

**PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING**

The regular meeting of the Port Clinton City Council was held at the Port Clinton City Hall with De Anna Kuzma, President of Council, presiding. The meeting opened at 7:30pm. Council recited the Pledge of Allegiance, The Lord's Prayer, and a moment of silence for our military, veterans and first responders.

The roll was called and the following council members were present: Gabe Below, Joel Freedman, Beth Gillman, Brian Hild, Margaret Phillips and Lisa Sarty; Roseann Hickman - excused

Mrs. Sarty moved to approve the July 10th, 2018 and July 24th, 2018 meeting minutes; seconded by Mr. Freedman. With all those in favor, the minutes were approved.

The chair noted that certification has been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION	None
PUBLIC COMMENT	<p>Bill Gordon</p> <p>Brought more information in regards to the school property that is adjacent from the County Courthouse. Stated at the school board meeting last night Mr. Martin stated that there would be no further discussion by City Council until the applicant becomes the owner of the property. Mr. Martin stated or if the applicant had a letter indicating that the applicant was authorized to present it to the commission. Mr. Martin stated she had to have one or the other before it would proceed. Mr. Martin stated that the school has notified the City Administration that they do not intend on swapping the property at this time and he has shared this information with the planning commission as well.</p>
MAYOR'S REPORT	Not Present
AUDITOR'S REPORT	Nothing to present
TREASURER'S REPORT	Bed taxes to date \$128,034.04
LAW DIRECTOR REPORT	Nothing to present
SAFETY SERVICE	<p>Last brush pick up started today and will continue through the week. Cemetery clean-up was completed last week. Reminder that Project Connect is on October 19th. Halloween trick or treat is October 31st from 6pm – 8pm. Next week the Senior Center will be getting new carpet. Next week paving will start on Fremont Rd and Laurel. This will be completed by Wednesday. There will not be a fall clean-up this year due to the funds being used earlier in the year with the storm clean-up. Mr. Below asked Mr. Martin about the home on East 2nd that is need of desperate repair if someone can look into it. Mr. Below asked Mr. Martin for a timeline when the trees will be planted in the pots. Mr. Martin stated the trees are ordered and soil has been placed in the pots in preparation. Mr. Below asked what is meant by park winterization. Mr. Martin stated that the bathrooms are winterized in to prevent freezing. He stated that it is planned to be winterized at the beginning of November depending on the weather.</p>
POLICE CHIEF REPORT	<p>City beach traffic light will start flashing on October 15th at 7am. Patrolmans Devin Wood and Amy Pugh have completed their FTO program so they are now out on their own. Recently had a civil service exam to replace the officer that left and the results were certified and the physical agility test is scheduled for this Saturday.</p>
FIRE CHIEF REPORT	Nothing to present

CORRESPONDENCE

Month End Report dated September 2018

Ms. Phillips motioned to approve the correspondence as stated; seconded by Mr. Freedman. With all those in favor, the correspondence was approved as stated.

THIRD READINGS

None

SECOND READINGS

ORDINANCE 33-18

AN ORDINANCE AMENDING AND RESTATING CHAPTER 919 OF THE CODIFIED ORDINANCES OF THE CITY OF PORT CLINTON PROVIDING FOR CITY WIDE RESIDENTIAL GARBAGE AND RECYCLING SERVICES AND DECLARING AN EMERGENCY

With no action taken, Ordinance 33-18 was moved to the October 23rd, 2018 for third reading.

ORDINANCE 34-18

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE CURBSIDE PICK UP AND DISPOSAL OF GARBAGE, RUBBISH AND RECYCLABLE MATERIALS.

With no action taken, Ordinance 34-18 was moved to the October 23rd, 2018 for third reading.

