

**PORT CLINTON CITY COUNCIL MINUTES**  
**REGULAR MEETING**

---

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following council members were present: Pat Hovis, Margaret Phillips, Beth Gillman, Gabe Below. Jerry Tarolli, Lisa Slobodzian, and Roseann Hickman.

Mrs. Hickman moved to adopt minutes for September 28, 2021; seconded by Mr. Tarolli . All agreed.

The chair noted certification had been received regarding the compliance with the rules and notification of this meeting.

**GUEST PRESENTATION**

Doug Nusser & Greg Telecky  
Poggemeyer Design Group

- Port Clinton Infrastructure Project Cost Analysis
  - See attachment

**PUBLIC COMMENT**

Don Rodwancy, The Gristmill

Voiced his concern regarding the intersection of W. Perry and Monroe Street. It is mayhem with the Jet Express traffic light, the increased traffic due to M.O.M., individuals coming and going from the parking lots on the west side of Monroe Street and a major thoroughfare for Port Clinton Police going to the west end of the City . In addition to a lot of individual's jay walking. It is a dangerous intersection.

Will the infrastructure project address this issue? Is this being addressed in any way?

Mayor Snider advised that the W. Perry and Monroe Street intersection is not being addressed in the infrastructure project. However, the Port Clinton Area Chamber through one of their programs is looking at reconfiguring that intersection. They have been working with another engineering firm for the last three or four years.

Last spring the City applied for enhanced traffic lights. We did not receive funding from ODOT for the Jet Express location. This fall we will reapply.

The City is aware of the problematic intersection. It is just a matter of finding a solution and the funding.

**PRESIDENT OF COUNCIL**

Under correspondence is a notice from Ohio Division of Liquor Control for a new permit for Port Clinton Knights of Columbus Home Association. Chief Scott has not objection to the permit.

There is a public hearing for the Zoning Text Amendments on Tuesday, November 9, 2021, at 5:30 pm at Port Clinton City Hall, Linda Hartlaub Council Chambers.

## MAYOR'S REPORT

Thank you Poggemeyer Design Group for your presentation this evening and hard work to get to this point with the Infrastructure Project. They continue to look for additional funding for the Infrastructure Project.

Brush pickup started today for the month of October. It is estimated it will take the entire week to complete. This is the last brush pick up for 2021. Once the leaves are falling in abundance leaf pickup will begin.

This week the City crew will be flushing hydrants.

Saturday, October 16, 2021, is the Fall City Wide Clean-up in the Port Clinton City Hall parking lot. There will be crews running equipment to dump your items in the containers. Due to COVID the community will be required to dispose of their own items into the front end loader.

The Waterfront Walkway project is progressing nicely.

The Santa House will be placed in its new permanent location on Adams Street. The City crews will be pouring a cement slab, creating sidewalks, and installing heat in the near future.

M.O.M. the stage will be torn down this week and the tables and boulders will be removed next week. This will open Madison Street to vehicle traffic.

To squash rumors – no the City is not flooding Madison Street to build a skating rink.

### Trick or Treating

- Downtown Port Clinton, October 30, 2021, 1:00 – 4:00 pm
- Pub Crawl, October 30, 2021, 4:00 – 9:00 pm (organized by Carolyn Rodenhauser)
- Community Trick or Treating, October 31, 2021, 6:00 – 8:00 pm

The Eddie Adams exhibit is at The Art Garage until November 14, 2021.

The annual Port Clinton vs Oak Harbor is in 10 days here on our home field. Mayor Babcock and Mayor Snider have a gentlemen's bet that the Mayor of the losing school provides pizza to the Senior football players and cheerleaders of the winning school. In hopes, the pizza is coming east.

Thursday, October 14, 2021, at 6:00 pm, Poggemeyer Design Group will be presenting an update to the public on the Infrastructure Project at the Port Clinton High School, Performing Arts Center.

If you see Snip Snider out and about Port Clinton give him an extra toot / extra wave he turned 76 this coming Saturday.

**AUDITOR'S REPORT** Not present

**TREASURER'S REPORT** Bed Tax: \$230,568.16 / Dock Tax: \$28,637.96

**LAW DIRECTOR REPORT** Nothing to present

**SAFETY SERVICE** H2O program – there has not been any additional applicants since last month.

Thursday, October 14, 2021, there will be one dumpster placed at the West End Park for the community members. City crews will be operating a front-end loader to place the items in the dumpster. Volunteers from the neighboring community will be onsite to monitor throughout the day. The dumpster will be removed Friday morning by Republic Services.

