

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following council members were present: Pat Hovis, Margaret Phillips, Beth Gillman, and Gabe Below. Jerry Tarolli, Lisa Slobodzian, and Roseann Hickman excused.

Ms. Phillips moved to adopt minutes for September 14, 2021; seconded by Mrs. Gillman. All agreed.

The chair noted certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION None

PUBLIC COMMENT None

PRESIDENT OF COUNCIL Ordinance 26-21, per Administration the ordinance has no urgency and can go the full three readings. This ordinance will not be assigned to a committee.

Under correspondence, there is a letter from the Port Clinton Planning Commission recommending text amendment to the current zoning ordinance. If Council so chooses to accept the correspondence a public meeting addressing the text amendment to the current zoning ordinance will take place after 30 days of publication in a local newspaper, prior to the first reading of the new ordinance.

MAYOR'S REPORT Tracy Colston read the Mayor's report in his absence:

"The 2020 Census number has been confirmed and the City's population is 6,025 people.

Cemetery cleanup will begin October 1, 2021. Please have all personal items removed from gravesites by that date. Permitted items may be returned after October 7, 2021.

October 16, 2021, will be the Citywide cleanup at the City Hall parking lot from 8:00 – 3:00 pm; City residents only. Please call City Hall for a list of prohibited items. City crews will be onsite to help load items into the dumpster via a front end loader. Due to COVID limitations, they will not be available to remove items from vehicles or trailers.

Saturday, October 12, 2021, representatives from Poggemeyer Design Group will be in attendance to provide the funding sources for the citywide Infrastructure Project.

Thursday, October 14, 2021, representatives from Poggemeyer Design Group will co-host a public meeting at Port Clinton High School, Performing Arts Center at 6:00 pm to provide the funding sources for the citywide Infrastructure Project.

The Portage River Waterfront Walkway project is progressing nicely. There have been some slight adjustments to the original plan due to the discovery of buried materials from the original circa 1880s jetty wall. However, this discovery does not appear to have substantial impact on the timeline of the project.

Wetlands Project – the initial plantings are completed. The protective fencing is in process of being installed; in addition, a wire covering will be installed. These measures are both requirement of the federally funded project and are intended to prevent human and wildlife disruption to the rooting of the new plantings.

The two recent storms have extended this month's brush cleanup. A limited crew has been assigned to this task daily until it's completed. However, please understand that there are other essential tasks these individual perform (mowing, water leak repair and meter reading) may interfere with the cleanup.

The Mobi-Mat® at both ends of the City beach have been removed for the season. The plan is to reinstall them prior to Memorial Day weekend 2022.

A reminder to City elected officials and department supervisors to RSVP by October 19, 2021, to Mrs. Ostheimer if you plan on attending the Disability Awareness Training offered by The Ability Center of Greater Toledo. This event will be held at Ala Carte After Hours on 12 pm on October 21, 2021.

M.O.M. – The crowd source funding for entertainment is exhausted. However, there have been individual businesses and a few civic organizations that have made a request to keep M.O.M. up a little longer. We will be taking down the stage the week of October 11th; and the remaining items will be removed the week of October 18th; allowing traffic down Madison Street.

Leaf pickup will begin as soon as the leaves start to fall in sufficient quantities. Please do not rake leaves into the street. When possible, please take a moment to remove fallen leaves from the storm catch basins. This will aid in the prevention of street flooding during periods of rain.

Special Improvement District (SID) – Main Street Port Clinton has been working with downtown business / building owners for several years to create this self-imposed taxing district called SID. Funds generated from SID will be utilized to make further improvements to the downtown area. These funds will come from building owners in the designated area through property tax assessments and will be managed by a board comprised from this same group. Much like the creation of Main Street and MORA. The City's role in this activity will permit the creation of the SID through legislation. Main Street has provided Ms. Shenker with the required documentation justifying the desire of the downtown community to create a SID.

