

**PORT CLINTON CITY COUNCIL MINUTES  
REGULAR MEETING**

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The regular meeting of the Port Clinton City Council was held at the Port Clinton City Hall with DeAnna Kuzma, President of Council, presiding. The meeting opened at 7:30pm. Council recited the Pledge of Allegiance, The Lord's Prayer, and a moment of silence for those serving our Country.

The roll was called and the following council members were present: Lisa Sarty, Beth Gillman, Margaret Phillips, Brian Hild, Gabe Below, Joel Freedman and Roseann Hickman

Mrs. Sarty made a motion to approve the December 26, 2017 regular meeting minutes; seconded by Ms. Phillips. With all those in favor, the minutes were approved as written.

The chair noted that certification has been received regarding the compliance with the rules and notification of this meeting.

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**GUEST PRESENTATION**

Mr. Mark Messa, Ottawa Regional Planning Commission

Passed out copies of blueprints for 131 Madison Street to all of council. They are currently in the final steps for disposition of the property of 131 Madison. Everything has been demolished and grass seed was laid late October. The shared North wall, property is actually in the middle of the wall. The east side where the stairs are is currently an easement. Ms. Cooley who currently owns them will maintain the stairs. Erie County has been doing this for years and has been a great asset to the Ottawa Regional Planning Commission. Currently there is a 3-year lien on the property for \$75,000. Every year that the land bank maintains the property the State will come out to evaluate to make sure that they are maintaining the property as such and each year a third of the lien is reduced. One way to get out an early release would be to give it to a non-profit or to a municipality. The next steps include several papers that need to be completed online by him along with a letter from the city like the example that was sent via email. Once they release the lien and it is transferred to the City, the City can do with it what it chooses. Hoping to have everything completed by late March early April. He stated that they would need the letter from the City as soon as possible. Mr. Below thanked him for his work on the 100 block Walnut Street. Mr. Below stated that council previously approved the Resolution approving \$20,000 to the landbank and Mr. Messa stated that they have received it. Mr. Below asked Mr. Wilber if there were any issues with getting the letter drafted. Mr. Wilber stated that it could be completed to bring to the next council meeting. Mr. Below moved to have the letter drafted; seconded by Mrs. Sarty. With all the in favor, the drafting of the letter was approved. Mr. Messa stated that they have three other properties that they are going to be working on.

**PUBLIC COMMENT**

Melinda Cooley – Expressed interest in the 131 Madison Street property. She asked once the lien is lifted what does the City plan on doing. Mrs. Kuzma stated that they have not made any decisions at this time. Mrs. Cooley asked if she could be informed once the City does decide to do anything. Mr. Below asked Mr. Wilber if the City decided to sell if they would need to take bids. Mr. Wilber stated that yes that was the process. Mayor Wheeler stated they can keep her in the loop. Ms. Phillips asked if we needed to have open hearings. Mr. Wilber stated that the public council meeting or committee meeting would suffice.

Chris Galvin – In anticipation of your passing of Resolution 17-6, thank you. They are looking forward to being a sister city.

**MAYOR'S REPORT**

Thanked the city crews for keeping the snow and ice off the roads. Thanked council for all the work with the land bank.

**AUDITOR'S REPORT**

Not present

**TREASURER'S REPORT**

Dock taxes for year 2017 are \$14,200.00.

<b>LAW DIRECTOR REPORT</b>	Nothing to present
<b>SAFETY SERVICE</b>	Thanked the Service department for their hard work with the recent storm. The civil service test for the semi-skilled was this past weekend. Interviews for the water clerk have started this week and interviews for the semi-skilled will begin next week. The Lighthouse agreement is in the works currently.
<b>POLICE CHIEF REPORT</b>	Nothing to present
<b>FIRE CHIEF REPORT</b>	Not present
<b>CORRESPONDENCE</b>	<b>2018 Rules of Council</b> Ms. Phillips moved to adopt the Rules of Council; seconded by Mr. Freedman. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, the 2018 Rules of Council were adopted. <b>2017 PCPD Annual Report</b> Mr. Below moved to approve the correspondence as stated; seconded by Mrs. Sarty. With all those in favor, the correspondence was approved as stated.
<b>THIRD READINGS RESOLUTION 17-6</b>	<b>A RESOLUTION IN SUPPORT OF ESTABLISHING A SISTER CITY RELATIONSHIP BETWEEN THE CITY OF JAMAICA AL NORTE, DOMINICAN REPUBLIC, AND THE CITY OF PORT CLINTON, OHIO</b>  Mrs. Gillman moved to adopt Resolution 17-6; seconded by Mrs. Sarty. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, Resolution 17-6 was adopted.
<b>SECOND READINGS ORDINANCE 2-18</b>	<b>AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ISSUE REQUESTS FOR QUALIFICATIONS, NEGOTIATE AND ENTER INTO AN AGREEMENT FOR DESIGN ENGINEERING SERVICES FOR THE JEFFERSON STREET ODOT SMALL CITIES GRANT PROJECT AND DECLARING AN EMERGENCY</b>  Mrs. Sarty moved to waive the three required readings of Ordinance 2-18; seconded by Mr. Below. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, the three required readings of Ordinance 2-18 were waived.  Mr. Freedman moved to retain the emergency clause on Ordinance 2-18; seconded by Mrs. Sarty. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, the emergency clause on Ordinance 2-18 was retained.  Mrs. Sarty moved to adopt Ordinance 2-18; seconded by Mr. Freedman. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, Ordinance 2-18 was adopted.
<b>ORDINANCE 3-18</b>	<b>AN ORDINANCE RATIFYING THE COMMUNITY REINVESTMENT AREA AGREEMENT WITH RAR HOSPITALITY, LLC, AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO EXECUTE THE COMMUNITY REINVESTMENT AREA AGREEMENT</b>

