

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

Due to the coronavirus pandemic, the April 13, 2021 regular meeting of the Port Clinton City Council was held via Zoom, rather than in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following council members were present: Pat Hovis, Margaret Phillips, Jerry Tarolli, Lisa Slobodzian, Roseann Hickman, Beth Gillman, and Gabe Below..

Ms. Phillips moved to adopt minutes for March 23, 2021; seconded by Mr. Tarolli: all agreed.

The chair noted certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION None

PUBLIC COMMENT None

PRESIDENT OF COUNCIL Council meetings will continue via Zoom until further notice.

Council received a letter from Tim Bollin. That has been assigned to Environment and Public Works Committee.

Council received two Liquor Permits from Ohio Division of Liquor Control: West Dock, Inc. is a new request and the second is a renewal for K & D Co., LLC, DBA Beer Thirty's. Chief Hickman has no objections on either permit.

Several new ordinances this evening:

- Ordinance 13-21 – Administration has asked to pass on first reading
- Ordinance 14-21 – Can go the full three readings
- Ordinance 15-21 - Can go the full three readings
- Ordinance 16-21 – Administration has asked to pass on second reading
- Ordinance 17-21 – Administration has asked to pass on first reading

In addition, Ordinance 12-21 that is on the agenda this evening for second reading; Administration has asked to pass on second reading.

Reminder that each Council member needs to attend a public records training during each term. TMACOG is offering a free online course, Friday, April 23, 2021, via Zoom.

Ethics documentation is due this May.

Happy Birthday Mrs. Hickman and Mr. Tarolli.

MAYOR'S REPORT

Cabela's Walleye Tournament is this Friday and Saturday. Two years ago there were 42 boats registered. As of this afternoon there was 120 boats registered. Thank you to Happy Days boating for allowing the use of their boat ramp for "over flow". The fish that are caught during this event, predicted to be over 4,000 lbs. will be donated to Victory Kitchen in Sandusky.

Arbor Day is Friday, April 30, 2021 at 5:00 p.m. on the north end of Lakeview Park. Masks and social distancing is required.

At the Lake Erie Love sign there will be a concrete pad and a step behind the sign installed. Work will be completed by Masonry Construction.

Toledo Metropolitan Area Government has implemented a Portage River Water Trail. A kayak ramp will be installed approximately 40 feet from the Lake Erie Love Sign. Work will be completed by Masonry Construction.

The City received a grant for \$17,951.76 from Ability Center of Toledo. Those of the funds are for a set of steps from the parking lot at the high ground in addition to ramp to lead you to the beach. These funds also allow us to purchase two 50' sections of Mobi Mats®. One Mobi Mat® will be placed 50' from the kayak ramp where the steps and ramp will provide access to the beach. The second Mobi Mat® will be placed at the beach across from Lakeview Park. These mats allow those with mobility issues access to the beach with their families.

Lighthouse Conservancy has added six benches along the walkway. In addition, to a sign at E. Perry Street. The sign will also be used to place banners for special events.

The 100 block of Madison Street will be closed starting April 29, 2021, for preparation of MOM 2.1.

May 1, 2021 the City beach traffic light will be active.

Week of April 19, 2021 the restrooms at the parks will be open during the day light hours for the season.

Park pavilions are available for reservation. To make a reservation please call 419-734-5522 ext. 2. All reservations require a COVID plan to be included.

City Wide Clean-up is this Saturday, April 17, 2021. For a list of prohibited items, please contact the City at 419-734-5522, ext. 2.

It is lawn mowing and weed growing season. The Administration has created door hangers with one side addressing grass clippings blown in the street and the opposite side addresses yards that need to be mowed (any lawn over 6" per ordinance). Administration and Police Officers have these in each vehicle. Photos will be taken of the offending property as well as the door hanger placed. All records of these properties will be kept at the Police Department. A second violation will be subject to a citation from the Police Department.

There has been several "lawn living rooms" popping up on the boulevards. Please note only items allowed on the boulevard are your trash containers the evening prior to weekly pickup and removed that following evening. All other items will be reported to the Police Department to be addressed.

Encourage all to get their COVID vaccine. To schedule an appointment call Ottawa County Health Department at 419-734-6800 or ottawahealth.org.

The Port Clinton Fire Department with their funds and donations have acquired an AutoPulse Resuscitation System (mechanical CPR device). This item has been in service for just a month, and has saved two lives. Chief Johnson is looking to purchase an additional AutoPulse.

Council will be receiving a letter from Becky Davis. Many areas throughout the United States including Port Clinton, Ohio have employees from overseas that require J-1 Visas to work in the United States during the summer season. These individuals have recently been allowed to apply for their J-1 Visa's. However, The US Embassy and Consulates of each country that participate need to reopen to process the paperwork. Ms. Davis's letter is asking you to sign a petition to President Biden to open all the U.S. Embassies and Consulates.

