



City of Port Clinton, Ohio Residential Handicapped Ramp Permit Application

1. Property Address: _____
2. Name of Property Owner: _____
3. Property Owner Address: _____
4. Occupant: _____

***** Notarized letter by owner if applicant is not the owner of the property *****

Lot Size: Length: _____ / Width: _____

Please show all existing building on lot, their size and where located. Also, show size and location of proposed handicapped ramp and distance from property lines and material for construction of the ramp.

Within thirty (30) days after the need for a handicapped ramp no longer exists or within thirty (30) days after a person with a handicap has vacated the premises for which this permit is issued, the ramp shall be removed from the premises and said premises returned to the condition it was in prior to the installation of the handicapped ramp.

Approved / Denied: _____

Safety Service Director: _____ Date: _____

Zoning Inspector: _____ Date: _____

Waste Water Distribution: _____ Date: _____

CHAPTER 1325

Handicapped Access Ramps

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CROSS REFERENCES

Handicapped parking - see TRAF. 351.04

1325.01 PURPOSE.

This chapter is enacted for the purpose of promoting the public health, peace, safety, comfort and general welfare of the citizens of Port Clinton and to provide a process for the administrative approval of permits to construct handicapped ramps in residentially zoned districts of the City of Port Clinton.

(Ord. 30-92. Passed 11-24-92.)

1325.02 DEFINITION.

“Handicapped ramp” means a structure which is constructed, erected or placed on a residentially zoned parcel of property for the purpose of providing a means of ingress and egress to a residential structure for a person who has a physical handicap.

(Ord. 30-92. Passed 11-24-92.)

1325.03 PERMIT REQUIRED.

No handicapped ramp shall be constructed or erected on any residentially zoned property in the City until an application for construction and location of such ramp is made to the Zoning Inspector and Director of Safety and Service, and a permit is issued by said officers authorizing such handicapped ramp.

(Ord. 30-92. Passed 11-24-92.)

1325.04 PERMIT APPLICATION.

Application for a handicapped ramp permit shall be made to the City Zoning Inspector and City Director of Safety and Service on a form approved by said officers. The application shall supply the following information:

- (a) Size and location of the lot or lots, showing lot lines, dimensions thereof and location of all applicable streets, alleys, easements, and other public ways.
- (b) Size and location of the buildings and structures existing on the lot.
- (c) Dimensions of all yards and open spaces.
- (d) The location of the proposed handicapped ramp, its dimensions, its design shape, a description of the material of which it will be constructed and such other information as may be necessary for the proper application of these regulations.

(Ord. 30-92. Passed 11-24-92.)

1325.05 APPLICATION REVIEW.

In reviewing the application for a handicapped ramp permit, the Zoning Inspector and the Director of Safety and Service shall consider the following:

- (a) The proposed structure shall be constructed with the minimal encroachment into the yard setbacks established by the Zoning Ordinance of the City of Port Clinton.
- (b) The proposed structure is of a temporary nature and may be removed in the future with the minimal amount of inconvenience to the property owner.
- (c) The proposed structure is the least architecturally obstructive to the immediate neighborhood.

(Ord. 30-92. Passed 11-24-92.)

1325.06 PERMIT PROCEDURES AND TIME LIMITS.

(a) Within ten days of a receipt of an application for a handicapped ramp permit, the Zoning Inspector and Director of Safety and Service shall approve or disapprove issuance of the permit. Upon approval of the application the permit shall be immediately issued to the applicant.

(b) There shall be no fee charged or collected for the issuance of a handicapped ramp permit.

(c) If an application for a permit is denied, the applicant may appeal the denial of the permit to the Board of Zoning Appeals who shall hear said appeal as an application for a variance as prescribed under Chapter 1124 of the Codified Ordinances of the City of Port Clinton. The applicant shall pay the prescribed fee for the application for variance to perfect his appeal.

(Ord. 30-92. Passed 11-24-92.)

1325.07 REMOVAL OF HANDICAPPED RAMP.

Within thirty days after the need for a handicapped ramp no longer exists, or within thirty days after a person with a handicap has vacated the premises for which a permit for a handicapped ramp has been issued pursuant to this chapter, the handicapped ramp shall be removed from the premises and said premises shall be returned to the condition it was in prior to the installation of the handicapped ramp.

(Ord. 30-92. Passed 11-24-92.)

1325.08 ENFORCEMENT.

(a) This chapter shall be enforced by the Zoning Inspector, the Director of Safety and Service, or their authorized agents in accordance with the provisions herein.

(b) Any permit issued upon a false statement of any fact which is material to the issuance, shall be immediately null and void, and the Zoning Inspector and the Director of Safety and Service may post the premises with a notice of revocation of such permit.

(c) Whenever a violation of this chapter occurs, or is alleged to have occurred, any person may file a written complaint stating fully the causes and basis of the alleged violation with the Zoning Inspector or the Director of Safety and Service. The Inspector or the Director shall record properly such complaint, investigate the allegations, and take action thereon, if necessary, as provided by ordinance.

(d) In case of violation of this chapter, the Zoning Inspector and the Director of Safety and Service shall notify the responsible person in writing, and if such person cannot be reached thereby, cause notice of the violation to be conspicuously posted on the premises.

(e) Any person aggrieved by a violation of this chapter, the Zoning Inspector, the Director of Safety and Service, the Board of Zoning Appeals, or their authorized agent or agents may institute appropriate legal remedy to abate such violation.

(Ord. 30-92. Passed 11-24-92.)

1325.99 PENALTY.

Whoever violates any provision of this chapter shall be fined not more than one hundred dollars (\$100.00). Each day of violation may be considered a separate offence.

(Ord. 30-92. Passed 11-24-92.)
