

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

Due to the coronavirus pandemic, the December 8, 2020, regular meeting of the Port Clinton City Council was held via Zoom, rather than in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

Mr. Below moved to waive opening formalities and proceeded to roll call; seconded by Mr. Tarolli: all agreed.

The roll was called and the following council members were present: Pat Hovis, Beth Gillman, Margaret Phillips, Roseann Hickman, Jerry Tarolli, and Gabe Below.

Ms. Phillips moved to adopt minutes for November 24, 2020; seconded by Ms. Hovis: all agreed.

The chair noted certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

Rich Norgard, Port Clinton Lighthouse Conservancy

The sculpture, "The Lightkeeper" created by Andy Sacksteder was on loan this past summer. The result of having a fundraiser allowed the Conservancy to raise over \$50,000 and purchase the sculpture.

In 2020, excavating, landscaping and seeding south of the Derby Pond was completed. This allowed us to mitigate the flooding in the area that has occurred in years past.

In addition to paving an 8' wide walkway around the Derby Pond there is a section on the east side that is gravel, due to restrictions placed by Black Swamp Conservancy. Black Swamp Conservancy will not allow permeable surfacing in that area. The Lighthouse Conservancy is looking for alternatives to allow a non-permeable base to have a cohesive look.

Seven additional iron benches have been purchased and are to be placed on concrete foundations. Some of these benches will be replacing the stone benches.

In the Spring of 2021, the unfinished mound near the parking lot will be landscaped - in addition to installing electricity to the boathouse.

The following items are being considered for 2021:

- Install a Welcome to Port Clinton Lighthouse sign to be able to incorporate placing banners there also for events in the City.
- Install a lighthouse welcome / rest area with temporary covering, west of the boathouse.
- Building a restroom facility (connected to the City water and sewer) that is a replica of the old oil house.
- Pave the parking lot and add landscaping. Received a quote for \$110,000.00. Will require multiple partners to make it happen.

Christmas wreaths have been placed on the lighthouse and boathouse. There will be additional lighting in the near future.

PUBLIC COMMENT

None

PRESIDENT OF COUNCIL

Due to the increase in positive COVID-19 cases all Council meetings will be conducted via Zoom until further notice. House Bill 404 was extended to allow virtual meetings until July 2021.

Received Brian Hild's written resignation to take in effect as of today.

Clerk of Council will remove the Pledge of Allegiance and Lord's Prayer from the agenda until we can meet in the Council Chambers once again.

Please advise the Clerk of Council if a committee meeting will be scheduled so she can advertise it accordingly.

MAYOR'S REPORT

Thank you to the street crew, Mrs. Moon, Mrs. Benko, and Port Clinton Fire Department for the Christmas decorations throughout the City. One new addition this year is a Santa Claus display at Erie Dearie Park. Chief Johnson acquired Santa in a boat and Snip Snider made the wood reindeer.

Santa's House has been relocated to Adams Street Park permanently.

There are several Gift of Lights trees still available. To participate in decorating a tree contact the Port Clinton Area Chamber of Commerce at 419-734-5503. Trees are voted on (with a donation). Voting boxes are at several locations throughout the City. The tree with the most dollars donated gets to choose the charity next year where the donations will be provided.

Bistro 163 Thanksgiving meal was such a success and they will be having Christmas meal drive-thru on December 23, 2020. To make a reservation or donation call 419-734-9887.

Wednesday, December 9, 2020, at 1:00 p.m., Walleye Drop committee will be taping a message from the City employees to incorporate into the Virtual Walleye Drop on December 31, 2020.

Wednesday, December 9, 2020 will be the last leaf pickup for the City.

Greater Port Clinton Area Arts Council and the City of Port Clinton are close to finalizing the lease for 317 W. Perry Street. Hope to have to Council by the first of the year.

The Administration will be meeting in the near future with Chris & Stacy Maple to discuss continuing the lease for the concession stand at Lakeview Park.