Happy Birthday to Mr. Tarolli and Mrs. Hickman.

AUDITOR'S REPORT	Not present
TREASURER'S REPORT	Not present
LAW DIRECTOR REPORT	Nothing to present

FIRE CHIEF REPORT

Not present

SAFETY SERVICE

Sewer deduct meters program: if you are currently participating in the program you will need to call the Water Department with your current reading. Then in the fall bring the meter in to receive a credit. A new participant needs to contact the Water Department to pay a onetime fee of \$25.00 and receive a deduct meter. There is currently a waiting list for used meters. Participants can purchase their own meter is they so desire.

Help to Others Program (H2O Program): We have 42 participants currently.

Mr. Below requested that the presentation of the H2O program be provided to the Finance Committee in three months.

Finance Committee:

Nothing to present

Economic & Community Development Committee:

The committee met last evening and took up Ordinance 8, 9, and 10.

Mrs. Hickman:

Environment & Public Works Committee:

Will call Clerk of Council to schedule a meeting in the near future.

Ms. Phillips:

Safety Services Committee:

The next meeting will take place on Tuesday, May 18, 2021, at 6:00 p.m. via Zoom.

The Police Department provided notification of their re-certification in Community Development, Communication, Use of Force and Recruitment / Hiring training.

The Committee met last month. We are requesting that in 2022 to purchase two cars and continue on a rotation basis. This will prevent the City from having to purchase four vehicles at one time as in 2020.

The Sally Port on the south end of City Hall is in need of immediate repair or replacement.

Mrs. Gillman:

Arts and Culture:

Nothing to present

CORRESPONDANCE

Architectural Review Board, February 25, 2021, Minutes
Architectural Review Board, March 25, 2021, Minutes
Month End Reports, March 2021 / Cole Hatfield, Auditor
Ohio Division of Liquor Control, K & D Co., LLC, DBA Beer Thirty's,
212 Maple Street
Ohio Division of Liquor Control, West Dock, Inc., 451 W. Lakeshore Drive
(Brands Marina)
Letter from Tim Bollin, Lake Erie Executive Order – Lake Erie Waterkeepers.

A member of The Lake Erie Waterkeepers, a non-profit organization whose mission is to clean up Lake Erie.

Mr. Below moved to waive right to object the liquor licenses for K & D Co., LLC, DBA Beer Thirty's & West Dock, Inc., seconded by Ms. Phillips.

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Mrs. Hickman, yes; Ms. Slobodzian, yes; and Mr. Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Mr. Below moved to approve correspondence as submitted, second by Mr. Tarolli. All agreed.

WHEN THE FOLLOWING ORDINANCES WERE READ ALL COUNCIL, MEMBERS WERE ABLE TO SEE AND HEAR VIA ZOOM.

THIRD READINGS

Ordinance 8-21

AN ORDINANCE AMENDING CHAPTER 727 OF THE CODIFIED ORDINANCES OF THE CITY OF PORT CLINTON AND DECLARING AN EMERGENCY.

Mr. Below moved to retain emergency clause of Ordinance 8-21; seconded by Mr. Tarolli

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Mr. Below moved to adopt Ordinance 8-21; seconded by Mr. Tarolli

Discussion: Mr. Below advised the ordinance abolishes the \$200.00 yearly fee to offer outside dining permanently. Only requiring yearly registration and proof of liability insurance. In addition, implement sidewalk retail operation permit that will require registration and proof of liability insurance.

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Ordinance 9-21, Amended

AN ORDINANCE AMENDING SECTIONS 719.01, 719.08, 719.09, AND 719.10 OF THE CODIFIED ORDINANCES OF THE CITY OF PORT CLINTON AND DECLARING AN EMERGENCY.

Mr. Below moved to retain emergency clause of Ordinance 9-21, as amended seconded by Ms. Phillips

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Ms. Phillips moved to adopt Ordinance 9-21, as amended; seconded by Ms. Hovis

Discussion: Mr. Below advised Economic Community Development met yesterday and took up Ordinance 9-21, as Amended. This allows food trucks to operate in certain areas of the City. Previously only pushcarts and trailers (non-motorized vehicles) were authorized. This adds in the definition of a motorized vehicle and adds authority to the Safety-Service Director to determine additional locations and hours of operations.

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Ordinance 10-21, Amended

AN ORDINANCE AMENDING SECTION 1145.03 OF THE CODIFIED ORDINANCES OF THE CITY OF PORT CLINTON AND DECLARING AN EMERGENCY.

Mr. Below moved to retain emergency clause of Ordinance 10-21, as amended seconded by Mrs. Gillman

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Ms. Phillips moved to adopt Ordinance 10-21, as amended; seconded by Mr. Tarolli

Discussion: Mr. Below advised Economic Community Development met yesterday and recommends for adoption. This ordinance is to exclude from the off-street parking requirements redevelopment efforts that are located within the geography of our traditional downtown.