**POLICE CHIEF REPORT** Not present

**FIRE CHIEF REPORT** Not present

***Finance Committee:***

**Mr. Below:**

Finance Committee met this evening and recommends for Council to approve Ordinance 24-21 and Resolution 21-9.

***Economic & Community Development Committee:***

**Mr. Below:**

Nothing to report

**Ms. Phillips:**

***Safety Services Committee:***

Nothing to report

**Mrs. Gillman**

***Arts and Culture Committee:***

Nothing to report

***Environment and Public Works***

**Mrs. Hickman**

Nothing to report

**CORRESPONDENCE**

Ohio Division of Liquor Control, Application for new permit; Port Clinton Knights of Columbus Home Association, 109A E. Perry Street, Port Clinton, Ohio

Mr. Below moved to waive right to object the liquor license for Port Clinton Knights of Columbus Home Association, 109A E. Perry Street, Port Clinton, Ohio; seconded by Ms. Phillips. All agreed

Ms. Phillips moved to approve the correspondence; seconded by Mrs. Gillman. All agreed.

**THIRD READING OF ORDINANCES AND RESOLUTIONS**

**Ordinance 24-21**

AN ORDINANCE AMENDING ORDINANCE NO. 04-21 OF THE CITY OF PORT CLINTON AND ADJUSTING ACCOUNTS WITHIN THE CITY OF PORT CLINTON.

Mr. Below moved to adopt Ordinance 24-21; seconded by Mr. Tarolli.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Below, yes; Ms. Slobodzian, yes; Mrs. Hickman, yes; Ms. Hovis, yes; and Mr. Tarolli, yes, Motion carried, 7-0: per Mrs. Sarty.

**Resolution 21-9**

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

Mr. Below moved to adopt Resolution 21-9; seconded by Ms. Phillips.

Results of a voice roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Mr. Below, yes; Ms. Slobodzian, yes; Ms. Hovis, yes; Mrs. Hickman, yes; and Mr. Tarolli, yes, Motion carried, 7-0: per Mrs. Sarty.

## SECOND READING OF ORDINANCES AND RESOLUTIONS

### Ordinance 26-21

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WIT THE OHIO DEPARTMENT OF TRANSPORTATION, A MEMORANDUM OF UNDERSTANDING, AN AGREEMENT ADDRESSING THE RESPONSIBILITIES OF THE PARTIES AND GRANT CO-ADMINISTRATION AGREEMENT BETWEEN THE CITY OF PORT CLINTON AND PUT-IN-BAY BOAT LINE COMPANY, AN OHIO CORPORATION, OPERATING UNDER THE TRADE NAME OF JET EXPRESS AND DECLARING AN EMERGENCY.

No action taken – Ordinance 26-21 will be moved to third reading on October 26, 2021, at the regular scheduled Council meeting.

## FIRST READING OF ORDINANCES AND RESOLUTIONS

None

### BUSINESS FROM THE FLOOR

**Ms. Hovis** – nothing to present

**Mrs. Gillman** – nothing to present

**Mrs. Hickman** – nothing to present

**Ms. Slobodzian** – nothing to present

**Mr. Tarolli** – nothing to present

**Ms. Phillips** – Sorry to see M.O.M. ending.

**Mr. Below** – nothing to present.

**ANNOUNCEMENTS**                      None

### ADJOURNMENT

---

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. Hickman. With all those in favor, the meeting was adjourned at 6:41 p.m.

---

Sandra Ostheimer  
Clerk of Council

---

Lisa Sarty  
President of Council

## Port Clinton Infrastructure Project Cost Analysis October 12, 2021

<u>Project</u>	<u>Project Cost</u>
Road Improvements	\$ 7,640,760 (City Wide Road Resurfacing)
Road Relocation	\$ 1,398,000 (Lakeshore Dr Pavement)
Water & Sewer Improvements	\$20,019,430*
Revetment Improvements	\$ 4,400,000
Lead Service Replacements	\$ 750,000
	\$34,208,190

\* Includes \$3,400,000 for Revetment Project = Net = \$30,808,190

### Financing Sources

4 Mills	\$568,727 per year for 20 years	Levy on November ballot for City wide Road Resurfacing, anticipated to generate \$47,395/month
User Charge	\$332,733 + \$380,440 = \$713,173 per year for 30 years	This is the utility charge for the water & sewer project (Infrastructure B) currently generating \$59k to \$61k/month
ODOT	\$1,000,000 Grant	for Lakeshore Dr Revetment
USDA 30% Grant	\$6,005,830 (could be as high as 45% Grant)	The Water/Sewer project and Lakeshore Dr Revetment will hopefully be eligible for this grant
Lead Service Grant	\$ 750,000	This is expected to be funded by the OEPA WPCLF grant/ Principal Forgiveness program
OPWC Grant	\$ 325,000	for Water & Sewer Project
OPWC Grant	\$ 325,000	for 4th Street Reconstruction/Water & Sewer Project (pending)

