

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

Due to the coronavirus pandemic, the May 11, 2021, regular meeting of the Port Clinton City Council was held via Zoom, rather than in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following council members were present: Pat Hovis, Margaret Phillips, Jerry Tarolli, Lisa Slobodzian, Roseann Hickman, Beth Gillman, and Gabe Below.

Mr. Below moved to adopt minutes for April 27, 2021; seconded by Ms. Phillips: all agreed.

The chair noted certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

Nicole Kochensparger of Port Clinton Area Chamber of Commerce Walleye Festival will be taking place on May 27-31 at the Waterworks Park. For the most part the festival will look normal. There will be additional spacing between vendors and signage throughout the festival encouraging mask to be worn to prevent the spread of COVID-19. The beer tent has been expanded and the side panels will remain open. The parade and fishing derby will be same as past events.

Riverfront Live will kick off at M.O.M. on May 28, 2021. All other events that Port Clinton Area Chamber of Commerce and Main Street conduct are on schedule as normal.

The Port Clinton Area Chamber of Commerce will be conducting a COVID vaccine clinic at their office in the near future.

The Ottawa County Health Department is putting together a Johnson / Johnson COVID vaccine clinic to be held at the Walleye Festival. Will provide additional information when it becomes available.

Mr. Below inquired if volunteers are needed for the festival. Mrs. Kochensparger advised yes – especially bartenders.

PUBLIC COMMENT

Jeremy B. wanted an explanation why sidewalks are being installed on Fremont Road when sidewalks on Fourteenth Street end and you have to walk in people's front yards or the street to get to the next set of sidewalks on Twelfth Street.

Mr. Colston advised that the sidewalks on Fremont Road are part of the Safe Routes to School program. The City will submitting for request for funds to address the sidewalk at Fourteenth Street next year. The City tried to add these sidewalks to the current project but were unable to.

Brenda inquired about the status of the infrastructure project.

Mr. Colston advised we do not have final plans at this time. He does not know if Jefferson to 10th Street is in the project. Will advise when we have the final plans available.

PRESIDENT OF COUNCIL

Reminder that 2021 financial disclosure statement-filing deadline is May 17, 2021.

Department of Commerce, Division of Liquor Control has a letter under correspondence advising to sell alcoholic beverages in your political subdivision will expire on July 1, 2021. In order to maintain permit privileges, every permit holder must file a renewal application. Chief Hickman has no objections.

Resolution 21-2 for the Fire Levy is on the agenda this evening for the first reading. This resolution can go the full three readings.

MAYOR'S REPORT

In observation of Memorial Day, VFW and the American Legion will be conducting a ceremony on Monday, May 31, 2021, at 10:00 a.m. at the Veterans Memorial Park. In addition, the Port Clinton Yacht Club will be conducting the Memorial Day service at 9:00 a.m. at the flagpole.

Safe Routes to School project is underway on Fremont Road. Please be aware of lane closures. The project is due to be completed by July 22, 2021, weather permitting.

Port Clinton High School class of 2021 will be placing yard signs for each senior along the north side of Perry Street. The class of 2021 will also be having a parade throughout Port Clinton on May 19, 2021. The route for the parade is available on the Port Clinton Schools website. Graduation will be on Saturday, May 22, 2021.

The "Weed Warriors", "Grass Holes", and "Lawn Living rooms" are still throughout the City. Please note that door hangers, and letters will be sent to the property owners to address immediately. No one is exempt from receiving a letter.

Ottawa County Family Advocacy Center on McKinley Street is establishing a Community Garden. If you would like to participate, please call Connie at 419-301-0225.

M.O.M. is progressing well. The stage is being constructed tomorrow. There will be entertainment on the stage on Tuesday, Thursday, Friday, Saturday, and Sundays. The Ida Rupp Library will be having story time on Wednesdays.

The City will be installing cameras at the Lakeview Park Shelter House and playground due to recent vandalism. The cameras will be monitored by the Port Clinton Police Department.

Mr. Below inquired about what type of vandalism has taken place at Lakeview Park.

Mr. Colston advised that windows at the shelter house have been broken. The glider has been broken several times.

Mr. Below asked for the protocol for high grass notices.

Mr. Colston advised that door hangers are being placed at the properties that are 6" or higher. However, many of the properties are rentals. A certified letter is sent to the property owner advising they have seven days to cut the lawn/weeds. Failing to do so, the City will cut the lawn at the charges that are supplied in the letter. If the City does cut the lawn/weeds, an invoice is mailed to the property owner and they have 30 days to pay in full. If the invoice is not paid, a lien will be placed on their property taxes. The property owners will only receive one letter. The City will have the address on a cut list and will cut if the grass is above 6" throughout the season.

The City filled a couple of position recently: one mechanic and two semi-skilled laborers.

U.S. Department of Treasury released today the rules for the stimulus funds. The City Administration is reviewing how the money we received can be spent.

The concrete work at the beach is completed. The City crew will be removing the barriers and clean the beach across from Lakeview Park and placing additional sand to open the entire beach for the season. Y Condo Complex in Portage Township donated some sand to the City. Gill Construction will be removing some debris that has come to light with the erosion. The Mobi-Mats® will be installed by Memorial Day weekend.

May 17, 2021 is the deadline to file State, Federal and Local taxes.

The walkway bid opening has been moved forward to May 21, 2021 at 1:00 p.m. This may cause further delays in construction.