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Ordinance 11-21

AN ORDINANCE AMENDING CHAPTER 521 OF THE CODIFIED ORDINANCES OF THE CITY OF PORT CLINTON TO ADD SECTION 521.15 TO PROVIDE PROVISIONS FOR THE REMOVAL AND DISPOSAL OF JUNK VESSELS AND OUTBOARD MOTORS IN THE CITY OF PORT CLINTON.

Ms. Phillips moved to adopt Ordinance 10-21, as amended; seconded by Mr. Tarolli

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

SECOND READINGS

Ordinance 12-21

AN ORDINANCE AUTHORIZING PARTICIPATION IN THE ODOT COOPERATIVE PURCHASING PROGRAM, INCLUDING THE WINTER ROAD SALT CONTRACT, AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO EXECUTE ALL NECESSARY AND REQUIRED DOCUMENTS AND AGREEMENTS FOR PARTICIPATION IN THE PURCHASING PROGRAM AND DECLARING AN EMERGENCY.

Mr. Below moved to waive the three required readings of Ordinance 12-21; seconded by Mr. Tarolli

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Mr. Below moved to retain emergency clause of Ordinance 12-21; seconded by Mr. Tarolli

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Mr. Below moved to adopt Ordinance 12-21; seconded by Mr. Tarolli

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

FIRST READINGS

Ordinance 13-21

AN ORDINANCE EXTENDING THE DEADLINE TO FILE AND PAY INDIVIDUAL INCOME TAXES TO THE CITY OF PORT CLINTON FOR THE 2020 TAX YEAR FROM APRIL 15 TO MAY 17, 2021, AND WAIVING PENALTY ON TAX DUE PAYMENTS AND ESTIMATED PAYMENTS DURING THE EXTENSION AND DECLARING AN EMERGENCY.

Mr. Below moved to waive the three required readings of Ordinance 13-21; seconded by Mr. Tarolli

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Mr. Below moved to retain emergency clause of Ordinance 13-21; seconded by Ms. Phillips

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Ms. Phillips moved to adopt Ordinance 13-21; seconded by Mr. Tarolli

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Ordinance 14-21

AN ORDINANCE TO APPROVE MARCH 2021 REPLACEMENT PAGES TO THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.

No action taken – Ordinance 14-21 will be moved to a second reading on April 27, 2021, at the regular scheduled Council meeting.

Ordinance 15-21

AN ORDINANCE AMENDING SECTION 917.01 AND REPEALING SECTIONS 917.02, 917.03, 917.04, AND 917.05 OF THE CODIFIED ORDINANCES OF THE CITY OF PORT CLINTON AND DECLARING AN EMERGENCY.

No action taken – Ordinance 15-21 will be moved to a second reading on April 27, 2021, at the regular scheduled Council meeting.

Ordinance 16-21

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN AGREEMENT WITH POGGEMEYER DESIGN GROUP, INC. FOR PRE ENGINEERING AND DESIGN SERVICES FOR THE PORT CLINTON INFRASTRUCTURE ABOVE GROUND PROJECT, AND DECLARING AN EMERGENCY.

No action taken – Ordinance 16-21 will be moved to a second reading on April 27, 2021, at the regular scheduled Council meeting.

Ordinance 17-21

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE CONSTRUCTION OF THE WATERFRONT WALKWAY PROJECT AND TO ADVERTISE FOR QUALIFICATIONS AND MANAGEMENT SERVICES FOR THE PROJECT, AND DECLARING AN EMERGENCY.

Mr. Below moved to waive the three required readings of Ordinance 17-21; seconded by Mrs. Gillman

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Mr. Below moved to retain emergency clause of Ordinance 17-21; seconded by Ms. Phillips

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

Mr. Below moved to adopt Ordinance 17-21; seconded by Ms. Hovis

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Phillips, yes; Slobodzian, yes; Hickman, yes; and Tarolli, yes. Motion carried, 7-0: per Mrs. Sarty.

BUSINESS FROM THE FLOOR

Mr. Tarolli – Thank you for the birthday wishes.

Mrs. Hickman – Thank you for the birthday wishes

Mrs. Gillman – Nothing to present

Ms. Phillips – Nothing to present

Ms. Slobodzian – Nothing to present

Mr. Below – Thank you Ms. Shenker, Mr. Colston and Mayor Snider with Ordinance 8, 9 and 10

Mayor Snider – Thank you for all working on the waterfront walkway, taxes, parking and everything else moving the City forward.

ANNOUNCEMENTS

None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mr. Tarolli. With all those in favor, the meeting was adjourned at 6:53 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council