

**AN ORDINANCE CREATING A REVOLVING LOAN FUND
TO ASSIST SMALL BUSINESSES LOCATED IN THE
CITY OF PORT CLINTON, OHIO AND DECLARING AN EMERGENCY**

WHEREAS, the Council of the City of Port Clinton has made a commitment to improving the local economy, revitalizing the local business community in the City, and improving the quality of life for all of the residents of the City; and

WHEREAS, this Council has found and determined it is necessary to establish a Revolving Loan Fund to further the economic development goals of small businesses located in the city of Port Clinton, Ohio.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Port Clinton, Ottawa County, Ohio:

Section 1. The purpose of this fund is to provide economic development loans to small businesses, and organizations, as defined by the Small Business Administration size standards, located in the city of Port Clinton, that meet any or all of the following objectives: (1) recruit, expand, and retain employment opportunities; (2) increase the growth of small business; (3) promote and encourage private capital investment; (4) expand the tax base; and (5) promote development that will have a net positive impact on city revenues and produce a positive impact upon the community as a whole.

Section 2. The monies which will be used to create this fund shall be derived from: (1) donations made to the City of Port Clinton; (2) donations made through the Ottawa County Community Foundation (3) supplemental transfers approved by this Council; (4) and any other funding source determined by this Council.

Section 3. The City Auditor, Mayor, and Safety Service Director are hereby authorized and directed to establish such rules and regulations for the implementation and operation of the Revolving Loan Fund as may be necessary for its efficient and proper operation, and/or to qualify for any State and/or Federal assistance programs available to local government for promoting development of the local economy.

Section 4. The Mayor is hereby authorized and directed to select a Board of Directors, comprised of five (5) members, to assist the City Auditor, Mayor, and Safety Service Director in setting up the fund and then to manage the day-to-day operations of the fund. The Board of Directors shall have members from the following groups: (1) a representative chosen by the Mayor; (2) the Port Clinton City Auditor; (3) a representative chosen by the Ottawa County Community Foundation; (4) a representative in good standing with current banking laws and regulations, commercial lending experience, and/or finance experience; (5) a representative from the group of original donors, chosen by the Safety Service Director, that provided funds to start up the Revolving Loan Fund; (6) this Council may choose and authorize two additional members join the Board of Directors, for a total of seven members, if any additional donors and/or funding sources contribute to the fund.

Section 5. The designated source for deposits and payments will be the Port Clinton Revolving Loan Fund.

Section 6. The Board of Directors is hereby authorized to approve loan forgiveness, in full or in part, when deemed appropriate.

Section 7. The Board of Directors is encouraged to develop and utilize a concise, fair, and easy-to-complete loan application that is both necessary and sufficient, but no more, to evaluate an application.

Section 8. The Board of Directors shall promote the fund to all businesses, including minority-owned businesses and is encouraged to allocate funds to all businesses that qualify, including minority-owned businesses.

Section 9. The Board of Directors shall report to this Council on a quarterly basis key metrics of the fund and Board activities, including but not limited to the following: (1) number and summary consultations with prospective applicants; (2) number and summary of applications received, evaluated, approved, and rejected including justifications; (3) summary and status of funded projects; (4) summary of loans forgiven including justifications.

Section 10. This Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with law.

Section 11. This Ordinance is hereby declared to be an emergency measure necessary to provide immediate economic development incentives to small businesses located in the city of Port Clinton, to improve the local economy and opportunities for employment, improve the quality of life for all of the residents of the City; and produce a positive impact on the City as a whole. **Wherefore**, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____, 2020

President of Council

Attest: _____
Clerk of Council

Approved _____, 2020

Mayor