The Art Garage and Rotary Club are collaborating with a drive-thru fish fry at The Art Garage on Saturday, May 22, 2021, from 10:00 a.m. to 3:00 p.m.

Jerry of the Ottawa County Health Department advised that the COVID numbers in the last 7 days has been 18 cases.

AUDITOR'S REPORT

Month end reports for April were sent to Council

Mr. Hatfield advised that Resolution 21-2 on the agenda has the incorrect documentation.

U.S. Department of the Treasury announced the launch of the Coronavirus State and local Fiscal Recovery Funds with the guidelines on how these funds can be used. There are four categories: COVID response, lost revenue, support economic stabilization for households and business, and public health challenges.

TREASURER'S REPORT

Treasurer's report provided at the previous Council meeting was incorrect.

Bed Tax: \$17,419.02 / Dock Tax \$10,225.00 – presented by Lisa Sarty.

LAW DIRECTOR REPORT

Junk notices are being addressed throughout the City. Photos are taken and problem reports are sent the Junk Officer at the Police Department.

The City has received several complaints about trash bins staying at the curb permanently. The property owners have received letters advising they must be removed from the curb line within 24 hours of placement. All have complied.

POLICE CHIEF REPORT

Advised that this week is National Police Department week. There will be a ceremony on Thursday, May 13, 2021, at 11:00 a.m. Carroll Township Police Department.

FIRE CHIEF REPORT

Not present

SAFETY SERVICE

Help for Others (H2O) has 52 participants. The staff has received several negative calls and being sworn at. This is unacceptable and must stop. Renters are disappointed that they cannot participate in the program even though their name is on the water bill and they pay their bill on time. Other callers are very grateful for the program.

Mr. Below advised that the Governor of Ohio has signed a law to assist renters with utility bills.

Mr. Colston advised that the water department staff do advise the callers of places they can call for utility bill assistance.

Finance Committee:

Nothing to present

Economic & Community Development Committee:

Nothing to present.

Mrs. Hickman:

Environment & Public Works Committee:

Nothing to present

Ms. Phillips:

Safety Services Committee:

Mr. Below and Mr. Hatfield have we determined if there are funds to allocate for another police car or two.

Mrs. Gillman:

Arts and Culture:

Nothing to present

CORRESPONDENCE

Port Clinton Architectural Review Board, April 8, 2021, minutes
Port Clinton Planning Commission, February 25, 2021, minutes
Notification of 2021 ODNR Marine Patrol Assistance Grant Acceptance
Notification of 2021 ODNR MPAG Awards Letter
Department of Commerce, Division of Liquor Control, Objections to
Renewal of a Liquor Permit
Month End Reports, April 2021 / Cole Hatfield, Auditor

Mr. Tarolli moved to approve correspondence as submitted, second by Ms. Phillips. All agreed.

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Mrs. Hickman, yes; Ms. Slobodzian, yes; and Mr. Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

WHEN THE FOLLOWING ORDINANCES WERE READ ALL COUNCIL, MEMBERS WERE ABLE TO SEE AND HEAR VIA ZOOM.

THIRD READINGS

Ordinance 14-21

AN ORDINANCE TO APPROVE MARCH 2021 REPLACEMENT PAGES TO THE PORT CLNTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.

Mr. Below moved to retain emergency clause of Ordinance 14-21; seconded by Mr. Tarolli

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Mr. Tarolli moved to adopt Ordinance 14-21; seconded by Mr. Below

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Ordinance 15-21

AN ORDINANCE AMENDING SECTION 917.01 AND REPEALING SECTIONS 917.02, 917.03, 917.04, AND 917.05 OF THE CODIFIED ORDINANCES OF THE CITY OF PORT CLINTON AND DECLARING AN EMERGENCY.

Mr. Tarolli moved to retain emergency clause of Ordinance 15-21; seconded by Mr. Below

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Mr. Tarolli moved to adopt Ordinance 15-21; seconded by Ms. Phillips

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

SECOND READINGS

None

FIRST READINGS

Resolution 21-2

A RESOLUTION DECLARING IT NECESSARY TO RENEW AN EXISTING 1.9-MILL TAX LEVY AND REQUESTING THE OTTAWA COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT RENEWAL LEVY, PURSUANT TO SECTION 5705.19 OF THE REVISED CODE, AND DECLARING AN EMERGENCY.

Mr. Below moved to withdraw from agenda Resolution 21-2; seconded by Mr. Tarolli

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

BUSINESS FROM THE FLOOR

Mr. Tarolli – Nothing to present

Mrs. Hickman – Nothing to present

Mrs. Gillman – Nothing to present

Ms. Phillips – ODNR granted \$22,000 for Harbor Patrol. Harbor Patrol is very valuable to the City.

Can another police car be considered with the stimulus funds the City received?

Mr. Hatfield advised he is evaluating what is eligible use for the funds received.

Ms. Slobodzian – Nothing to present

Mr. Below – What are the Wetlands next steps?

Mr. Colston advised that plantings will start in June. A 4' snow fence is to be erected around the entire wetlands.

Has a decision been made in regard to the pathway from the lighthouse to the wetlands?

Mr. Colston advised no; nothing has been decided currently. The Black Swamp Conservancy has to approve prior to any work being completed.

Will there be an additional digging at the lighthouse this year?

Mr. Colston advised no. The proposed bathrooms are projected for 2022. There may be additional benches installed as they are donated.

ANNOUNCEMENTS

None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mr. Tarolli. With all those in favor, the meeting was adjourned at 6:51 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council