FIRST READINGS

ORDINANCE 35-18

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO CREATE WITHIN THE FIRE DEPARTMENT AN EMERGENCY MEDICAL/AMBULANCE SERVICE TO OPERATE AS PART OF THE FIRE DEPARTMENT, AND TO ENTER INTO NECESSARY AGREEMENTS AND CONTRACTS IN FURTHERANCE OF ESTABLISHING AN EMERGENCY MEDICAL/AMBULANCE SERVICE AND DECLARING AN EMERGENCY

Ms. Phillips moved to waive the three required readings of Ordinance 35-18; seconded by Mr. Hild.

Ms. Phillips asked Chief Johnson to speak more on this Ordinance. Chief Johnson stated earlier this year North Central came to us stating they will be re-evaluating their business status and maybe potential to not extend their contract. Another meeting accord in August were North Central stated they did not want to continue business in Port Clinton. Since then there have been several discussion with myself and administration and it was decided to look into taking it over ourselves. He stated a lot of this is extremely time sensitive. He stated we are asking to get this first piece of legislation passed tonight so we can get the first critical part completed. Mrs. Gillman stated can you explain to the group that there will be no disruption to the community. He stated that is first and foremost. We are still leading towards ALS 24/7. Mr. Below stated that this is the first thing that he has seen on paper. When you say you need this to sign agreement for a medical director that sounds like money. Chief Johnson stated that the medical director takes care of the medical protocols that helps serve the people. We are required by law to have a medical director. Mr. Below asked for the Chief to talk about revenue of the service once it up and running. The Chief stated he is hopeful to break even. He stated that the first year they are looking to break even on a fund basis. Mr. Wilbur stated that comparing everything is not apples to apples. He stated that there is still cost involved but it is all projection at this time. He stated that the decision council needs to make is you are creating a new division. Additional employees are needed, supervision of that, equipment, cost of operation and insurance. These are all things that you have to go in with eyes open. He stated that there is going to be a billing service that will be doing the collections. How do you deal with

townships? He stated these are all things that need to be evaluated as we go through this process. Mrs. Kuzma asked to clarify tonight's approval that is required. Mr. Wilber stated that it is to authorize going ahead and starting the process of forming the service within the department. Mrs. Gillman asked the Chief or Mr. Martin to speak in regards to some of the instances that have happen with North Central. Chief Johnson stated that he is not going to bash anyone. He stated that he currently has the staff to cover this new service. Mr. Below asked if there was another option. Chief Johnson stated that there is but at the same cost that North Central was going to charge. Mr. Below asked how many buses he plans on having. Chief Johnson stated that he plans on having at least two. He stated he just bought a squad for \$5,000. The expense is going to be stocking the squads with equipment and supplies. Mr. Martin stated since the April letter that we received from North Central they said there would be an increase but they would not give that amount. That is what started us to look at the process of starting our own. Mrs. Sarty asked if this will run under the fire department budget or separate. Chief Johnson stated that it will run under the same budget as the fire department with added line items. Ms. Phillips thanked everyone for sharing information in regards to the ordinance. She stated that the Emergency Services committee has spent a lot of time listening about this and would like to make sure that this goes through today. She is reading that a lot of other places are going through the same thing. Mr. Below asked if the Emergency Services committee has taken up the Ordinance. Ms. Phillips stated that they have and it is documented in the notes without giving out information they were not to share at the time. Mr. Below asked Mr. Hatfield for his opinion. Mr. Hatfield stated strictly from a finance perspective he agrees that there is a little bit of projections. If North Central was still an option it would be \$220,000. With taken it on our own he sees a lost but not to the same amount of what it would be for North Central. From his research this is the most prudent option that we can find. Mr. Below asked at this point does Ordinance 35-18 warrant further investigation. Mr. Hatfield stated that he is comfortable with Ordinance 35-18 the way it is written. Mr. Below asked Mr. Martin the same question. Mr. Martin stated that with what the other company is purposing he believes going forward with this Ordinance is appropriate and in the best interest of the city. Mrs. Sarty asked if looking at the townships has been considered. Chief Johnson stated that yes the have talked and looked into servicing the township also. Mr. Martin stated that they have looked at this very wide openly. Mr. Below asked if there is any other contracts that will extend past the three years that Chief Johnson stated for the medical director. Chief Johnson stated at this time it is only the medical director. Mr. Freedman asked Chief Johnson if any of the townships own any equipment. Chief Johnson stated that they do not. He stated that Portage Township is looking to give us \$5000 to start up. He stated that Bay Township is looking into it also. Mr. Kuzma asked if the cost of a call is different outside of the city. Chief Johnson stated that they have looked into charging the township itself. Mr. Martin stated that this is matter that will come back to council. Mr. Below asked if the financials can be reviewed at the finance committee next week. Chief Johnson stated that he will get everything together.

Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, the three required readings of Ordinance 35-18 were waived.

Ms. Phillips moved to retain the emergency clause of Ordinance 35-18; seconded by Mr. Hild. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, the emergency clause on Ordinance 35-18 was retained.

Ms. Phillips moved to adopt Ordinance 35-18; seconded by Mr. Hild. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, Ordinance 35-18 was adopted.

ORDINANCE 36-18

AN ORDINANCE AUTHORIZING PARTICIPATION IN THE ODOT COOPERATIVE PURCHASING PROGRAM, INCLUDING THE WINTER ROAD SALT CONTRACT, AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO EXECUTE ALL NECESSARY AND REQUIRED DOCUMENTS AND AGREEMENTS FOR PARTICIPATION IN THE PURCHASING PROGRAM AND DECLARING AN EMERGENCY

Mrs. Sarty moved to waive the three required readings of Ordinance 36-18; seconded by Mr. Below.

Mrs. Sarty stated this discussed at the last Infrastructure meeting and asked Mr. Martin to speak more in regards to the ordinance. Mr. Martin stated they are preparing for the winter season. In looking forward to see where we can source the materials. Mr. Colston and Mr. Martin looked into getting it from the county and their bids did not go through; therefore we are looking to get it from ODOT. We currently have about 70 tons on hand and over the last 5 years we have used 300 tons a year. It is likely to be \$100 a ton or more and that is why we have the urgency on this ordinance. Mr. Freedman stated to Mr. Martin the price is not set in stone. Mr. Martin stated that the price is not set until the commitment is signed.

Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, the three required readings of Ordinance 36-18 were waived.

Mrs. Sarty moved to retain the emergency clause on Ordinance 36-18; seconded by Mr. Below. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, the emergency clause on Ordinance 36-18 was retained.

Mrs. Sarty moved to adopt Ordinance 36-18; seconded by Mr. Below. Mrs. Sarty stated this was discussed at the last Infrastructure meeting and it was passed 2-0 for council to pass this Ordinance this evening. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, Ordinance 36-18 was adopted.

BUSINESS FROM THE FLOOR

Mrs. Sarty – Stated that the public docks are coming out approximately November 1st and they will be winterizing the parks and restrooms at the time also with weather permitting. The tree pots are placed downtown and Otto Urban will be planting the trees. Open gym will run January 6th, 2019 through March 17th, 2019 from 12pm to 3pm. Thank you to the Girl Scouts for cleaning up Lakeview Park. Thank you to Mrs. Scalf's class for cleaning up Waterworks Park. Thank you to Leadership Council for cleaning the city beach. Happy one year anniversary to Mr. Martin tomorrow.

Mr. Freedman – Nothing to present

Mrs. Hickman – Nothing to present

Ms. Phillips – Thank you for all the work everyone has done so far on Ordinance 35-18.

Mrs. Gillman – Nothing to present

Mr. Hild – Thanked Chief Johnson and Mr. Martin for their hard work on the medical/ambulance service.

Mr. Below – The next Planning and Development meeting is scheduled for tomorrow. The next Finance Committee meeting is scheduled for October 16th at 6:30pm. Thank you everyone for answering all of councils questions this evening regarding Ordinance 35-18.

With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. Sarty. With all those in favor, the meeting was adjourned at 8:40 p.m.

April Pipoly
Clerk of Council

De Anna Kuzma
President of Council