

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

Due to the coronavirus pandemic the April 28, 2020, regular meeting of the Port Clinton City Council was held outside in the sally port near the police department rather than in the Linda Hartlaub City Hall Chambers, with Lisa Sarty, President of Council, presiding. The meeting opened at 7:30 p.m.

Mr. Below moved to waive opening formalities and proceed to roll call; seconded by Mr. Tarolli: all agreed

The roll was called and the following council members were present: Pat Hovis, Beth Gillman, Margaret Phillips, and Jerry Tarolli, Gabe Below, Brian Hild; Roseann Hickman – excused.

Ms. Phillips moved to adopt minutes for April 14, 2020; seconded by Mr. Tarolli: all agreed.

The chair noted that certification has been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION	None
PUBLIC COMMENT	None
PRESIDENT OF COUNCIL	<p>Date for filing for Ohio Ethics Commission financial statements has been extended.</p> <p>Public records training was been canceled. Has not been determined as of yet if it will be rescheduled.</p>
MAYOR'S REPORT	<p>Extended sympathy to the Colston and Hickman family for their resent loss of loved ones.</p> <p>U.S. Army Corp of Engineers last report is predicting a downward trend of lower lake water levels throughout the summer of 2020.</p> <p>Collecting photos and videos of high water from this past weekend for documentation and presentation for the high water to seek funding for varies sources for the City.</p> <p>Lakeshore Drive: We have located a source of funding thru ODOT (Geological: landslides and mines). Currently trying to identify the match and scope of the project.</p> <p>The downtown seawall project is currently on hold, due to no funding available.</p> <p>Infrastructure project moving forward. To be the main topic of the Finance Committee meeting tomorrow evening.</p> <p>An ordinance will be presented in the near future for the beach. The large project consisting of beach restoration, repairing spillways and burying the exposed cable was estimated at 1.3 million. However, we are looking to bury the exposed cable first; which is estimated at \$100,000.00 (with a majority of the work be completed internally).</p> <p>Due to the pandemic the City cancelled all park reservations for the month of May. Continuing to keep the playgrounds and restrooms closed.</p> <p>Events that will be taking place in the next week:</p> <ul style="list-style-type: none"> • Sunday, May 3, 2020, 2:00 p.m.: Erie Shores Cruisers will be having a classic car parade on the same route that Loud Bunny ran. • Monday, May 4, 2020, 8:00 a.m.: Fat Guys 4th of July Fireworks Fundraiser at Port Clinton Fire Station. Targeting to have fireworks only on August 1, 2020. If unable, the funds will go toward 2021 Fireworks display.

- Friday, May 8, 2020, 3:00 p.m.: Port Clinton Federation of Teachers will have a parade. They will be using the same route Loud Bunny ran.

City of Port Clinton with the Port Clinton Chamber of Commerce will be placing hand sanitizer dispensers throughout the downtown area. They will have signs saying "Welcome to Port Clinton". Mayor Snider has reached out to another organization to see if they would be willing to donate to have the same hand sanitizers dispensers in the City Parks. The City will be supplying the hand sanitizer.

Jefferson Street project is progressing well.

Pier Walkway – waiting on final word from the U.S. Army Corp of Engineers if they will be waiving the required permits (cost: \$400,000.00). The pier belongs to the Corp. Last week the original pier that was placed back in the late 1800's was identified. That information has been sent to the Corp and the City is awaiting word.

Safe Route to School 2021 project is on schedule.

The City has been working with ODOT regarding enhanced crosswalks in four locations: City Beach, Jet Express, Portage Street / Fremont Road, and Lakeshore Drive (Mr. Ed's / Docks Beach House). These are 100% paid by ODOT. Additional flashing lights highlighting that they are pedestrian crosswalks.

Small City Funding: the City is currently evaluating locations.

Community Development Block Grants (CDBG) the City is scoring for various opportunities. Will be pursuing those in the near future.

May 1, 2020, the City Beach traffic light will be activated.