Last week my Administration set in place the foundation for a targeted task force to focus on blight. This group has been asked to explore all aspects of this unwanted condition. Topics under consideration include social services available to those that choose to address this issue themselves. For those that choose to forego assistance, or merely neglect to address the issue on their own will be contacted by the task force. They will review current processes for addressing weeds & high grass, junk cars, curbside furniture and appliance disposal; junk notices and building maintenance standards. Once this review is complete, it is anticipated that a comprehensive package will be offered to City Council. This package may include a request to modify any existing legislation or even the exploration of new legislation.

With the assistance of Mark Messa from the Ottawa County Regional Planning Office, the City's Planning Commission has been reviewing current zoning legislation. Notice of their recommendation has been submitted to you via tonight's correspondence. If this correspondence is accepted by you tonight, the next step in this process is a public meeting hosted by Council after public notification in local newspaper (30 days). Mr. Messa and the Planning Commission will be attendance to facilitate this meeting. Ms. Shenker can answer any specific questions you may have."

Mr. Below inquired who are the members of Blight Task Force.

Mr. Colston advised: Chief Dave Scott, Chief Kent Johnson, Mayor Snider and Tracy Colston.

Mr. Below inquired what was the dollar amount of the crowd source funding was for M.O.M.?

Mr. Colston estimated between \$75,000 and \$80,000. This money was provided by bars, restaurants and some of the retail businesses downtown. Main Street sent out invoices and received the payments. 2022 M.O.M. will look essentially the same.

AUDITOR'S REPORT	Nothing to present
TREASURER'S REPORT	Bed Tax: \$215,270.30 / Dock Tax: \$28,637.96
LAW DIRECTOR REPORT	Not present
SAFETY SERVICE	Nothing to present
POLICE CHIEF REPORT	Not present
FIRE CHIEF REPORT	Not present

Finance Committee:

Mr. Below:

Nothing to report

Economic & Community Development Committee:

Mr. Below:

Nothing to report

Ms. Phillips:

Safety Services Committee:

Nothing to report

Mrs. Gillman

Arts and Culture Committee:

Nothing to report

CORRESPONDENCE

Port Clinton Planning Commission, text amendment to the Port Clinton Zoning Ordinance

Mr. Below moved to accept the September 21, 2021 letter from the Planning Commission letter; seconded by Ms. Phillips. All agreed.

Month End Reports, ending August 31, 2021 – Cole Hatfield, Auditor

Port Clinton Architectural Review Board, September 9, 2021, minutes

Port Clinton Planning Commission, September 9, 2021, minutes

Mr. Below moved to approve the correspondence; seconded by Mrs. Gillman. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

Ordinance 24-21

AN ORDINANCE AMENDING ORDINANCE NO. 04-21 OF THE CITY OF PORT CLINTON AND ADJUSTING ACCOUNTS WITHIN THE CITY OF PORT CLINTON.

No action taken – Ordinance 24-21 will be moved to third reading on October 12, 2021, at the regular scheduled Council meeting.

Resolution 21-9

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

No action taken – Resolution 21-9 will be moved to third reading on October 12, 2021, at the regular scheduled Council meeting.

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 26-21

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION, A MEMORANDUM OF UNDERSTANDING, AN AGREEMENT ADDRESSING THE RESPONSIBILITIES OF THE PARTIES AND GRANT CO-ADMINISTRATION AGREEMENT BETWEEN THE CITY OF PORT CLINTON AND PUT-IN-BAY BOAT LINE COMPANY, AN OHIO CORPORATION, OPERATING UNDER THE TRADE NAME OF JET EXPRESS AND DECLARING AN EMERGENCY.

No action taken – Ordinance 26-21 will be moved to second reading on October 12, 2021, at the regular scheduled Council meeting.

BUSINESS FROM THE FLOOR

Ms. Sarty – As Council accepted the Planning Commission letter, the public hearing will be held on Tuesday, November 9, 2021, at 5:30 pm; location Port Clinton City Hall, Linda Hartlaub Council Chambers.

Ms. Hovis – nothing to present

Mrs. Gillman – Thank you Mr. Colston for your time and work with the blight throughout the City.

Ms. Phillips – The Alumni Event went well this past weekend.

Mr. Below – nothing to present.

ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Ms. Hovis. With all those in favor, the meeting was adjourned at 6:220 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council