

**NOTICE OF QUARTERLY PAYMENT DUE ON  
DECLARATION OF ESTIMATED PORT CLINTON INCOME TAX**

MAKE CHECK OR MONEY ORDER TO:  
CITY OF PORT CLINTON - TAX DEPT.  
PAID CHECK WILL BE YOUR RECEIPT  
If receipt is desired, return both copies of this statement  
with a self-addressed, stamped envelope.

**DO NOT REMIT CASH BY MAIL  
POSTAGE WILL NOT BE ACCEPTED FOR PAYMENT**

This Statement MUST Accompany Your Remittance To:

**DEPARTMENT OF TAXATION  
CITY OF PORT CLINTON  
1868 East Perry Street,  
Port Clinton, OH 43452-1499**

AMOUNT ENCLOSED

\$ \_\_\_\_\_

Estimated Tax Declared	Credits and/or Debits		Amount of Unpaid Balance	Quarterly Installment Due
	Date or Last Credit	Total Amount Credited		

If this statement does not reflect payment recently made, please advise tax office promptly.

\$30.00 penalty if total estimate paid is not 80% or more of total tax due per year.

DUE ON OR BEFORE / QUARTER DUE

**TAX DEPARTMENT COPY**

NOTIFY INCOME TAX DEPARTMENT PROMPTLY OF ANY CHANGE IN OWNERSHIP OR NAME AND ADDRESS SHOWN ABOVE