

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

Due to the coronavirus pandemic the April 14, 2020, regular meeting of the Port Clinton City Council was held outside in the sally port near the police department rather than in the Linda Hartlaub City Hall Chambers, with Lisa Sarty, President of Council, presiding. The meeting opened at 7:30 p.m. Council recited the Pledge of Allegiance and The Lord's Prayer, and held a moment of silence for our military veterans and first responders.

The roll was called and the following council members were present: Pat Hovis, Beth Gillman, Margaret Phillips, and Jerry Tarolli, Gabe Below, Brian Hild; Roseann Hickman – excused.

Mr. Tarolli moved to adopt minutes for March 10, 2020, March 13, 2020, and March 18, 2020; seconded by Ms. Phillips: all agreed.

The chair noted that certification has been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION	None
PUBLIC COMMENT	None
PRESIDENT OF COUNCIL	<p>Meeting is being conducted outside due to COVID-19 social distancing requirements.</p> <p>Each Council member received via email an amendment to the 2020 Rules of Council; Rule 4. Meetings (d).</p> <p>Mr. Below advised due to what may transpire due to the pandemic and rules that may come down from the Governor's office the following amendment to the 2020 Rules of Council has been created:</p>

(d) Meetings of Council and committees during a declared state of emergency by the Governor of Ohio may be conducted remotely with the aid of internet or telephone as provided by state law. The President of Council shall determine the physical location of a regular meeting of Council, or electronic method by which a regular meeting of Council will take place, during the state of emergency. The President of Council may change the date and hour of a regular meeting of Council, with the written agreement of two (2) Members of Council. Any change in the meeting date, time, or location shall be in accordance with the "Rules for Notification of Meetings to the Public and the News Media" and shall be the responsibility of the Clerk. Special meetings of Council shall be held as may be found necessary, and shall be called in the same manner as described in Rule 4 (b). The President of Council shall determine the physical location of the special meeting of Council, or electronic method by which the special meeting of Council will take place, during the state of emergency. In the absence of the President of Council, the President Pro-Tem shall have the same authority as the President of Council during the state of emergency.

Mr. Below moved to approve the amendment to 2020 Rules of Council; seconded by Mr. Tarolli. Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Hickman, excused; Hild, yes; Phillips, yes; Tarolli, yes. The motion passed 6-0.

MAYOR'S REPORT	<p>Encouraged all the Councilman to advise their constituents to abide by the State at Home orders and social distancing order by Governor DeWine and Ottawa County Health Department.</p> <p>In his absence last month, he thanked Mrs. Sarty for taking over as Mayor Pro-Tem.</p>
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The seasonal pump has been placed by the Jet Express. The barricades will be removed soon. Another pump will be installed at Laurel Avenue near Elaine Heise's property.

Jefferson Street projects is progressing well, with some minor hiccups. Currently they are ahead of schedule.

Having some difficulty finding funding for Lakeshore Drive; speaking to the ODOT.

Pier walkway is progressing. The US Army Corp of Engineers require some permits that would cause a financial burden. If permits are required, walkway may not transpire due to costing several hundreds of dollars. There will be some digging taking place to determine the original wall location.

Wetlands project is currently on hold. Once the State of Emergency has been lifted, the contractors will be able to enter the state of Ohio and start their work. The wooden beams located at the wetlands along Perry Street can only be moved by Federal employees. They are looking into when they can be in the area to move the beams.

Waiting on legislation for a grant on beach/spillways for the exposed cable on the beach and spillway repairs due to flooding.

Infrastructure project is moving forward.

First stimulus package has been presented. There might be a second stimulus package similar to several years ago during the great recession. Port Clinton had some shovel ready projects ready (Second & Third Street projects) back then. We are in hopes if the current Federal Administration do the same the City will have some shovel ready projects to proceed with in our community.

Please remind the community that utility bills / water and sewer bills are to be paid. Just because we are not allowed to shut off utilities is not a "free pass", individuals still need to pay their bill. The City has set up a payment plan option if the community member is having financial difficulty due to COVID-19. They have to contact the Water Office to make arrangements. If they choose not to late fees will be assessed and they will have a large water bill to deal with at a later date. We have placed this information on the City's website and Facebook page. There will be a front-page article regarding this issue in The Beacon this Thursday.

A big Thank You to all the City employees and Tracy Colston. He has been working tirelessly and came up with a great plan first protect our employees and still get work completed.

Encouraged Council to approve Income Tax extension Ordinance 6-20 on the agenda today.

LOAD Bunny was a huge success.

Port Clinton Area Ministers Association have band together and are having outdoor worship service in parking lot in front of The Sutton Center every Sunday.

There has been many questions about the Walleye Festival. The Main Street board is meeting on Thursday. Mayor Snider feels it will not take place this year.

The Fourth of July Celebration has been postponed. Targeting August 1, 2020 to possible have the event.

Happy Birthday to his daughter Hailey tomorrow.

Civilians Marksmanship program will make a decision in the next couple of weeks if they will be canceling the National Rifle and Pistol matches

The Biggest Week in Birding was cancelled and that was a multimillion dollar hit to the local economy.

