

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

Due to the coronavirus pandemic, the January 12, 2021 regular meeting of the Port Clinton City Council was held via Zoom, rather than in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called and the following council members were present: Pat Hovis, Beth Gillman, Margaret Phillips, Roseann Hickman, Jerry Tarolli, Lisa Slobodizan and Gabe Below.

Ms. Phillips moved to adopt minutes for December 22, 2020; seconded by Mrs. Hickman: all agreed.

The chair noted certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION None

PUBLIC COMMENT None

PRESIDENT OF COUNCIL Administration and Law Director have asked that any additions to the agenda to be submitted to the Council Clerk by noon on the Thursday prior to the Council. This will allow the Clerk to provide all documentation to Council on Friday.

Council members should be receiving their notification regarding ethics documentation, please submit by the deadline.

Council members must complete public records training once during their term. Once completed please provide a copy of the certificate to the Council Clerk and Auditor. This can be completed online.

Ordinance 1-21 can go all three readings.
Ordinance 2-21 will be assigned to Finance Committee. Administration asked due to time sensitive nature that the ordinance be passed in two readings.

Resolution 20-12 to be assigned to Finance Committee and or Environment & Public Works Committee.

Administration and Council will be looking into reviewing and possibly revising the Ordinances that pertain to dock and bed tax to go into effect for 2022.

Sorry for your loss Mrs. Ostheimer.

MAYOR'S REPORT Kathy Jo Schweitzer's photo of Santa (in a boat) and his reindeer located at Waterworks Park made the cover of City & Villages magazine.

Republic Services will be picking up live Christmas trees on the regular trash day throughout the City. This will be the last opportunity for pickup. You may take your live Christmas tree to African Safari Wildlife Park by calling them at 419-732-3606 to make arrangements.

Great Lakes Community Action Partnership was awarded \$1.1 million to assist those affected by COVID-19 with rent and mortgage payments. The funds are available now through the end of year or until the funds are depleted. This is a multi-county endeavor. Contact 800-775-9767 for information.

Ottawa County Health Department has collaborated with United Way to create wait lists to receive the COVID-19 vaccine. Go to ottawahealth.org to sign up electronically. You may call the following numbers if you are unable to sign up electronically: 211, 419-246-4636 or 800-650-4357.

AUDITOR'S REPORT Not present

TREASURER'S REPORT Mrs. Sarty announced the final 2020 dock tax \$31,350.00 and bed tax \$167,650.66

LAW DIRECTOR REPORT Dock and bed tax will be reviewed and updated to take effect in 2022. In hopes to collaborate with the County to capture more revenue on a yearly basis.

SAFETY SERVICE The first meeting of the month will provide an update on the status of the H2O program. There has been sixteen applicants. Two of the applicants were denied due to owning a second home and the other not owning the home.

There have been twenty-four calls with questions. The staff answered all questions in addition to suggesting watching the presentation on the City's website that Mayor Snider gave in late 2020. Most questions were resolved after viewing the presentation. The Water Department staff has all calls documented.

POLICE CHIEF REPORT Nothing to present

COMMITTEE REPORTS **Mr. Below:**

Finance Committee:

Thank you for the H2O program information and the efforts of your staff.

Focus for the first quarter of 2021 will be the following:

- (1) The full city budget and appropriations ordinance for 2021.
- (2) The fire levy.
- (3) Oversight of the new water & sewer infrastructure project and new monthly fee.
- (4) The surface road portion of the infrastructure improvement project.
- (5) Those changes to ordinances to improve bed tax collection.

No future meeting schedule at this time.

Economic & Community Development Committee:

Focus for the first quarter of 2021 will be the following:

- (1) The downtown parking framework including off-street parking requirements for property owners.
- (2) The city's sidewalk dining program, property owners.
- (3) The new street and sidewalk vendor framework
- (4) Rollout of the community flag program

Mrs. Hickman:

Environment & Public Works Committee:

Will have a meeting in the near future.

Ms. Phillips:

Safety Services Committee:

Committee meeting this evening at 7:00 p.m. via Zoom to review Ordinance 32-20.

Mrs. Gillman:

Arts & Culture Committee:

The committee met on January 6, 2021 and voted 3-0 in favor passage to Ordinance 31-20 to Council.

CORRESPONDANCE None

WHEN THE FOLLOWING ORDINANCES WERE READ ALL COUNCIL, MEMBERS WERE ABLE TO SEE AND HEAR VIA ZOOM.