SUBSTANTIALLY IN THE FORM ATTACHED TO THIS ORDINANCE;  
AND DECLARING AN EMERGENCY

Mr. Below moved to amend Ordinance 3-18 at the sixth and seventh where as clauses, add a new section #2 and re-number all the sections. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, Ordinance 3-18 was amended.

Mr. Below moved to waive the three required readings Ordinance 3-18 as amended; seconded by Mr. Freedman. The Planning and Development committee met tonight with the recipient tonight and moved unanimously that they adopt the ordinance tonight. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, the three required readings of Ordinance 3-18 as amended were waived.

Mr. Below moved to retain the emergency clause on Ordinance 3-18 as amended; seconded by Mrs. Hickman. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, the emergency clause was retained on Ordinance 3-18 as amended.

Mr. Below moved to adopt Ordinance 3-18 as amended; seconded by Ms. Phillips. Mr. Below stated this is exciting. This is the first CRA that we have had before us. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, Ordinance 3-18 as amended was adopted.

**FIRST READINGS  
ORDINANCE 4-18**

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE RECONSTRUCTION OF JEFFERSON STREET AND DECLARING AN EMERGENCY

Mr. Sarty moved to amend; seconded by Mr. Below. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, Ordinance 4-18 was amended.

Mr. Sarty moved to waive the three required readings of Ordinance 4-18 as amended due to time restrictions. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, the three required readings of Ordinance 4-18 as amended were waived.

Mrs. Sarty moved to retain the emergency clause of Ordinance 4-18 as amended; seconded by Mr. Freedman. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, the emergency clause on Ordinance 4-18 as amended was retained.

Mrs. Sarty moved to adopt Ordinance 4-18 as amended; seconded by Mr. Freedman. Mrs. Sarty stated that this was discussed at the special Infrastructure meeting tonight and they moved unanimously to adopt Ordinance 4-18 as amended. Results of a voice roll call are as follows: Below, yes; Freedman, yes; Gillman, yes; Hickman, yes; Hild, yes; Phillips, yes and Sarty, yes. With all those in favor, Ordinance 4-18 as amended was adopted.

**BUSINESS FROM THE FLOOR**

Mrs. Sarty – Thanked the PCPD, Fire and Street departments for all their work during the snow storm. The next infrastructure meeting is February 6<sup>th</sup>, 2018 and the next Parks and Rec meeting is February 13<sup>th</sup>, 2018 at 6:30pm. Welcomed Mrs. DeFrias as the new Zoning Inspector. Thanked Mr. Below, the Zoning Inspector and Mr. Martin for their work on the new CRA. Welcomed them to Port Clinton.

Mr. Freedman – Thanked the PCPD, Fire and Street departments for all their work during the snow storm.

Mrs. Hickman – Welcomed them to Port Clinton and great work on the CRA.

Ms. Phillips – Welcomed them to Port Clinton and great work on the CRA.

Mrs. Gillman – Thanked City Council for passing Resolution 17-6 tonight. The next Laws, Rules and Ordinances meeting is February 7<sup>th</sup>, 2018

Mr. Hild – Nothing to present

Mr. Below – Nothing to present

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With no further business to discuss Ms. Phillips moved to adjourn; seconded by Mrs. Sarty. With all those in favor, the meeting was adjourned at 8:07 p.m.

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April Pipoly  
Clerk of Council

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DeAnna Kuzma  
President of Council