On Friday, December 11, Mayor Snider will be meeting with Ottawa County officials to discuss bed tax and how they can collectively better collect from short-term rentals.

Welcome Michelle Bryant as the City's new Tax Commission. Ms. Bryant's first day was yesterday.

AUDITOR'S REPORT

Submitted the November month end reports

TREASURER'S REPORT

Mrs. Sarty announced Dock tax \$29,550.00. / Bed tax \$163,601.03

LAW DIRECTOR REPORT

Nothing to present

SAFETY SERVICE

Nothing to present

POLICE CHIEF REPORT

Not present

COMMITTEE REPORTS

Mr. Below:

Finance Committee: There are three public hearing regarding the proposed monthly infrastructure fee. The first meeting was held on December 2, 2020. There are two additional meetings scheduled: Monday, December 14 and Thursday, December 17 at 6:30 p.m. All meetings will be conducted via Zoom. All Zoom information is available by contacting the Clerk of Council.

Economic & Community Development Committee: The Flag Design Competition winning designer is Ben Lucas of Port Clinton. Production of the new flag will be early 2021.

Mrs. Hickman:

Environment & Public Works Committee: Nothing to present

Ms. Phillips:

Safety Services Committee: Nothing to present

Mrs. Gillman:

Arts & Culture Committee: Nothing to present

CORRESPONDANCE

Month End Reports, November 2020 / Cole Hatfield, Auditor
Brian Hild's resignation letter
Public Utilities Commission of Ohio

Mrs. Hickman moved to approve correspondence, seconded by Ms. Phillips; all agreed

WHEN THE FOLLOWING ORDINANCES WERE READ ALL COUNCIL MEMBERS WERE ABLE TO SEE AND HEAR VIA ZOOM.

THIRD READINGS

None

SECOND READINGS

Ordinance 27-20

AN ORDINANCE APPROPRIATING CERTAIN FUNDS FOR THE OPERATION OF THE CITY OF PORT CLINTON, OHIO

No action taken – Ordinance 27-20 will be moved to a third reading on December 22, 2020, at the regular scheduled Council meeting.

Ordinance 28-20

AN ORDINANCE ESTABLISHING A MONTHLY INFRASTRUCTURE FEE TO FUND THE SANITARY SEWER, STORM SEWER, WATERLINE, AND ASSOCIATED PAVEMENT RESURFACING IMPROVEMENTS PORTION OF THE PORT CLINTON INFRASTRUCTURE IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY.

No action taken – Ordinance 28-20 will be moved to a third reading on December 22, 2020, at the regular scheduled Council meeting.

Ordinance 29-20

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH A DESIGN ENGINEERING SERVICE COMPANY FOR THE FINAL DESIGN SERVICES OF THE PORT CLINTON INFRASTRUCTURE IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY.

No action taken – Ordinance 29-20 will be moved to a third reading on December 22, 2020, at the regular scheduled Council meeting.

FIRST READINGS

None

BUSINESS FROM THE FLOOR

Ms. Phillips – PCHS Holiday Breakfast with Arts to be Holiday Breakfast Drive Thru will take place on Monday, December 14, 2020 at 9:00 a.m.

Anything further regarding the dog park? Mr. Colston advised that it has been assigned to a committee.

Ms. Hovis – Many shared that Operation Loud Rudolph was wonderful.

Mr. Below – Nothing to present

Mrs. Gillman – Nothing to present

Mr. Tarolli – The City crew did an excellent job on the snow removal last week.

What is the status of the electrical work at the City Beach? Mr. Colston advised that Ohio Edison would start work after the first of the year. The work should be completed within six weeks.

ANNOUNCEMENTS

None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mr. Tarolli. With all those in favor, the meeting was adjourned at 6:34 p.m.

Sandra Ostheimer
Clerk of Council

Gabe Below
President Pro-Tem