mrs. Hickman, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Below moved to retain the emergency clause of Ordinance 30-21; seconded by Mr. Tarolli.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Mrs. Hickman, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Below moved to adopt Ordinance 30-21; seconded by Mr. Tarolli.

Results of a voice roll call are as follow: Ms. Hovis, yes; Mrs. Gillman, yes; Mrs. Hickman, yes; Mr. Tarolli, yes; Ms. Phillips, yes; Mr. Below, yes. Motion carried 6-0: per Mrs. Sarty

Ordinance 31-21

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO A DOCKAGE AND WHARF AGREEMENT WITH THE SASSY SAL'S CHARTER SERVICE, INC., AND DECLARING AN EMERGENCY

No action taken – Ordinance 31-21 will be moved to third reading on December 28, 2021, at the regular scheduled Council meeting.

Mr. Below inquired the rate of \$5,500.00 has been used in the previously and for how long?

Mr. Colston advised this is the second agreement at this rate. Consulting with Ms. Shenker and the construction at the pier, it was determined that the rate would remain the same for this ordinance.

Mr. Below inquired if the current agreement is a 2 year agreement?

Mr. Colston stated, yes the current agreement that is due to expire was a two-year agreement. Ordinance 31-21 is also a two-year agreement.

Ordinance 32-21

AN ORDINANCE AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO AN AGREEMENT WITH THE STATE OF OHIO DEPARTMENT OF NATURAL RESOURCES FOR FINANCIAL ASSISTANCE FOR THE OPERATION OF THE PORT CLINTON HARBOR PATROL AND APPROPRIATING FUNDS

No action taken – Ordinance 32-21 will be moved to third reading on December 28, 2021, at the regular scheduled Council meeting.

Ordinance 33-21

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN AGREEMENT WITH POGGEMEYER DESIGN GROUP, A KLEINFELER COMPANY, FOR TOPOGRAPHIC SURVEYING, PRELIMINARY ENGINEERING DESIGN, FINAL DESIGN ENGINEERING, MULTI-AGENCY PERMITTING, AND FUNDING SOURCE ADMINISTRATION, FOR THE LAKESHORE DRIVE REVETMENT IMPROVEMENTS PROJECT AND DECLARING AN EMERGENCY

No action taken – Ordinance 33-21 will be moved to third reading on December 28, 2021, at the regular scheduled Council meeting.

Resolution 21-12

A RESOLUTION AUTHORIZING SALE OF PERSONAL PROPERTY BY INTERNET AUCTION

No action taken – Resolution 21-12 will be moved to third reading on December 28, 2021, at the regular scheduled Council meeting.

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 35-21

AN ORDINANCE TO APPROVE OCTOBER 2021 REPLACEMENT PAGES TO THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

No action taken – Ordinance 35-21 will be moved to second reading on December 28, 2021, at the regular scheduled Council meeting.

Ordinance 36-21

AN ORDINANCE AUTHORIZING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN AGREEMENT TO PURCHASE 2 AQUA SCREENS FOR THE WASTEWATER TREATMENT PLANT FROM THE FUNDS APPROPRIATED FROM THE AMERICAN RESCUE PLAN ACT FUND AND DECLARING AN EMERGENCY

No action taken – Ordinance 36-21 will be moved to second reading on December 28, 2021, at the regular scheduled Council meeting.

BUSINESS FROM THE FLOOR

Ms. Hovis – Wish everyone a Merry Christmas.

Mr. Tarolli – Are there any updates on the Infrastructure project?

Mayor Snider advised Poggemeyer Design Group is on target per the schedule that was provided to Council.

Merry Christmas to all and your families.

Mrs. Hickman – Merry Christmas and enjoy time with your family.

Mr. Below – Nothing to present

Ms. Phillips – Everything is going well downtown.

Inquired if Administration knew when the sidewalks that Columbia Gas is installing on Fulton Street will be completed.

Mr. Colston advised he does not have date of completion. He was advised when it gets real cold they will place blankets over top of the sidewalks to assist in the curing process. They will continue to proceed on Fulton Street and proceed throughout Port Clinton.