### Yearly Debt

A. Debt	\$478,633	Road @ 2.25% for 20 years	For City wide Road Resurfacing,
B. Debt	\$576,370	Water & Sewer @ 1.75% for 30 years	(Includes \$3.4M Revetment)
C. Debt	\$ 93,970	Road Relocation @ 3% for 20 years (\$1,398,000)	For Lakeshore Dr pavement

### Amortization

A. Road Relocation	\$1,398,000	SIB loan @ 3% for 20 years (\$93,970 per year)
B. Revetment	\$4,400,000	
	<u>(\$1,000,000)</u>	ODOT
	\$3,400,000	USDA Funding Application
	<u>(\$1,020,000)</u>	USDA Grant
	<u>(\$2,380,000)</u>	USDA Loan @ 1.75% for 30 years (\$102,650 per year)
	\$ 0	Balance
C. Road Resurface	\$7,640,760	
	<u>(\$7,640,760)</u>	Loan 2.25% for 20 years (\$478,633 per year)
	\$ 0	Balance
D. Water & Sewer	\$16,619,430	
	(\$ 325,000)	OPWC Grant Water & sewer
	(\$ 325,000)	OPWC Grant 4 <sup>th</sup> Street (pending)
	(\$ 4,985,830)	USDA Grant
	<u>(\$10,983,600)</u>	USDA Loan 1.75 % for 30 years (\$473,720 per year)
	\$ 0	Balance

### Yearly Revenue

\$ 568,727	per year Millage 20 years
<u>\$ 713,173</u>	per year User Charge 30 years
\$1,281,900	per year 20 years
\$ 713,173	per year 10 years (Years 20 to 30)

#### Grants

\$ 325,000	OPWC - Water & Sewer
\$ 325,000	OPWC - 4 <sup>th</sup> Street Reconstruction (pending)
\$1,000,000	ODOT - Revetment
\$6,005,830	USDA - Water & Sewer, 4 <sup>th</sup> Street, Revetment
<u>\$ 750,000</u>	WPCLF - Lead Service Replacements
\$8,405,830	Grants

### Yearly Debt Payments **All Projects Combined**

\$1,148,973 per year 20 years	<b>Includes the 3 major road reconstructions in the water &amp; sewer project</b>
\$ 576,370 per year 10 additional years	



# POGGEMEYER DESIGN GROUP

## **Preliminary Project Schedule**

### **PORT CLINTON WATER & SEWER IMPROVEMENTS - INFRASTRUCTURE B**

City of Port Clinton, Ottawa County, Ohio

Project No.: 370000-00041 & 00042

Date: 10/12/2021

Calculated by: DAN

Checked by:

<b>Item No.</b>	<b>Task Description</b>	<b>Anticipated Dates</b>
1	Submit Preliminary Engineering Report for USDA Review	11/1/2021
2	Submit Completed Design Plan & Profiles To Norfolk & Southern Railroad for Review	11/15/2021
3	Submit USDA Funding Application	12/15/2021
4	Submit Completed Design Plans & Specifications for OEPA Permitting & USDA Review	1/15/2022
5	Submit Waterline Project Plan, supporting information, and Bid/Contract Documents to OEPA-DEFA for review	2/1/2022
6	Final review of plans by City; Address City Comments and OEPA, USDA, and Norfolk Southern Railroad required revisions	2/1 to 4/1/2022
7	Submit Applications for WSRLA Funding, OWDA funding, & USDA Funding; Receive OEPA, USDA, & Norfolk Southern plan review approvals/permits	5/1/2022
8	Receive OEPA, USDA, & Norfolk Southern approvals by	5/15/2022
9	Advertise for Construction Bids	5/15/2022
10	Receive Bids For Construction	6/14/2022
11	Submit contract award recommendation to Council	6/27/2022
12	Submit low bidder information/documents & contract award recommendation to OEPA, USDA, and OWDA for funding application review	7/1/2022
13	Receive WSRLA & OWDA funding approvals	7/28/2022
14	Execute Construction Contract	8/1 - 9/1/2022
15	Begin Construction	9/11/2022
16	Complete Construction	12/1/2023