Today is International Super Hero Day. Two signs were donated by a private donor and placed in front of the Police Department and Fire Station.

AUDITOR'S REPORT

Not present

TREASURER'S REPORT

Mrs. Sarty presented Mrs. Hansen's report. Bed taxes are coming in, but does not have a total this evening.

LAW DIRECTOR REPORT

Ottawa County has the lowest percentage (40%) of participation in the 2020 Census. With this percentage, the County will not receive the Federal funding needed.

SAFETY SERVICE

Nothing to present

POLICE CHIEF REPORT

Not present

COMMITTEE REPORTS

Mr. Below: Finance Committee meeting is tomorrow evening at 6:30 p.m. via tele-conference.

Economic & Development Committee – nothing to report

Mrs. Hickman: Not present

Ms. Phillips: Safety Services Committee will meet on Tuesday, May 12 2020 at 6:30 p.m.

Mrs. Gillman: Arts & Culture Committee will be doing a tele-conference call in the near future.

CORRESPONDANCE

Planning Commission submittal of Architectural Review Board Letter

Mr. Below questioned the 136 pg. Illustrated Guidelines for Rehabilitating Historic Building as Architecture Review Board's (ARB) resource and guideline.

Mayor Snider advise that he understood that Heritage Ohio has recommended said documentation as a source.

Mr. Below advised that the purpose of the ARB was to be a stepping stone to pursue tax credits at federal and state level. Mr. Below encouraged Mayor Snider revamp the group.

Mayor Snider stated that when he met with each of the Councilman earlier in his term, he requested that this very subject be assigned to a committee. In addition to recommending that the Zoning Inspector and Safety-Service Director be added to the Board.

President of Council assigned the ARB correspondence to the Economic & Development for review and recommendation.

Architectural Review Board minutes, February 27, 2020

Ms., Phillips moved to accept correspondence, excluding the Planning Commission submittal of Architectural Review Board letter; seconded by Mr. Tarolli: all agreed.

THIRD READINGS

None

SECOND READINGS

Ordinance 6-20

AN ORDINANCE ENCOURAGING AND REQUESTING THAT THE STATE TAX COMMISSIONER EXTEND THE FILING AND TAX PAYMENT DEADLINE FOR STATE AND MUNICIPAL INCOME TAX RETURNS FOR 90 DAYS AND DECLARING AN EMERGENCY.

No action taken – Ordinance 6-20 will be moved to a third reading on May 12, 2020, at the regular scheduled Council Meeting.

Ordinance 7-20

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO PREPARE AND SUBMIT APPLICATIONS AS MAY BE REQUIRED TO THE OHIO PUBLIC WORKS COMMISSION (OPWC), OHIO WATER DEVELOPMENT AUTHORITY (OWDO), COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), UNITED STATES DEPARTMENT OF AGRICULTUR RURAL DEVELOPMENT (USDA-RD), WATER POLLUTION CONTROL LOAN FUND (WPCLF), AND WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AND ANY OTHER FUNDING SOURCES THAT BECOME AVAILABLE (ALL HEREIN AFTER ALSO REFERRED TO AS "FUNDING SOURCES") FOR THE WATER AND SANITARY INFRASTRUCTURE IMPROVEMENTS, TO EXECUTE APPLICATION DOCUMENTS FOR THE FUNDING SOURCES REQUIRED AND TO EXECUTE CONTRACTS FOR PLANNING, DESIGN, AND/OR CONTRUCTION; AND DESIGNATING REPAYMENT SOURCES FOR THE LOAN, AS REQUIRED AND DECLARING AN EMERGENCY.

No action taken – Ordinance 7-20 will be moved to a third reading on May 12, 2020, at the regular scheduled Council Meeting.

Ordinance 8-20

AN ORDINANCE AUTHORIZING PARTICIPATION IN THE ODOT COOPERATIVE PURCHASING PROGRAM, INCLUDING THE WINTER ROAD SALT CONTRACT, AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO EXECUTE ALL NECESSARY AND REQUIRED DOCUMENTS AND AGREEMENTS FOR PARTICIPATION IN THE PURCHASING PROGRAM AND DECLARING AN EMERGENCY.