Mrs. Gillman – Happy Holidays, Merry Christmas and stay safe.

Mrs. Sarty asked Mrs. Edna Hansen to step forward.

Mrs. Sarty read a proclamation for Mrs. Hansen on behalf of Mayor Snider. See attachment.

Mrs. Sarty presented a gift to Mrs. Hansen from the Port Clinton City Council.

Ms. Phillips read a reading (that she authored) to Mrs. Hansen. See attachment.

Following the adjournment of the Council meeting refreshments and gathering followed.

ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by **Mr. Tarroli**. With all those in favor, the meeting was adjourned at 6:42 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council



Proclamation



WHEREAS, Edna Scott Hansen stepped into her role as Treasurer for the City of Port Clinton, Ohio on December 5, 2003; and

WHEREAS, Mrs. Hansen will retire from the post of City Treasurer on December 31st, 2021, with eighteen (18) years of service to the City of Port Clinton; and

WHEREAS, Edna's term of office advanced the position City Treasurer and contributed to a stable financial condition for the City of Port Clinton, including 1) investing City funds wisely, 2) identifying, tracking and collecting both bed taxes and watercraft taxes within the City, 3) modernizing financial record keeping for the City, 4) overseeing accounting procedures and internal controls; and

WHEREAS, Edna served her community as a member of the Ohio Association of Public Treasurers where she promoted the general and professional interest of public treasurers and her community, and maintained her status as a Certified Public Finance Administrator; and

WHEREAS, Edna took great pride in her elected position and worked diligently to foster leadership at City Hall and in the community.

THEREFORE, I, Michael J. Snider, Mayor for the City of Port Clinton do hereby declare and decree that today, December 14, 2021, shall forever be known as Edna Hansen Day in the City of Port Clinton.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Port Clinton, Ohio to be affixed to this Proclamation.

Done on the 14th day of December 2021.

ATTEST: _____

CITY OF PORT CLINTON SEAL

Ever know someone who is always there to help when others delay? Or someone who can handle 10 tasks without being reminded to finish something? Or, very importantly, will fill a spot when a replacement is needed? Well, a person like that has faithfully served Port Clinton since December 2003 and will be leaving us on December 31, 2021.

In 2003 Edna Scott Hansen filled a need. A city treasurer was needed and Mrs. Hansen took on the position, winning all elections from that time on. She even served with her husband, James Hansen, who was the Ward 3 councilman at that time. Mrs. Hansen did this while working full-time as an orchestra teacher here in Port Clinton. Also, the Hansens produced a son, Bruce, and a daughter, Linda, who are active in their communities. For the City, Mrs. Hansen served on various committees including one as a Fourth of July celebration publicity chairman.

Continuing with her musical and mathematical abilities Mrs. Hansen was the Executive Administrator of the National School Orchestra Association, later serving as its treasurer. She received the Traugott Rohner Award for Distinguished Service to National School Orchestra Association.

Aside from all of her treasurer activities for the City, Mrs. Hansen also was an office holder or chairman for many local clubs and organizations including but not limited to the Port Clinton Area Business and Professional Women, District Director of the Ohio Federation of Womens Clubs, Assistant conductor for the Port Clinton Community Band, director of two choirs for St. John Lutheran Church, and assisting the Minister at services.

Mrs. Hansen is an endorsed member of an international honorary for key women teachers. Mrs. Hansen served as a state president for Delta Kappa Gamma International and then served as state treasurer for 10 years.

Mrs. Hansen also served as president first then District 1 Director, and later Western Area Vice President of the Ohio Retired Teachers Association followed by a time as Ottawa County R.T.A. treasurer.

Many years ago Mrs. Hansen was gifted a few flying lessons. Guess who became a lady pilot, winning an All-Ohio Pilot of the Year award. She is still a member of the All-Ohio Ninety Nines, an International Organization of Women Pilots.

This summation of Mrs. Edna Hansen shows a person of many talents, particularly mathematical and musical, who is now leaving us here, ready to start a new adventure somewhere. With that we say to a marvelous person, "Good bye and Thank you.