AUDITOR'S REPORT Not present

TREASURER'S REPORT Not present

LAW DIRECTOR REPORT Not present

SAFETY SERVICE Nothing to present

POLICE CHIEF REPORT Not present

COMMITTEE REPORTS **Mrs. Hickman:** Not present

Ms. Phillips: Nothing to present

Mrs. Gillman: Nothing to present

CORRESPONDANCE **Month End Reports – March 2020 – From Cole Hatfield**

Port Clinton Police Department, 2019 Annual Report

Ottawa County District Board of Health Annual Report 2019

United States Bankruptcy Court of Northern District of Ohio, Eastern Division

Planning Commission submittal of Architectural Review Board Letter

Mr. Below moved to accept correspondence, excluding the Planning Commission submittal of Architectural Review Board letter; seconded by Mr. Tarolli: all agreed.

Planning Commission submittal of Architectural Review Board Letter to be place on the next Council meeting agenda.

THIRD READINGS **Ordinance 5-20**

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO A DOCKAGE AND WHARF AGREEMENT WITH THE SASSY SAL'S CHARTER SERVICES, INC., AND DECLARING AN EMERGENCY.

Mrs. Gillman moved to retain the emergency clause on Ordinance 5-20, seconded by Ms. Hovis. Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Hild, yes; Phillips, yes; Tarolli, yes; Hickman, excused.

Mrs. Gillman moved to adopt Ordinance 5-20; second by Ms. Phillips. Results of a voice roll call are as follows: Below, yes; Hovis, yes; Gillman, yes; Hild, yes; Phillips, yes; Tarolli, yes; Hickman, excused. The motion passed 6-0.

SECOND READINGS None

FIRST READINGS

Ordinance 6-20

AN ORDINANCE ENCOURAGING AND REQUESTING THAT THE STATE TAX COMMISSIONER EXTEND THE FILING AND TAX PAYMENT DEADLINE FOR STATE AND MUNICIPAL INCOME TAX RETURNS FOR 90 DAYS AND DECLARING AN EMERGENCY.

No action taken – Ordinance 6-20 will be moved to a second reading on April 28, 2020, at the regular scheduled Council Meeting.

Ordinance 7-20

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO PREPARE AND SUBMIT APPLICATIONS AS MAY BE REQUIRED TO THE OHIO PUBLIC WORKS COMMISSION (OPWC), OHIO WATER DEVELOPMENT AUTHORITY (OWDO), COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT (USDA-RD), WATER POLLUTION CONTROL LOAN FUND (WPCLF), AND WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AND ANY OTHER FUNDING SOURCES THAT BECOME AVAILABLE (ALL HEREIN AFTER ALSO REFERRED TO AS “FUNDING SOURCES”) FOR THE WATER AND SANITARY INFRASTRUCTURE IMPROVEMENTS, TO EXECUTE APPLICATION DOCUMENTS FOR THE FUNDING SOURCES REQUIRED AND TO EXECUTE CONTRACTS FOR PLANNING, DESIGN, AND/OR CONSTRUCTION; AND DESIGNATING REPAYMENT SOURCES FOR THE LOAN, AS REQUIRED AND DECLARING AN EMERGENCY.

Discussion:

Mr. Below stated he feels it is a blank check for Administration to go all in and never come back to Council for approval. At the end of the ordinance, it concludes to “execute contracts for planning, design, and/or construction” that is the whole project.

Mayor Snider requested that further discussion take place at a Committee meeting and not at the Council meeting due it being the first reading. Mayor Snider advised that we are trying to get the ball rolling to move forward.

President Sarty assigned Ordinance 7-20 to the Finance Committee.

No action taken – Ordinance 7-20 will be moved to a second reading on April 28, 2020, at the regular scheduled Council Meeting.

Ordinance 8-20

AN ORDINANCE AUTHORIZING PARTICIPATION IN THE ODOT COOPERATIVE PURCHASING PROGRAM, INCLUDING THE WINTER ROAD SALT CONTRACT, AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO EXECUTE ALL NECESSARY AND REQUIRED DOCUMENTS AND AGREEMENTS FOR PARTICIPATION IN THE PURCHASING PROGRAM AND DECLARING AN EMERGENCY.

Discussion: Mr. Tarolli inquired if there are any time constraints. Mr. Colston advised there are no time constraints.

No action taken – Ordinance 8-20 will be moved to a second reading on April 28, 2020, at the regular scheduled Council Meeting.

Ordinance 9-20

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO NEGOTIATE AND ENTER INTO AN AGREEMENT FOR DESIGN ENGINEERING SERVICES FOR THE PORT CLINTON INFRASTRUCTURE IMPROVEMENT PROJECT (“THE PROJECT”) AND DECLARING AN EMERGENCY.

Discussion: Mr. Below inquired if there a sense of what the design phase is going to cost the City. He is concerned that the ordinance states “negotiate and enter into an agreement” and will not be put in front of Council again.

Mayor Snider advised that the ordinance is the same exact language as Jefferson Street, Madison Street, Second Street. Suggested to continue discussion in a committee meeting.

Mr. Below inquired what the estimated costs is for design and services.

Mayor Snider and Mr. Colston advised near one million.

President Sarty assigned Ordinance 9-20 to the Finance Committee.

No action taken – Ordinance 9-20 will be moved to a second reading on April 28, 2020, at the regular scheduled Council Meeting.

BUSINESS FROM THE FLOOR None

ANNOUNCEMENTS None

ADJOURNMENT

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mr. Tarolli. With all those in favor, the meeting was adjourned at 8:01 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council