No action taken – Ordinance 8-20 will be moved to a third reading on May 12, 2020, at the regular scheduled Council Meeting.

Ordinance 9-20

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO NEGOTIATE AND ENTER INTO AN AGREEMENT FOR DESIGN ENGINEERING SERVICES FOR THE PORT CLINTON INFRASTRUCTURE IMPROVEMENT PROJECT (“THE PROJECT”) AND DECLARING AN EMERGENCY.

No action taken – Ordinance 8-20 will be moved to a third reading on May 12, 2020, at the regular scheduled Council Meeting.

FIRST READINGS

Resolution 20-1

A RESOLUTION SUPPORTING THE CREATION OF A REVOLVING LOAN FUND OR OTHER FINANCIAL ASSISTANCE PROGRAM TO SUPPORT THE COMMERCIAL AND INDUSTRIAL SECTORS IN THE CITY OF PORT CLINTON, STATE OF OHIO, WITH INTITAL CAPITALIZATION FROM A CONTRIBUTION TO BE MADE BY THE OTTAWA COUNTY COMMUNITY FOUNDATION, AND DIRECTING THE CITY ADMINSTRATION TO DETERMINE THE REQUIREMENTS AND ELIGIBILITY OF THE CITY TO ESTABLISH SUCH A PROGRAM TO PROMOTE ECONOMIC STABLIZATION AND DEVELOPMENT WITHIN THE CITY.

Mr. Below moved to add Resolution 20-1 to the agenda as a first reading; seconded by Mr. Tarolli: all agreed.

Discussion:

Mr. Hild asked for more clarification.

Mr. Below advised that this program is in the development stage. The concept that this will be a micro grant or micro loan to those interested for improvements, eligible expenses (has not been defined as of yet).

Mayor Snider advised that he received a call from a community foundation that they have received a large cash donation. However, the funds must stay within the City for a purpose. It was determined that a revolving loan fund loan is the best option. The donors intention is to help a small business, assisting with buying equipment or helping with a bridge loan as an example. The vision is that there would be a board assigned to review applications.

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes, Hild, yes; Phillips, yes; Tarolli, yes; Hickman, excused. The motion passed 6-0.

No action taken – Resolution 20-1 will be moved to a second reading on May 12, 2020, at the regular scheduled Council Meeting.

BUSINESS FROM THE FLOOR

Mr. Tarolli - Republic landfill and the sewer running from there?

Mayor Snider advised that the last time this item was address was when Mr. Martin was Safety-Service Director. Mr. Martin determined that those at Republic that were aware of this item had either retired or passed away. If the City pursues this, we will need to start over completely.

Mr. Tarolli inquired about a past program to install handicapped ramps at the corners of sidewalks; there are many that still need completed. Mr. Tarolli received a called regarding one at Monroe Street and Fifth Street due to a family member being handicapped.

Mayor Snider advised that the CDBG fund that were spoken of previously; handicapped ramps are considered for these funds.

Mr. Below – Nothing to present

Mr. Hild – Nothing to present

Mrs. Gillman – Nothing to present

Ms. Hovis – Linda Cipiti and her brother Bill requested to be allowed to plant flowers in the pots at Erie Dearie Park. Mr. Colston has made arrangements at Otto & Urban for flowers and to be paid for by the City.

Ms. Phillips – Very happy to hear about the car show this week.

Mayor Snider – VFW and American Legion have postponed the Memorial Day Celebration at Veterans Park. They did request for \$500.00 donation for flags at the cemeteries.

Mr. Tarolli made a motion for the City to donate \$500.00 for flags for the cemeteries; seconded by Mrs. Gillman, all agreed.

Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes, Hild, yes; Phillips, yes; Tarolli, yes; Hickman, excused. The motion passed 6-0

ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mr. Below. With all those in favor, the meeting was adjourned at 8:08 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council