THIRD READINGS

None

SECOND READINGS

Ordinance 31-20

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO A LEASE AGREEMENT WIT THE GREATER PORT CLINTON AREA ARTS COUNCIL TO LEASE THE LAND AND PROPERTY LOCATED AT 317 W. PERRY STREET, PORT CLINTON, OHIO TO SERVE AS THE PRIMARY LOCATION FOR A COMMUNITY BASED ARTS AND CULTURAL CENTER AND DECLARE AN EMERGERNCY.

No action taken – Ordinance 31-20 will be moved to a third reading on January 26, 2021, at the regular scheduled Council meeting.

Ordinance 32-20

AN ORDINANCE AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO AN AGREEMENT WITH THE STATE OF OHIO, DEPARTMENT OF NATURAL RESOURCES, FOR FINANCIAL ASSISTANCE FOR THE OPERATION OF THE PORT CLINTON HARBOR PATROL AND APPROPRIATING FUNDS.

No action taken – Ordinance 32-20 will be moved to a third reading on January 26, 2021, at the regular scheduled Council meeting.

Resolution 20-12

A RESOLUTION AUTHORIZING THE DIRECTOR OF SAFETY AND SERVICE TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) TRANSPORATION ALTERNATIVE PROGRAM (TAP) TO REQUEST PARTIAL FUNDING FOR THE CONSTRUCTION OF MULTI-USE TRAIL ON LAKESHORE DRIVE AND DECLARE AN EMERGENCY.

No action taken – Resolution 20-12 will be moved to a third reading on January 26, 2021, at the regular scheduled Council meeting.

FIRST READINGS

Ordinance 1-21

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE CONSTRUCTION OF THE SAFE ROUTES TO SCHOOL PROJECT AND TO ADVERTISE FOR QUALIFICATIONS AND ENTER INTO A CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE PROJECT, AND DECLARING AN EMERGENCY.

No action taken – Resolution 20-12 will be moved to a second reading on January 26, 2021, at the regular scheduled Council meeting.

Ordinance 2-21

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE CONSTRUCTION OF WATER FRONT WALKWAY PROJECT, AND DECLARING AN EMERGENCY.

No action taken – Resolution 20-12 will be moved to a second reading on January 26, 2021, at the regular scheduled Council meeting.

BUSINESS FROM THE FLOOR

Mr. Tarolli – Sorry for your loss Mrs. Ostheimer

Does Ordinance 1-21 have a time constraint? Mr. Colston advised no. Mr. Morgan of Greater Port Clinton Area Arts Council advised when the ordinance is passed they are ready.

Where will the Gator be stored to water containers downtown? Mr. Colston advised he would advise once that has been determined.

Mrs. Hickman – Nothing to present

Mrs. Gillman – Nothing to present

Ms. Phillips – Lawrence Hamann, Jr. passed away. Mr. Hamann was a past Councilman and President of Council.

Ms. Hovis – Nothing to present

Ms. Slobodizan – Nothing to present

Mr. Below – Bed tax - what are the delinquency issues with surrounding communities in regards to Air B & B and VRBO rentals.

Mayor Snider advised he and Mrs. Ostheimer attended a webinar for a software company that will go out on the web and search all online travel agencies (vacation rentals by owners). Currently the City has 33 registered private owners paying bed tax. This software platform identifies these rentals and provide a list. In the demonstration, the presenter identified over 250 in the City of Port Clinton. Huron and Vermillion have collaborated and are using this platform. Other communities are using different platforms. The Auditors of Erie and Ottawa County were looking into this same concept prior to COVID-19. They tabled it last spring. The conversation is opening up and in hopes to collaborate with Ottawa County. Later this month there is a Zoom meeting to discuss further. Mayor Snider

has asked President of Council to assign a Councilman to be included in the meeting. Hoping to have something to present to Council to take effect in 2022.

Ms. Shenker advised that in the past years the majority of bed tax have been collected from the local hotels. In 2020, great efforts were made to pursue the Air B & B's, which is difficult to track. Hoping to take the bed tax to a completely new level with this software.

Mayor Snider this is a common problem in surrounding communities.

Will you be recommending a registration requirement? Mayor Snider stated it is quit possible.

ANNOUNCEMENTS

None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mr. Tarolli. With all those in favor, the meeting was adjourned at 6:32 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council