

The City of Port Clinton is a mandatory filing city. Mandatory filing means all residents are required to file a local tax return for any year or years resided within the city limits, including partial years.

*Do you have past years for which you need to file tax returns?*

The Income Tax Department may be able to assist you. The City of Port Clinton offers free tax preparation assistance for individuals. If you are unable to locate your W-2's or 1099's for a year that needs to be filed, this information can be obtained from the IRS by calling 1-800-908-9946. Additional information can be found on the IRS website.

*Do you have a balance due?*

If you have a balance due, please call the Income Tax Department at 419-734-5522, option 4, or stop in and speak with an income tax clerk. If balances are not paid in a timely matter actions, including turning your account over to a collection agency or filing a complaint against you in court, may occur.